



## Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

### Incorporating any amendments approved at subsequent Board meetings

#### Minutes of Board Meeting of 25 March 2015

<i>Present</i>	Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor L Hogan), Bursar (Professor G J Lacey), Senior Lecturer/Dean of Undergraduate Studies (Professor G Martin), Registrar (Professor S P A Allwright), Vice-President for Global Relations (Professor J Hussey), Dr O Braiden, Mr F Cowzer, Professor P Coxon, Professor W J Dowling, Professor S Draper, Professor E Drew, Ms S Dunphy, Mr D Frost, Mr J Gallagher, Mr G J Garrahan, Ms M Lee, Professor B Lucey, Professor C McCabe, Professor J F McGilp, Mr D McGlacken-Byrne, Mr I Mooney, Professor M Ó Siochrú, Professor C O'Farrelly, Professor A Seery.
<i>Apologies</i>	Ms K Byrne, Professor D O'Neill, Professor D R Phelan.
<i>In attendance</i>	Assistant Secretary to the College (Ms Victoria Butler).
<i>(ex officio)</i>	Secretary to the College (Mr John Coman), Treasurer/Chief Financial Officer (Mr Ian Mathews).
<i>(by invitation)</i>	Chief Operating Officer (Ms Geraldine Ruane).  Librarian and College Archivist for item BD/14-15/185  Trinity Business School Project: Independent Monitor, Mr Leo Harmon for item BD/14-15/186

#### SECTION A

- BD/14-15/181 Statement of Interest**  
Mr Garrahan declared a statement of interest in relation to item A.4 Trinity College Dublin Library Strategy 2014-2019. It was agreed that he would remain in the room and take a full part in the discussion on this item.
- BD/14-15/182 Minutes of the Meeting of 25 February 2015**  
The minutes of 25 February 2015 were approved and signed.
- BD/14-15/183 Matters Arising from the Minutes**  
There were several matters arising from the minutes and have been recorded below.
- BD/14-15/154 Marriage Referendum**  
The Secretary to the College advised the Board that he and the President of the Students' Union had met with officials in the Department of the Environment, Community & Local Government regarding the possibility of hosting a polling station on campus at the time of the Marriage Referendum. He informed the Board that the Department had indicated reservations on the proposal which was ultimately for decision by Dublin City Council. The Secretary to the College is to liaise with the President of the Students' Union to decide whether this item will be further pursued with Dublin City Council.
- The issue of voter registration for students had also been discussed at that meeting and the Department had outlined the constraints of the current legislation and procedures. A proposal for an Electoral Commission was being prepared which would address relevant issues in the future.

The Senior Lecturer/Dean of Undergraduate Studies advised the Board that the Public Forum is now scheduled to take place on Tuesday 21 April 2015.

**BD/14-15/154 Employment Control Framework**

The Vice-Provost/Chief Academic Officer advised the Board that there had been no further update on this item.

**BD/14-15/154 HEA Governance Proposals**

The Secretary to the College informed the Board that a sectoral response to the proposals, which included the points made by Trinity, had been submitted to the HEA and a response was awaited.

**BD/14-15/156 Planning Group Report #12**

The Vice-Provost/Chief Academic Officer advised the Board that a report from the Dean of Research regarding the review of the Overheads Policy and the financial stability of research institutes is expected to be brought to a meeting of the Board before the end of the academic year.

**BD/14-15/184 Provost's Report**

The Provost provided an update to Board members on the following items:

**(i) Restructuring of the Trinity Foundation**

The Provost advised the Board that a restructuring of the Trinity Foundation was underway. It is proposed that it would be renamed Trinity Development and Alumni and would form part of the Provost's Directorate. A Head of Fundraising and a Head of Operations are to be appointed and it is anticipated that this reorganisation will be complete in May. It is envisaged that the new structure will align philanthropic activity closely with the strategic objectives of the College and facilitate the fundraising campaign to be initiated by the Provost.

In addition, it is proposed to introduce a new structure for external involvement. The Trinity Foundation Board is to be dissolved and a Trinity Development Advisory Board is to be established. The Provost advised the Board that Mr John Healy and Mr Fergal Naughton had agreed to lead on this initiative.

Furthermore, the Provost advised the Board that a 'case for support' for the College is to be prepared which is to be a robust case for philanthropic support of the College as a whole. This is to be project managed by the Dean of Development and will result in philanthropic activity having an increased focus on prospect based fundraising as opposed to project based fundraising. It is envisaged then that there will be a one year lead time in to the launch of the fundraising campaign.

In response to queries from a Board member, the Provost clarified that with the development of a case for support for the College as a whole there would be flexibility to allocate funding received in a strategic way. He also clarified that the Dean of Development is to liaise with Schools and Faculties to identify philanthropic projects.

The Provost, in response to a query regarding the Advisory Board, informed the Board that it is envisaged that this Board would comprise of selected Alumni in addition to experts in the area and known supporters of the College.

It was noted that further information on the establishment of Trinity Development and Alumni would be brought to a future meeting of the Board and the Director of Trinity Development and Alumni is to be invited to attend.

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**(ii) The work conducted during the Provost's visit to the United States**

The Provost informed the Board that he had recently travel to the United States where he had attended a function for St Patrick's Day at the White House. In addition, he had engaged in philanthropic activity with alumni and potential donors in Philadelphia. He informed the Board that he had visited Cornell Tech, the new applied sciences campus of Cornell University located in New York City, currently at a temporary site in Chelsea, Manhattan. A new permanent campus is being constructed on Roosevelt Island with a view to having a campus in a metropolitan centre, for which he was invited to participate in a fundraising Board meeting.

**(iii) Dublin Midlands Hospital Group**

The Provost informed the Board that work on establishing the Dublin Midlands Hospital group was progressing and Trinity being the academic partner on this initiative. It was noted that the Provost is the point of contact between the relevant universities and the Department of Health and that at present there is a lack of clarity as to the appropriate governance structures that will be required. The Provost advised the Board that a job specification for a Chief Academic Officer for the hospital groups generally had been prepared and submitted to the Minister of Health for consideration. It was noted that the next step in establishing the group is to draft a governance structure for the interim period until the hospital groups were established in legislation. The structure for the Dublin Midlands Hospital Group would need to provide for the existing independent hospitals in the group: Coombe Womens' and Infants University Hospital, St James' Hospital and Tallaght Hospital.

**(iv) Academic Registry Enhancement Programme**

The Provost advised the Board that the Academic Registry Enhancement programme was progressing and that Ms Mary Crowe, ex-UCD Chief Information Officer had agreed to chair the project steering group. He noted the importance of this project for the Global Relations Strategy and the Online Education Strategy. He also advised Board members that the HR Strategy currently being prepared, and for consideration at a future meeting of the Board, is to reflect the benefits achieved through START and this programme.

**(v) INTEGER-Driving Excellence through Gender Equality**

The Provost advised the Board of a video to which he, and the Vice-Provost/Chief Academic Officer, recently contributed as organised by WiSER. It was agreed that a link to the video "INTEGER-Driving Excellence through Gender Equality" would be circulated to all members of Board.

In response to a query from a Board member, the Vice-Provost/CAO clarified that the gender report currently being compiled by the Equality Officer will be brought to Board for consideration before the end of the Academic Year. The Provost advised that the alignment of this report and the new HR Strategy should be considered, possibly by considering them at the same Board meeting.

The Board also noted the update provided by the Vice-Provost/Chief Academic Officer on a new call for 'New Blood' academic posts in which she advised the Board that a new call for Ussher Assistant Professorships to support the objectives in the Strategic Plan had been issued. She informed the Board that the closing date for applications is the 24 April 2015 and that the criteria for assessment is to be published. In response to a query from a Board member, the Vice-Provost/Chief Academic Officer advised the Board that this is a competitive process with up to 40 posts available and that all proposals will be assessed by a committee.

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**BD/14-15/185 Trinity College Dublin Library Strategy 2014-19**

The Provost welcomed the Librarian and College Archivist who attended for this item. He advised the Board that input from Board members on the strategy was welcomed at this point and that a business case and implementation plan for this strategy is to be developed.

The Librarian advised the Board that the draft strategy reflected a 15 year vision for the Library. She provided the Board with an overview of the consultation process which had been undertaken in the preparation of this strategy. She then presented a summary of the strategy and the five strategic priorities contained within as follows:

1. Integrated space plan
2. Integrated digital plan
3. Integration in to teaching, learning and research
4. Prioritised funding strategy
5. Suite of inter-related policies and programmes.

The Librarian also reminded the Board of the uniqueness of the Library in that in addition to being a fully working university library, it is also a UK legal deposit holder and has the additional responsibility of providing appropriate stewardship for the collections in its care.

The Provost thanked the Librarian and College Archivist and opened the item for discussion.

The following points were raised by Board members:

- The need for strategic institutional investment;
- The possibility of establishing Trinity as a national e-legal deposit hub could be further explored;
- The Library Strategy needs to be aligned to the Estates Strategy;
- The possibility of organising exhibitions and increasing visitors to the Library is to be explored further;
- A 15 year strategy is ambitious and the Librarian should be commended for preparing such a strategy;
- Some data in College is captured in an *ad hoc* and fragmented way and this needs to be addressed;
- The library should undertake the collection of the .ie internet domain material;
- Efforts should be made to clearly identify the exact data types the College currently collects and holds, being conscious of the various types of research being conducted across the College.

Following comments in relation to appropriate ways by which data should be collected and stored in College, the Provost suggested that archiving should be explicitly referenced in the strategy. It was noted that increasingly in order to secure research funding Principal Investigators are asked to provide for the curation of the data associated with their work, noting that this is becoming a fundable item in research proposals.

In response to a comment from a Board member regarding the relationship that those in the scientific community tend to have with the Library and possible ways to enhance the Library's integration with the Science disciplines, the Vice-Provost/Chief Academic Officer advised the Board that a monthly meeting is held to examine the possible synergies between the Science Gallery and the academic programme of the College and that something similar may be beneficial for the Library.

The Vice-Provost/Chief Academic Officer, in response to a comment from a Board member, also advised the Board that the Librarian is to lead out on a sub-project of the Trinity Education Project in relation to learning spaces.

It was noted that the Board enthusiastically welcomed the Library Strategy and the proposed future direction for the Library. The Board also noted some suggestions regarding the

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possible refinement of the strategy. The Provost commended the Librarian and College Archivist for bringing such leadership to the Library and welcomed the strategy to ensure that College has a 21<sup>st</sup> Century Research Library which extends its remit to meet national responsibilities.

It was noted that to move the strategy to the next stage external input would be required and that an Advisory Board may be established. The Provost also noted that a fundraising strategy for the Library is to be developed and that the document as prepared by the Librarian would act as the catalyst for this.

*The Librarian and College Archivist left the meeting at this point.*

**BD/14-15/186 Quarterly Update on the Trinity Business School Project**

*Mr Leo Harmon joined the meeting for this item.*

The Provost welcomed the Independent Monitor of the Project to the meeting and invited the Bursar/Director of Strategic Innovation to introduce the item. The Bursar/Director of Strategic Innovation invited the Board's attention to his memorandum, dated 18 March 2015, noting that the item represented the quarterly update to Board on the Trinity Business School Project. He advised the Board that the project had not had a positive response from the city planners in informal discussions and that it will be necessary to redesign some areas of the building. He advised Board members that swift action had been taken to address this including the appointment of a new project manager. He noted that the redesign will have major impacts on the visual impact of the building, the schedule of accommodation and the project budget and that these changes will be brought through College governance procedures as soon as possible.

The Bursar/Director of Strategic Innovation also invited the Board's attention to a presentation which demonstrated some of the issues as identified in the discussions with the city planners in relation to the originally proposed building design and which provided visual images of a possible redesign. He advised the Board that the city planners had been very helpful throughout the process to date. Further internal meetings were scheduled such as one for later that day with a meeting of the Steering Group scheduled for Friday 27 March 2015.

The Independent Monitor then spoke to his report dated 18 March 2015, noting that this was his second report to the Board. He advised the Board that it was his view that the client brief was well developed and that the business plan for the project was well understood and monitored. He noted that following the meeting with the planners later that day, there would be a clear sense of the type of building design that would be feasible for the project. He also advised the Board that such delays as currently being encountered were not unusual in projects of this nature and that there should not be unmanageable implications for the project budget.

In response to a comment from a Board member, the Provost clarified the role of the Estates Policy Committee and advised that the project is regularly monitored and reviewed by the Executive Officer Group and that the views of the Board and the Independent Monitor were very useful. It was noted that the project was at an early stage and that it will return to the appropriate committees as the project progresses.

In response to a comment from a Board member regarding the decanting process and the need to consider the associated refurbishment of listed buildings here in College, the Bursar/Director of Strategic Innovation advised the Board that he had met with the Head of School and the Director of Facilities and Estates to discuss the decanting process and that he would follow up on this further.

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Following comments from Board members regarding the opportunity to build a building of impact, the Bursar/Director of Strategic Innovation noted these comments and advised that the architectural advisor will be briefed accordingly.

The Treasurer/Chief Financial Officer, in response to a query from a Board member, advised the Board that the delay in the project would not impact on the proposed project budget funding and the request to draw on relevant funds will be brought to Finance Committee and Board as required. The Bursar/Director of Strategic Innovation advised the Board that the associated costs of expanding the Business School in the Trinity Biomedical Sciences Institute would be considered by the Steering Committee and that work was continuing to meet the original brief as much as possible.

In response to comments from a Board member in relation to the use of College Park and the potential to develop a sports facility off the main campus, the Treasurer/Chief Financial Officer informed the Board that a report had been received on the status of the work done on the pitch at College Park. In addition alternative sites for sporting facilities were being explored.

The Bursar/Director of Strategic Innovation concluded the discussion by noting that the Steering group will be considering the first response of the architects at the upcoming meeting and that all contingencies will be examined. The Independent Monitor thanked Board members for considering his report and for their input in to the project.

The Board noted the memorandum from the Bursar/Director of Strategic Innovation, dated 18 March 2015, and the:

- (i) Board Update from the Sponsor;
- (ii) Updated Governance Arrangements;
- (ii) Report from the Independent Board Monitor, Mr Leo Harmon.

The Provost thanked Mr Harmon who left the meeting at this point.

#### **BD/14-15/187 Student Charges – Revised Proposals**

The Vice-Provost/Chief Academic Officer introduced the item and invited the Board's attention to her memorandum, dated 18 March 2015. She advised the Board that in Trinity Term 2014 proposals were brought forward to increase a small number of existing charges, introduce new ones and standardise others. Of the original six proposals that had been approved by Finance Committee (June 11, 2014) only one (increasing the fee of degree commencement ceremonies) had been brought forward to Board, the others having been paused at that time to allow for consultation with student representatives. The Vice-Provost/Chief Academic Officer informed the Board that extensive consultation had taken place with student representatives from the start of Michaelmas Term 2014 until February 2015. The proposals being brought forward now were compromise proposals having been reached through consultation with student representatives. They would generate only half of the income planned under the original proposals. She then outlined the four charges for approval, which had been approved by the Finance Committee on 12 March 2015. It was noted that a further proposal to introduce a new charge of €250 for students sitting supplemental exams had been withdrawn at the express request of the student representatives who expressed significant concerns that vulnerable students would be put under acute financial pressure.

The Provost thanked the Vice-Provost/Chief Academic Officer and opened the item for discussion.

In response to comments from a Board member in relation to the undesirability of increasing student charges, the Vice-Provost/Chief Academic Officer clarified that each one of the revised charges had been worked through with the student representatives to achieve the

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compromise proposal and in addition to this, the memorandum as circulated to Board members had also been drafted in consultation with the student representatives.

Following comments from Board members in relation to the negative effects on students, staff and services of the funding reductions from the State, the Provost informed the Board that the Vice-Provost/Chief Academic Officer had agreed a waiver scheme with the student representatives for students in financial difficulty and who qualify for exemption from the sports levy. In addition, he advised the Board that similar charges were in place in other universities and that much effort had gone in to ensuring that there was a limited impact on students.

In response to comments from a Board member on the impact of the revised proposals on the budgets of the College and its units, the Vice-Provost/Chief Academic Officer advised the Board that the Annual Budgetary Cycle meetings were due to commence later in the week and that significant cuts across all areas of College were anticipated in order to deliver a balanced budget, as is required by the Board. She noted that the income generated by these revised student charges would be ring-fenced and utilised exclusively for the student services delivered by the Academic Registry, as had been requested by the student representatives. The Vice-Provost/Chief Academic Officer also noted the difficulty faced if, having previously consulted on and agreed the set of revised proposals, the compromise position was not now to hold.

In response to further comments from a Board member, the Provost noted the substantial reduction which had been negotiated by the students' representatives on the previously proposed charges. The Treasurer/Chief Financial Officer advised the Board that it was his understanding that the revised proposals had been agreed by all parties during the course of the consultation process. The Registrar also noted that the proposed charges would not impact financially on students on a continual basis and were to be mainly incurred at the beginning and end phases of their study here in College.

It was noted that the proposal to introduce a new charge of €250 for students sitting supplemental exams has been withdrawn at the request of the student representatives, and the overall charges amounted to a reduction of 50% of the charges in the original proposal.

It was also noted that students who qualify for exemption from the sports levy will automatically be exempt from certain aspects of the charges and that the additional income raised from these charges will be ring-fenced as part of the ABC budget for student services conducted through the Academic Registry.

The Board noted and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 18 March 2015. The Board approved the charges outlined in the memorandum, noting that they are the outcome of extensive negotiations with student representatives and were brought forward as compromise proposals. The dissent of Mr McGlacken-Byrne and Mr Mooney was noted.

The Provost thanked all of those who had been involved in the consultation process, noting the efforts of the College to engage with the student representatives on this issue. In particular, he noted the reduction on the original proposed charges of 50%, the introduction of the waiver scheme and that the income generated is to be ring-fenced for student services in the Academic Registry.

In response to a query regarding consensus, the Provost commented that the majority of the Board agreed with the compromise proposals as presented and there was no further comment from Board members on this item.

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**BD/14-15/188 University Council**

The Senior Lecturer/Dean of Undergraduate Studies invited the Board's attention to minute CL/14-15/124 University Matriculation advising the Board that proposals from the Irish Universities Association Task Group on the Reform of University Selection (TGRUSE) and the supporting rationale had been considered by the University Council at its March meeting. It was noted that the Senior Lecturer/Dean of Undergraduate Studies is to provide feedback to TGRUSE reflecting the views of Council in that Trinity's current matriculation requirements in relation to mathematics and another language should be retained.

In relation to minute CL/14-15/125 Marino Institute of Education Strategy, the Vice-Provost/Chief Academic Officer advised the Board that a Working Group had been established of which Prof Seery was also a member and that much progress had been made in developing a strategy which would draw on the strengths of the institutions involved.

The Board confirmed the draft Acta of the meeting of 11 March 2015.

**BD/14-15/189 Scholarship**

The Board noted and approved the Memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 25 March 2015 and approved the award of 67 Scholarships for 2015, 11 of which were Foundation Scholars. The Senior Lecturer/Dean of Undergraduate Studies advised the Board that there had been 807 applications for Scholarship received with a 65% attendance rate. She noted that while the number of applications from female students was lower than that of male students, female students tended to have higher success rates.

The Provost thanked the Senior Lecturer/Dean of Undergraduate Studies and advised the Board that those proposed for Scholarship would be formally elected at the meeting of the Board on Trinity Monday, 13 April 2015.

**BD/14-15/190 National Digital Research Centre Limited re-organisation**

The Secretary to the College invited the Board's attention to a memorandum from himself and the Dean of Research, dated 18 March 2015. He advised the Board that to reflect a new Board structure for the National Digital Research Centre there were some minor amendments required to the Memorandum and Articles of Association (MAA) of the company, which had been originally approved by the Board in 2006. He also outlined the decision sought of the Board in relation to his nomination as a company member.

In response to a comment from a Board member, the Secretary to the College clarified that the company was a company limited by guarantee and as such there would be no risk for the College in terms of liability.

The Board noted and approved the memorandum from the Secretary to the College and the Dean of Research, dated 18 March 2015. The Board approved the changes to the Company's MAA, as outlined.

The Board also approved the nomination of Mr John Coman, Secretary to the College, as a company member in place of Dr David Lloyd, the former Bursar/Director of Strategic Initiatives, who had resigned from that role.

**BD/14-15/191 Visitors**

The Board noted the verbal update provided by the Secretary to the College in relation to a recent hearing of the Visitors.

**BD/14-15/192 Any Other Urgent Business**

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(i) **Thomas N. Mitchell Chair of Cognitive Neuroscience (2006) and SFI Targeted Research Professorship of Cognitive Neuroscience – Departures Framework Appointment.**

The Provost welcomed the Dean of Research who attended the meeting for this item. The Dean of Research invited the Board's attention to a memorandum from the Provost, dated 25 March 2015, which had been tabled on a strictly confidential basis. The Dean of Research then invited the Board's attention to a brief anonymised description of the proposed candidate as contained within the memorandum. He also advised the Board that the Expression of Interest submitted on behalf of the candidate had been accepted by Science Foundation Ireland (SFI) and that a significant amount of research funding may be provided to the candidate for a five-year programme of work, subject to approval of a full research application by SFI. He also advised the Board that this would represent a strategic appointment to the College and would help secure the sustainability of the Trinity College Institute of Neuroscience (TCIN).

The Provost, in response to a query from a Board member, clarified that there were no pension implications arising from the Departures Framework being invoked in this instance. In response to comments from Board members, it was noted that the HR Strategy should consider potential risks associated with invoking the Departures Framework.

The Board noted and approved the memorandum from the Provost, dated 25 March 2015. The Provost thanked the Dean of Research and noted the significant opportunity this appointment represented for the College.

*The Dean of Research left the meeting at this point.*

(ii) **Student Society Talk**

In response to comments from a Board member, the Secretary to the College clarified the sequence of events which resulted in the student society organised event not going ahead and noted that at no point did the College ask for the event to be cancelled.

(iii) **Size of Selection Committees**

Following comments from a Board member in relation to the size of selection committees, it was noted that very large committees were not necessarily always required during the recruitment process.

## **Section B**

**BD/14-15/193 Board Business**

(i) **Callover**

The Board noted the Board Callover from the meeting of 25 February 2015.

(ii) **Outcomes**

The Board noted the Board Outcomes from the meeting of 25 February 2015.

**BD/14-15/194 Finance Committee**

The Board noted and approved the draft minutes of meeting of 12 March 2015.

**BD/14-15/195 Human Resources Committee**

The Board noted and approved the draft minutes of the meeting of 5 February 2015 and the revised Recruitment Procedures, as presented.

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**BD/14-15/196 Library and Information Policy Committee**

The Board noted and approved the draft minutes of the meeting of 19 January 2015, including the nomination of an external member and the Social Networking and Social Media Policy (ref Minute LIPC/14-15/20).

**SECTION C****BD/14-15/197 Board Meetings**

- (i) **Cancellation of Board Meeting Scheduled for 31 March 2015**  
The Board noted that the Board Meeting Scheduled for Tuesday 31 March 2015 has been cancelled (see Board minute BD/14-15/179 of 25 February 2015)
- (ii) **Board Meeting Scheduled for 29 April 2015**  
The Board noted that this meeting will be held in St James's Hospital, by kind invitation, (further details to follow);
- (iii) **Schedule of Board and Council Meetings – 2015-2016**  
The Board noted and approved a memorandum from the Secretary to the College, circulated, dated 16 March 2015.

**BD/14-15/198 Board Membership - Students' Union Elections 2015**

The Board noted that the following had been elected, and would serve as members of the Board of the College for the academic year 2015-2016:

President:	Ms Lynne Ruane
Welfare and Equality Officer:	Mr Conor Clancy
Education Officer:	Ms Molly Kenny

**BD/14-15/199 Scholarship – Requests for Intermission**

The Board noted and approved a memorandum from the Dean of Graduate Studies, circulated, dated 11 March 2015.

**BD/14-15/200 Higher Degrees**

The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 11 March 2015.

**BD/14-15/201 Prizes and Other Awards**

The Board noted and approved the following recommendations from the Senior Tutor's Office, circulated, dated 11 March 2015 in respect of the following awards:

- (i) Jackie Akerele Fund;
- (ii) John Bennett Fund;
- (iii) Minchin Bursary;
- (iv) Frederick Purser Undergraduate Fund.

**BD/14-15/202 Sealings**

The Board noted Sealings, as circulated and attached as Appendix 1 to this Minute.

**BD/14-15/203 Borrowing Framework and Loan Guarantees**

The Board noted a memorandum from the Financial Planning Manager, circulated, dated 18 March 2015.

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**BD/14-15/204 Related Entity Financial Reporting – Ghala Limited**

The Board noted a memorandum from the Chief Financial Officer, circulated, dated 18 March 2015.

**BD/14-15/205 Library and Information Policy Committee – External Member**

The Board noted and approved the nomination of Mr John McDonough, Director of the National Archives, as an external member of the Library and Information Policy Committee.

**BD/14-15/206 Staff Accommodation Working Group**

The Board noted and approved a memorandum from the Registrar, circulated, dated 18 March 2015.

**BD/14-15/207 Trinity Ball 2016**

The Board noted and approved that the Trinity Ball for 2016 should be held on Friday 16 April 2016 rather than 8 April 2016 as approved at the last meeting of the Board.

**BD/14-15/208 Tutorship**

The Board noted and approved a memorandum from the Senior Tutor, circulated, dated 11 March 2015.

**SECTION D**

*In compliance with the Data Protection Acts this information is restricted*

Signed: .....

Date: .....

**Sealings**

3 October 2014

*Amended*

**Deed of Surrender of Lease  
The Members of the Trinity Sports Hall Co-Ownership – Kieran Wallace (Receiver)**

The Seal of the College was put to a Deed of Surrender of a Lease by the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and the members of the Trinity Sports Hall Co-ownership, c/o KPMG Restructuring, 1 Stokes Place, St Stephen's Green, Dublin 2 and Kieran Wallace (Receiver).

Sealing

22 October 2014

**Kylemore Service Group (t/a More with Food Ltd)  
License Agreements**

The Seal of the College was put in duplicate for renewal of License agreements between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Kylemore Service Group (t/a More with Food Ltd) from 1 September 2014 to 30 May 2019 for the operation of food and beverage services at Tallaght Hospital and at Saint James's Hospital.

29 January 2015

**Lease of 2 Clare Street, Dublin 2 from Hibernia College**

The Seal of the College was put in duplicate to an Agreement for Lease and Deed of Renunciation between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Hibernia College of 2 Clare Street, Dublin 2 from 1 February 2015 for four years and nine months

25 February 2015

**Santry Sports Grounds- Phase 1 Works  
Clive Richardson Ltd**

The Seal of the College was put in duplicate to a Contract between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Clive Richardson Limited, 54 Derrycoose Road, Annaghmore, Portadown, Co Armagh, BT62 1LY for the installation of

- (i) GAA football pitch, associated terracing, fencing, draining and floodlighting;
- (ii) three 3G five-a-side soccer pitches with associated draining and floodlighting;
- (iii) car parking, main entrance works, site drainage and associated lighting;
- (iv) installation of a 100mm HDPE foul rising main future connection.