

The University of Dublin

Trinity College

Minutes of Board Meeting, 24 September 2008

- Present* Provost (Dr J Hegarty), Vice-Provost/Chief Academic Officer (Dr P J Prendergast, Registrar (Dr J Barkhoff), Bursar (Dr M M O'Mahony), Dr S P A Allwright, Mr W J Dowling, Ms O S Foley, Mr R Hodson, Dr E Mac Cárthaigh, Dr A McElligott, Dr J F McGilp, Dr K J McGinley, Dr E J O'Halpin, Dr D O'Neill, Dr A J Piesse, Mr C Reilly, Dr S M Ryan, Dr D M Singleton, Mr H Sullivan, Dr J K Vij, Dr K Walshe.
- Apologies* Senior Lecturer (Dr A Douglas), Ms G Clarke, Ms P Murphy, Dr H J Rice, Mr M Slevin, Mr B Sweeney.
- In attendance*
- (ex officio)* Secretary, Treasurer Acting, Assistant Secretary.
- (by invitation)* Chief Operating Officer.

The Provost welcomed the newly elected Board Members and Student Members attending their first Board meeting. He also welcomed the Senior Lecturer, the Vice-Provost/Chief Academic Officer and the Chief Operating Officer. The Provost paid tribute to Dr Donnelly who had resigned from Board and thanked her for her contribution during her term of office.

SECTION A

- BD/08-09/001 Minutes** The minutes of the meeting held on 9 July 2008 were approved and signed subject to the following amendment:
- (i) **BD/07-08/365 (2) Audit Committee Mid-Term Review - ARAM** The first sentence of the final paragraph on page 4 was amended to read: 'A number of Board members invited attention to the previous decision whereby the Board had agreed to implement the Parnell version of the ARAM model.'
- BD/08-09/002 Matters Arising from the Minutes** A number of matters arising from the minutes were discussed and have been recorded below, (see minutes BD/08-09/003, 004, 005, 006).
- BD/08-09/003 Chief Operating Officer (see minute BD/07-08/359 of 9 July 2008)** The Board, noted Dr Singleton's proposal that, as permitted by the *Trinity College Dublin (Charters and Letters Patent Amendment) Act, 2000*, the Act's definition of the composition of the Board should be amended so as to provide for the Chief Operating Officer's attendance at all Board meetings *ex officio*, rather than by invitation, as is currently the case. The Board also noted Dr Vij's statement that there had been no adjudication on this matter in his recent appeal to the Visitors.

BD/08-09/004 University Pension Schemes (see minute BD/07-08/361 of 9 July 2008) In response to concerns about proposals on the future management of the College's pension fund and the treatment of pensions as deferred pay, noting in particular potential legal risks, the Treasurer (Acting) advised Board that discussions on the associated enabling legislation are on-going. It was agreed that further information would be available at the next Board meeting.

BD/08-09/005 Committee Review Group (see minute BD/08-09/365 of 9 July 2008) The Vice-Provost invited Board's attention to a memorandum, dated 23 September 2008, which had been tabled, presenting the proposed membership of the Group responsible for completing the out-standing review of committee structures. The Board approved the following membership as proposed:

Vice-Provost/Chief Academic Officer (Chair)
 Faculty Deans
 Health Sciences
 Engineering, Mathematics and Science
 Arts, Humanities and Social Sciences
 Chief Operating Officer
 Registrar
 Board representative: Dr S Ryan
 Council representative: Dr C Morris
 President of the Students' Union
 President of the Graduate Students' Union
 Acting Secretary
 Academic Secretary (Secretary)

BD/08-09/006 Personal Chairs (see minutes BD/07—8/353 of 18 June and BD/07-08/387 of 9 July 2008) The Acting Secretary advised Board that, as Professor Richardson and Professor Peschel had indicated that they would not be taking up the Stokes Professorships offered by the College, nominations for their replacements would be presented to Board in due course.

BD/08-09/007 Outlook 2008-2009 The Provost, introducing his Outlook for 2008-2009, invited Board's attention to College's Mission Statement and noted the key actions to which the College was committed as part of its Strategic Plan 2003-2008. He also outlined the major decisions which the Board had taken in the previous year to support the achievement of the Strategic Plan.

The Provost highlighted the College's achievements over the past year including:

- the strong performance in undergraduate admissions in 2008;
- the increase in the number of first preference applications to the College in 2008;
- the significant increase in the number of applications to computer science courses;
- the College's strong international rankings;
- the generation of significant levels of research and philanthropic income;
- physical infrastructural developments, including the opening of the Naughton Institute, the Sports Centre, and TRIARC in the Provost's Stables. The Board also noted the status of proposed future capital developments, including the Biosciences Building, the Student Centre and the Long Room Hub.

The Provost, stressing the importance preserving the College's autonomy and independence, invited Board's attention to the Action Plan for 2008-2009 which will address the two most critical risks facing the College: (a) the difficult funding environment, particularly the on-going reduction in the government's core grant; and (b) the need to develop and enhance the College's IT systems. He advised Board that

Incorporating any amendments approved at subsequent Board meetings

the Vice-Provost, working with the Faculty Deans, the Chief Operating Officer, the Treasurer (Acting) and other relevant staff in College will, over the coming weeks, develop detailed proposals for the implementation of the Action Plan. The Provost invited Board's attention to the status of proposed alliances with external organisations. He concluded by outlining the key financial, infrastructural and governance issues which will be considered by Board in the current academic year.

In the course of a brief discussion, Board members noted the need to invest in support structures for students, particularly non-EU students, if the College's objectives are to be achieved. The Board also noted the importance of being in a position to invest in the future heritage of the College should such opportunities arise.

In reviewing the procedures for conducting Board business over the coming year, it was agreed that, where relevant, the confidential status of specific items would be clearly identified at Board meetings.

BD/08-08/008 Principal Committees The Registrar invited Board's attention to a memorandum, dated 22 September 2008, which had been tabled, together with the proposed membership of the Principal Committees of Board and Council and the membership of the Equality and Safety Committees which also report directly to Board. He advised Board that the proposed membership of committees was an interim arrangement until the current review of committees was completed. (see minute BD/08-09/005 above).

The Provost invited Board's attention to the proposed changes in membership of the Audit Committee due to the forthcoming resignation of the current external Chairman, Mr Forsyth. The Board approved the nomination of Mr Patrick O'Reilly as an external member of the Committee and the appointment of Mr J Collins as Chair of the Committee to replace Mr Forsyth in January 2009.

The Board noted that due to the unavailability of an elected Board member to chair the Safety Committee the Registrar would assume the chair for the coming year. Subject to the inclusion of a nominee of the Graduate Students' Union as a member of the Student Services Committee, the Board approved the membership of the Committees as presented by the Registrar. (See Appendix 1 to this minute).

BD/08-09/009 Advisory Committee on Honorary Degrees The Board approved the nomination of the Advisory Committee on Honorary Degrees, as presented by the Registrar.

BD/08-09/010 Working Party on the Appointment of the Provost Under Other Business, in response to a query, the Provost advised Board that work was underway to finalise proposals on procedures for the election of the next Provost which would be presented to Board as soon as possible.

BD/08-09/011 Pension Trustees Under Other Business, the Board approved the nomination of Mr I Mathews, the Treasurer (Acting), as a Trustee of the Pension Fund to replace Ms G Dempsey who had resigned.

BD/08-09/012 Appointment of Pro-Chancellor Under Other Business in response to a query, the Provost advised Board that the Statutory arrangements for the appointment of a Pro-Chancellor to replace Dr Sagarra, who had retired on 7 September 2008, were underway.

BD/08-09/013 Fees for undergraduate courses Under Other Business, the President of the Students' Union invited Board's attention to concerns about the possible re-

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introduction of student fees and/or the initiation of a student loan scheme. He stated that experience in other countries suggests that student loan schemes militate against the participation of students from lower socio-economic groups.

In the course of a discussion, the following points were made by Board members:

- (i) there is a need for an informed discussion on all aspects of student fees and loan schemes drawing, where possible, on the experience of other countries;
- (ii) there is a need for a united voice from universities in relation to the inadequate level of government funding for undergraduate education;
- (iii) the College needs to be in a position to address, in a factual manner, the concerns expressed by the Minister for Education and Science in relation to the funding of the sector.

In response to queries, the Provost stated that the Board does not have an agreed position on the reintroduction of fees, noting that it will be a political decision as to which charging model, if any, will be introduced. He advised Board that the University Presidents' primary objective is to ensure that the Government provides sufficient funds for the sector and stated that, in the event that charges for undergraduate students will be introduced, the Presidents will support the model which will facilitate equality of access.

SECTION B

BD/08-09/014 Site and Facilities Committee The Board noted, and where appropriate, approved proposals in the draft minutes of the Site and Facilities Committee from its meeting of 9 September 2008 with particular reference to:

SF/08-09/04 Long Room Hub Project Dr McGinley, Chair of the Committee, invited Board's attention to the likely timescale for the project, noting the impact which any planning appeals might have in this regard. The Board noted that consideration will be given to minimising any potential disruption to College during the construction period.

SF/08-09/05 Science Gallery Proposal Dr McGinley invited Board's attention to the potential donation to fund the cost of the Science Gallery's proposed scheme for the Railway Arches.

SF/08-09/06 SFC Self Assessment Evaluation Report The Board noted that evaluation of the Site and Facilities Committee would be considered further at the next meeting of the Committee.

SECTION C

BD/08-09/015 Sealings The Board noted Sealings, as set out in Appendix 2 to this Minute.

BD/08-09/016 Proctors' Lists for Second Summer Commencements The Board noted that the Proctors' Lists were approved by the sub-committee of Board and Council on 8 July 2008.

BD/08-09/017 Risk Management Policy - Revision The Board noted and approved a memorandum from the Acting Secretary circulated dated 15 September 2008 and the revised Risk Management Policy.

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BD/08-09/018 Vacation Procedures The Board noted business of the Board approved under Vacation Procedures as set out in a memorandum from the Acting Secretary, circulated dated 9 September 2008.

BD/08-09/019 Church of Ireland Theological Institute The Board approved new inter-institutional Arrangements between the University of Dublin, the Church of Ireland and the Church of Ireland Theological Institute to deliver a University of Dublin Masters Degree programme in Theology, under the title M.Theol, or other agreed title between the parties.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

Signed:

Date:

Proposed membership of Principal Committees 2008-09

<p style="text-align: center;">Audit Committee</p> <p>Mr Terence Forsyth (Chair) [retires from 31.12.2008] Internal Auditor (Secretary) Mr John G Collins (External) [Chair from 01.01.2009] Mr Pat O'Reilly (External) Professor John McGilp (Board member) Professor John O'Hagan Professor Brian McGing Acting Secretary (in attendance)</p>	<p style="text-align: center;">Finance Committee</p> <p>Provost (Chair) Treasurer (Secretary) Ms Peggy Murphy (Board member) Professor David Singleton (Board member) Chief Operating Officer President Students' Union (ex officio) Deans' representative Bursar Registrar Vice-Provost/Chief Academic Officer Deputy Treasurer (in attendance)</p>		
<p style="text-align: center;">Information Policy Committee</p> <p>Professor Eunan O'Halpin (Board Member and Chair) Director of Information Systems Services (Secretary) Mr Liam Dowling (Board member) Education Officer Students' Union (ex officio) President of GSU(ex officio) Deans' representative Head of School Bursar Dean of Research Vice-Provost/Chief Academic Officer Acting Secretary (or nominee) Academic Secretary (or nominee) Librarian Deputy Librarian (in attendance) Deputy Director of Information Systems Services (in attendance) Manager of Management Information Systems (in attendance)</p>	<p style="text-align: center;">Personnel and Appointments Committee</p> <p>Professor Henry Rice (Board member and Chair) Staff Secretary (Secretary) Dr Anthony McElligott (Board member) Welfare Officer Students' Union (ex officio) Vice-Provost/Chief Academic Officer Deans' representative Head of School Academic Secretary Deputy Treasurer Representative of Partnership Committee Establishment Manager (in attendance)</p>		
<p style="text-align: center;">Research Committee</p> <p>Professor Shane Allwright (Chair) Associate Director of Research and Innovation (Secretary) Dr Karen Walshe (Board member) Dean of Research President of the GSU (ex officio) Dean of Graduate Studies Head of School Bursar Vice-Provost Representatives of College research community: Professor D PA Kelleher Professor P R Lane Nominee of Treasurer (in attendance) Research Development Officer (in attendance)</p>	<p style="text-align: center;">Site and Facilities Committee</p> <p>Dr Kieran McGinley (Board member and Chair) Director of Buildings (Secretary) Mr Michael Slevin (Board member) President Students' Union (ex officio) Bursar Chief Operating Officer Deans' representative Head of School Vice-Provost/Chief Academic Officer Treasurer (or nominee) Professor Roger Stalley Deputy Director of Buildings (in attendance)</p>		
<p style="text-align: center;">Student Services Committee</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Dr Amanda Piesse (Board member and Chair) Director of a Student Service (Secretary) Dr Eoin Mac Carthaigh (Board member) Vice-Provost/Chief Academic Officer Dean of Students Welfare Officer Students' Union (ex officio) President Graduate Students' Union (or nominee) (ex officio) Deans' representative</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Head of School Senior Lecturer Senior Tutor Acting Secretary (or nominee) Treasurer (or nominee) Director of a Student Service Administrative Officer, Senior Tutor's Office (in attendance)</p> </td> </tr> </table>		<p>Dr Amanda Piesse (Board member and Chair) Director of a Student Service (Secretary) Dr Eoin Mac Carthaigh (Board member) Vice-Provost/Chief Academic Officer Dean of Students Welfare Officer Students' Union (ex officio) President Graduate Students' Union (or nominee) (ex officio) Deans' representative</p>	<p>Head of School Senior Lecturer Senior Tutor Acting Secretary (or nominee) Treasurer (or nominee) Director of a Student Service Administrative Officer, Senior Tutor's Office (in attendance)</p>
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Equality Committee: [Dr Sinéad Ryan, \(Board Member\) to Chair this committee](#)
 College Safety Committee: [The Registrar to replace the Vice-Provost and take the Chair of this committee.](#)

Sealings

Sealing, Wednesday, 16 July 2008

Enterprise Centre, Pearse Street

- A. The Seal of the College was put in duplicate to a Memorandum of Rent Review for Unit 31, Trinity Technology and Enterprise Campus, with Astec Limited.
- B. The Seal of the College was put in duplicate to a Licence Agreement for Unit 4B, The Tower, Trinity Technology and Enterprise Campus, with Allergy Standards Limited.
- C. The Seal of the College was put in duplicate to a Licence Agreement for Unit 7C, Trinity Technology and Enterprise Campus, with Allergy Standards Limited.
- D. The Seal of the College was put in duplicate to a Licence Agreement for Unit 36, Trinity Technology and Enterprise Campus, with Merrion Pharmaceuticals Limited.
- E. The Seal of the College was put in duplicate to a Licence Agreement for Unit 1A, Trinity Technology and Enterprise Campus, with NUI Galway.
- F. The Seal of the College was put in duplicate to a Licence Agreement for Unit 4A, Trinity Technology and Enterprise Campus, with Crème Software Limited.
- G. The Seal of the College was put in duplicate to a Licence Agreement for Unit 30, Trinity Technology and Enterprise Campus, with Magnetic Solutions Limited.

Sealing Wednesday, 16th July 2008

Trinity Technology and Enterprise Campus - Unit 5 Building Works

The Seal of the College was put in duplicate to a Public Works Contract for minor building and engineering works on Unit 5 in the Trinity Technology and Enterprise Centre between the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Glenbeigh Construction.

Sealing, Wednesday, 16th July 2008

Science Gallery - Café

The Seal of the College was put in duplicate to a Licence Agreement for the Science Gallery Café between the Provost, Fellows and Scholars of the College of Holy and Undivided Trinity of Queen Elizabeth near Dublin and Jamaica Coffee Co. Limited.

Sealing Wednesday, 16th July 2008

Áras an Phiarsaigh - Vodafone (radio base station unit)

The Seal of the College was put in duplicate to a licence agreement between the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Vodafone Ireland Limited in relation to the installation of a radio base station unit at Áras an Phiarsaigh, College.

Sealing, Friday, 25th July 2008

NIBRT - Second Supplemental Agreement

The Seal of the College was put to a Second Supplemental Agreement, regarding an amendment to the Principal Agreement, in respect of the National Institute for Bioprocessing Research and Training Limited (NIBRT) between the IDA and University College Dublin, the Provost, Fellows and Scholars, of the College of the Holy and Undivided Trinity of Queen Elizabeth Near Dublin, Dublin City University and the Institute of Technology, Sligo.