

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 27 September 2006

Present Provost (Dr J Hegarty), Vice-Provost (Dr R M J Byrne), Registrar (Dr D J Dickson), Bursar (Dr D C Williams), Senior Lecturer (Dr C Kearney), Dr N Biggar, Dr W J Blau, Ms M Coffey, Dr A Donnelly, Mr H Kearns, Mr R Kearns, Ms D Keogh, Dr J M Kelly, Ms M Leahy, Dr M A Lynch, Dr E Mac Cárthaigh, Dr K J McGinley, Dr D O'Donovan, Ms R Pe Palileo, Dr J Parnell, Dr A Piesse, Mr D Quinn, Mr B Sweeney, Dr J K Vij.

Apologies Dr A Butterfield, Ms G Clarke, Dr E O'Halpin.

In attendance

(ex officio) Secretary, Treasurer, Assistant Secretary.

(by invitation) Dean of Research (for BD/06-07/006).

The Provost welcomed Board members attending their first Board meeting.

SECTION A

BD/06-07/001 Minutes The minutes of the meeting held on 5 July 2006 were approved and signed subject to the following amendments.

BD/05-06/391 ARAM Point (ii) was amended to read 'The weighting for the School of Mathematics be changed from 1.15 to 1.3'

BD/05-06/393 Communications The minute was amended to read 'The Provost invited Board's attention to a memorandum dated 28 June 2006, which had been circulated, and which outlined proposals for the enhancement of the College's communications function. He invited Board's attention to competitive challenges now being faced and to which the College must respond internally and externally. He stated that while the College's Communications Office provides a very good service to the College, there was an urgent need to augment its resources, noting that this was a view held by the Heads of School and members of the College community generally.'

In the course of a long and detailed discussion, the pros and cons of providing additional resources to this function at Director and more junior levels were raised by many Board members. As a compromise to accommodate the views expressed, and taking account of resource constraints, the Board approved the resources for the appointment of a Director of Communications. Professor Parnell, Professor Kelly and Mr Larkin dissented.'

BD/06-07/002 Matters Arising from the Minutes A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes BD/06-07/003, 004, 005).

BD/06-07/003 Governance and Principal Committees - Student Services Committee (see minute BD/05-06/389 of 5 July 2006) The Board noted that for 2006/2007 the Director of the Counselling Service will be secretary to the Student Services Committee and that the Director of Sport will be a member of the Committee.

BD/06-07/004 Communications (see minute BD/05-06/393 of 5 July 2006) The Provost advised Board that, following the discussion which had taken place at the previous Board meeting, he had consulted with external experts on the feasibility and likely outcome of implementing the Board's decision to appoint a Director of Communications. He stated that he had been advised that the appointment of a Director only, would be unlikely to deliver the results needed. He invited Board's attention to a proposal to allocate the funds for the pay costs associated with the previously approved Director of Communications post to fund the pay costs of two less senior positions.

He also proposed that the work of the augmented Communications Office would be guided by an Advisory Group which he would chair, the membership of which would be representative of the College's communication activities. The Provost advised Board that it was intended that the Advisory Group would address, *inter alia*, the coordination issues raised by the Board at the previous meeting.

In response to queries, the Secretary advised Board that the two additional posts would be processed through the Personnel and Appointments Committee in the normal way and that the positions would be on fixed term contracts for a period of three years up to a maximum total pay cost to the College of €150,000 per annum for the two positions. He also advised that the scope of the work of the Communications Office would be reviewed after three years.

The Board approved the appointment of two additional staff members in the Communications Office as proposed.

BD/06-07/005 Disability Act 2005 (see minute BD/05-06/408 of 5 July 2006) The Board approved the nomination of Ms M M M Alcock as Inquiry Officer (to investigate complaints from members of staff and the general public).

BD/06-07/006 Provost's Report The Provost invited Board's attention to the following matters.

1. ***Collaboration between universities*** The Provost advised Board that the Heads of the seven Irish universities had signed a Co-operation Accord on 15 September 2006 which set out the agreed grounds for a significant increase in the already high level of collaboration across the sector. (A copy of the Accord was tabled for the information of Board members.) He noted the necessity for the universities to collaborate in a meaningful way to deliver the Government's objectives as set out in the recent Strategy for Science, Technology and Innovation. The Dean of Research, present by invitation, invited Board's attention to the criteria for funding under the forthcoming round of the Programme for Research in Third Level Institutions (PRTL) and the Strategic Innovation Fund (SIF). The Board noted the significant favourable weighting which will be given to proposals involving multi-institutional collaboration and it also noted the need for proposals to address the objectives of

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the Government's National Development Plan and to build on the strategic objectives of the institutions.

2. *Programme for 2006-2007* The Provost presented the key issues which the College will address in the current academic year. He noted the College's objectives as outlined in the Strategic Plan, noting in particular, the aim to confirm the College's position among the top fifty universities in the world, the need to achieve excellence in both research and teaching and to develop world class areas of research on a broad base across the humanities and the sciences. The Board also noted the College's objectives in relation to enhanced learning experiences for students, and equality of access.

The Provost invited Board's attention to the challenges posed by the external environment and to the plans to address internal matters by exploring: (a) the possibility of forming clusters of Schools to enable a fuller devolution of budgeting and administrative functions to academic areas; (b) refining ARAM in an orderly way; (c) agreeing central management structures; and (d) making timely decisions on recruitment for 2007/2008.

The Board noted the Provost's proposals in relation to recruitment based on Schools' strategic plans as follows:

- (i) to work towards a December deadline for decisions on 2007/2008 academic recruitment based on ARAM 2004/2005 data;
- (ii) pending the formation of clusters, to reduce the ARAM target from 80% to 50% as a guide target for 2007/2008;
- (iii) to work towards a June 2007 deadline for recruitment for 2008/2009 based on 2005/2006 ARAM data.

The Provost invited Board's attention to a number of issues in relation to the implementation of ARAM, noting in particular the need to introduce refinements in an orderly fashion. The Board noted the opportunities offered by the forthcoming National Plan in relation to Fourth Level education and research. The Provost proposed that proposals, in line with the actions outlined in the Strategic Plan, should be developed for the establishment of new blood posts for which it was expected that competitive funding would be available in due course.

The Provost also outlined the need to address the College's management structures, noting that this matter could not be finalised until decisions were made in relation to clusters. The Board noted the potential offered by philanthropic funding for the College.

In response to queries from Board members, the Provost advised that detailed discussions would take place at future Board meetings when firm proposals on specific issues would be presented for consideration and decision.

It was agreed that copies of the Provost's presentation would be circulated to Board on a confidential basis.

3. *Strategic Innovation Fund (SIF)* The Senior Lecturer advised Board that €300 million would be available to the seven Universities and fourteen Institutes of Technology over the next five years. The initiative will have three calls for proposals, the first of which is for a total of €40 million and the remaining two for €130 million each. The Board noted that a proposal had been submitted by the College to meet the deadline for the first call on 15 September 2006 and that the College had participated in a sectoral submission through the IUA. The Senior Lecturer invited Board's attention to the criteria which would be used to assess the

proposals by an expert panel supported by the HEA executive. The Board, noting the importance of inter-institutional collaboration in the rating of proposals for funding under SIF, noted that the College had entered into strategic partnerships with NUI Galway, UCC and RCSI (see minute BD/06-07/009 below) and that the College would continue its collaborations with UCD and DCU in a number of areas.

The Senior Lecturer invited Board's attention to the broad headings under which funding was sought from the SIF and, in response to queries from a number of Board members, clarified a number of issues. He also advised Board that due to the confidential nature of the submission it was not being circulated among the College community and he invited Board members to review the document in his office if they so wished.

The Board noted that SIF applications will be assessed by the expert panel during September/October and that it is expected that the funds will be allocated in October/November.

BD/06-07/007 Principal Committees Introducing the topic, the Registrar invited Board's attention to the decisions which had been made by the Board in relation to Principal Committees at its meeting on 5 July 2006 (minute BD/05-06/389 refers) and he thanked the members of Board for their cooperation in establishing the membership of Committees.

The Registrar invited Board's attention to a memorandum dated 20 September 2006 which had been circulated outlining proposals for the membership of Principal Committees of Board. Noting that the size and membership of the Finance Committee is largely defined by the Statutes, he advised Board that the Senior Lecturer's membership of the Finance Committee would provide a link to the Heads Committee.

In response to a query, the Registrar advised Board that while efforts had been made to bring forward proposals for elected Board members to chair more than two Principal Committees, it was only possible at this stage to bring forward two such proposals. He also noted that in the case of two Principal Committees which had undergone significant changes in membership recently, (the Student Services Committee and the Research Committee), it was proposed that Officers would continue to chair these Committees for a further year. The Board noted that the matter would be reviewed at the end of Michaelmas Term.

In response to queries from Board members the Registrar advised Board that:

- (i) in accordance with best practice, and with the recommendation of the Audit Committee (minute AD/05-06/72 of 21 June 2006 refers), it was intended to appoint an external member with considerable financial expertise to the Audit Committee;
- (ii) it would be a matter for the Research Committee to consider how Schools' Directors of Research might be incorporated into the work of the Committee. He invited Board's attention to a recommendation approved at the Board meeting on 5 July that the Research Committee give consideration to the establishment of a Research Planning Sub-Committee as a forum for the development and coordination of policy proposals, which would then be reviewed by the Research Committee on behalf of Board, prior to final submission to Board for approval.

The Provost thanked the Registrar for his work in bringing the membership of Principal Committees in line with previous Board recommendations.

The Board approved the membership of Principal Committees as proposed. These are detailed in Appendix 1 to these minutes.

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The Board noted that Professor Eunan O'Halpin had been appointed to the Information Policy Committee under Vacation Procedures following which his membership of the Personnel and Appointments Committee had ceased. (See minute BD/06-07/018.)

- BD/06-07/008 Advisory Committee on Honorary Degrees** The Board approved the nominations of the Advisory Committee on Honorary Degrees, as presented by the Registrar, noting that those approved will be conferred with Honorary Degrees at Commencements ceremonies during 2006-2007 or as soon as possible thereafter.

SECTION B

[No business under this heading.]

SECTION C

- BD/06-07/009 Heads of Agreements in relation to Strategic Partnerships** The Board noted that Heads of Agreement were signed by the Provost on behalf of the College with NUI Galway, UCC and RCSI.

- BD/06-07/010 Representation – St Luke's Hospital Board** The Board approved the nomination of Professor C A O'Moráin, Dean of the Faculty of Health Sciences, as the College's representative on the St Luke's Hospital Board.

- BD/06-07/011 Fellowship** The Board noted that Professor P Cunningham (Computer Science) has resigned, with effect from 31 August 2006.

- BD/06-07/012 Sealings** The Board noted:

- (i) **Enterprise Centre, Pearse Street, Unit 1C – Lease for Unit 1C – Reminiscence Ltd** The Seal of the College was put to a Licence Agreement for Unit 1C in the Trinity College Enterprise Centre with Reminiscence Ltd. [19/9/06]
- (ii) **Enterprise Ireland – Capital Grant Agreement – Unit 9 - Enterprise Centre** The Seal of the College was put (in duplicate) to a Capital Grant Agreement between Enterprise Ireland and Trinity College Dublin in relation to work in Unit 8, Enterprise Centre. [19/9/06]
- (iii) **Centre for Deaf Studies – Letting Agreement for 40 Lower Drumcondra Road – Renewal** The Seal of the College was put in duplicate to the renewal of Letting Agreement for one year from 1 September 2006 between the Catholic Institute for the Deaf and the Provost, Fellows and Scholars of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin for accommodation for the Centre for Deaf Studies in 40 Lower Drumcondra Road. [19/0/06]
- (iv) **Enterprise Centre, Pearse Street – Virtual Access Ltd** The Seal of the College was put in duplicate to a Licence Agreement for Unit 18 in the Trinity College Enterprise Centre, between the Provost, Fellows and Scholars of Trinity College Dublin and Virtual Access Ltd. [19/9/06]

- (v) **Enterprise Centre, Pearse Street – Microsol Limited** The Seal of the College was put in duplicate to a memorandum for rent review for Unit 28 in the Trinity College Enterprise Centre between the Provost, Fellows and Scholars of the College Trinity College Dublin and Microsol Limited. [19/9/06]

BD/06-07/013 Bequests and Benefactions – Sheppard Trust The Board noted and approved memorandum from the Treasurer, dated 29 August 2006.

BD/06-07/014 Committees – Administrative and Library Staff Review Committee – 2006-2007, 2007-2008, 2008-2009 The Board noted that Dr M R Gale replaces Dr A Kokaram on this committee.

BD/06-07/015 Nominations for Appointment The Board noted and approved:

- (i) Nominations for Appointment approved under Vacation Procedures (see Appendix 2), as circulated;
- (ii) Nominations for Appointment (see Appendix 3), as circulated.

BD/06-07/016 Tutorship The Board noted and approved the appointment of Dr R Moss (History of Art) to replace Mr A McCashin (Social Work and Social Policy) from 1 October 2006.

BD/06-07/017 Technical Staff Committee – 2006 Review The Board approved the recommendations of the Technical Staff Committee in respect of the following promotions in accordance with the memorandum from the Staff Relations Manager, circulated dated 19 September 2006. The recommendations will take effect from 1 October 2006.

- (i) Mr D Fletcher (Physiology)
- (ii) Mr E Dunne (Civil, Structural and Environmental Engineering)

BD/06-07/018 Vacation Procedures The Board noted that the following items of business were approved by the Provost under Vacation Procedures:

- (i) **Principal Committees – Information Policy Committee** Professor E O’Halpin was nominated as a member of the Information Policy Committee – as a consequence, his membership of the Personnel and Appointments Committee has ceased.
- (ii) **Calendar Entries**
 - (a) **Doyle Environmental Law Essay Prize** The Annual Doyle Environment Law Essay Prize was founded in 2006 and is awarded to the Sophister student adjudged to have written the best essay on a prescribed aspect of Environmental Law. Value, €500.
 - (b) **Matheson Ormsby Prentice Company and Partnership Law Essay Prize** The annual Matheson Ormsby Prentice Company and Partnership Law Essay Prize was founded in 2004 and is awarded to the Sophister student adjudged to have written the best essay on a prescribed aspect of Company and Partnership Law. Value, €1,000.
- (iii) **Headship of Schools – 3 years from 13 July 2006 to 12 July 2009**
 - (a) **Drama, Film and Music 2006-2009** Professor K Rockett.
 - (b) **Languages, Literature and Cultural Studies** Professor N M McGowan (Acting Head 13 July – 27 September 2006: Professor D H T Scott).

- (iv) **Trinity Hall – Deputy, and Assistant Wardens 2006-2007** The following were appointed:
 Dr A Hughes (Deputy Warden) Mr C Larkin
 Mr D Richards Dr A Barry
 Dr H Tewari Mr D Lehrke
 Ms E Hanbidge Ms E Edwards
 Mr M Dyar Ms N Connolly
 Ms Y Daly Mr Z Zalinski
- (v) **Principal Committees and Sub-Groups – Representation of Heads of School – Academic Year 2006-2007**
Principal Committees
 Information Policy: Professor M A Marsh
 Personnel and Appointments: Professor H Delany
 Research: Professor J H Ohlmeyer
 Site and Facilities: Dr D M Abrahamson
 Student Services: None.
Sub-Groups
 Foundation Scholarship: Professor J G Lunney
 Cross-Discipline and Service Teaching: Professor D Taylor and Professor D G Little
 Academic Titles (review current practice): Dean of Graduate Studies *chair*
 Taskforce – Administrative and Support Services: Professor J H Ohlmeyer, Professor J A Fitzpatrick; Professor D Taylor; Dr G McHugh.
- (vi) **Prizes and Other Awards - Postgraduate Travelling Scholarship (2006), Sheppard Memorial Prize and the Sir John Banks Medical in Medicine** awarded to Dr Aoife Brennan.
- (vii) **Tutorship** Tutors were appointed in accordance with memoranda from the Senior Tutor, dated 24 July and 30 August 2006.
- (viii) **Staff Matters – Early Retirement** approved as follows:
 (a) **Housekeeping** Ms A Rogers (31 October 2006);
 (b) **Alumni, Proctors’ and Seanad Electoral Office** Mrs J O’Hara (30 September 2006).
- (ix) **Bequests and Benefactions – Claude and Vincenette Pichois Research Awards**
 A memorandum from the Treasurer, dated 16 August 2006, was approved.
- (x) **Scholarship – Requests for Intermission**
 (a) **Foundation Scholar**
 Request for second year of intermission in 2006-2007 (previously intermitted in 2005-2006):
 01511491
 (b) **Non-Foundation Scholars**
 (1) Request for second year of intermission in 2006-2007 (previously intermitted in 2005-2006):
 00053571
 01368966
 01428195
 (2) Request for second and third year of intermission in 2006-2007 and 2007-2008 (previously intermitted in 2005-2006):
 01717952
- (xi) **Nominating Committees**
 (a) **Director of Buildings Office – Building Projects Officer, Administrative Grade 3 (contract of indefinite duration)**
 Director of Buildings
 Professor S P A Allwright
 Mr J Doyle
 Mr M Kelly (DCU)

- (b) **School of Drama, Film and Music – School Administrator (part-time), Administrative Grade 3/2 (permanent)**
Professor K Rockett
Professor B R Singleton
Dr M H Adams
Ms A Anderson
Ms A Marcellin (DIT)
- (c) **School of Histories and Humanities – Extramural Administrator (part-time), Administrative Grade 3 (contract of indefinite duration)**
Professor J H Ohlmeyer
Dr I McGrath
Dr D Birch
Dr M Kennedy (RIA)
- (d) **Library – John Stearne Medical Library - Assistant Librarian (Readers’ Services), Assistant Librarian Grade 2 (permanent)**
Librarian
Ms A Healy
Mr T Peare
Dr H Roche
Mr P Hickey (UCD)
- (e) **School of Nursing and Midwifery – Assistant Allocations Officer, Administrative Grade 3/2 (1 year contract)**
Assistant Secretary to the College
Mr F O’Rourke
Mr P Dunne
Ms F Timmins
- (f) **Senior Lecturer’s Area (Admissions Office) – Mature Students Officer, Administrative Grade 2/1 (below bar) (permanent)**
Academic Secretary (Acting)
Mr B Murray
Dr A J Piesse
Ms S Power
Mr V O’Hora (DIT)
- (g) **Senior Lecturer’s Office – Administrative Officer (half-time), Administrative Grade 3 (2 year contract)**
Ms E Hayes
Dr P McCabe
Ms M LeGood
- (h) **Secretary’s Office – Equality Officer (part-time) – Administrative Grade 3/2 (3 year contract)**
Assistant Secretary to the College
Ms L Power
Dr L E Doyle
Professor J B Grimson
Mr D Treanor
- (i) **Student Counselling Service – Student Counsellor – Administrative Grade 1 (permanent)**
Secretary to the College
Dean of Students
Ms A Naughton
Ms D Flynn
Mr R Foley (UCD)
- (j) **Treasurer’s Office – Accountant (part-time) – Administrative Grade 1 (permanent)**
Deputy Treasurer
Professor J F McGilp

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- Ms J Byrne
- Mr D Doolan (UCD)
- (k) **Treasurer's Office – Accounts Payable Supervisor – Administrative Grade 3/2 (permanent)**
- Deputy Treasurer
- Professor J A N Parnell
- Ms A Mulcahy
- Mr B Gillen (DCU)
- (l) **Treasurer's Office – Payroll Supervisor – Administrative Grade 3/2 (2 year contract)**
- Deputy Treasurer
- Dr D P O'Donovan
- Ms M Cormican

Signed:

Date:

Appendix 1 to Minute BD/06-07/007

Membership of Principal Committees

<p>Audit Committee Mr Terence Forsyth (<i>Chair</i>) Assistant Secretary (<i>Secretary</i>) Dr Donal O'Donovan (<i>Board member</i>) Professor John McGilp Professor Brian McGing External Member (vacant) External Board Member (if available) Internal Auditor (<i>in attendance</i>)</p>	<p>Finance Committee Provost (<i>Chair</i>) Treasurer (<i>Secretary</i>) Mr Henry Kearns (<i>Board member</i>) Professor John Parnell (<i>Board member</i>) President Students' Union (<i>ex officio</i>) Dean of Arts and Humanities Bursar Registrar Senior Lecturer Secretary (or nominee) Deputy Treasurer (<i>in attendance</i>)</p>		
<p>Information Policy Committee Professor Eunan O'Halpin (<i>Chair, Board member</i>) Librarian (<i>Secretary</i>) Dr Andrew Butterfield (<i>Board member</i>) Bursar Education Officer Students' Union (<i>ex officio</i>) President of Graduate Students' Union/nominee (<i>ex officio</i>) Dean of Science Head of School of Social Sciences and Philosophy Dean of Research Secretary (or nominee) Academic Secretary (or nominee) Director of Information Systems Services Deputy Librarian (<i>in attendance</i>) Deputy Director of Information Systems Services (<i>in attendance</i>)</p>	<p>Personnel and Appointments Committee Vice-Provost (<i>Chair</i>) Staff Secretary (<i>Secretary</i>) Professor Nigel Biggar (<i>Board member</i>) Ms Mary Leahy (<i>Board member</i>) Professor Werner Blau (<i>Board member</i>) Welfare Officer Students' Union (<i>ex officio</i>) Partnership Committee representative Dean of Engineering Systems Sciences Head of School of Law Senior Lecturer Academic Secretary Deputy Treasurer Establishment Manager (<i>in attendance</i>)</p>		
<p>Research Committee Dean of Research (<i>Chair</i>) Director of the Office of Research and Innovation Services (<i>Secretary</i>) Dr Amanda Piesse (<i>Board member</i>) Dr Alison Donnelly (<i>Board member</i>) Mr Brian Sweeney (<i>Board member</i>) President of the GSU (<i>ex officio</i>) Dean of Graduate Studies Head of School of Histories and Humanities Bursar Senior Lecturer Representatives of College research community (2) Nominee of Treasurer (<i>in attendance</i>) Research Development Officer (<i>in attendance</i>) Associate Dean of Research (<i>in attendance</i>)</p>	<p>Site and Facilities Committee Dr Kieran McGinley (<i>Chair, Board member</i>) Director of Buildings (<i>Secretary</i>) Professor John Kelly (<i>Board member</i>) Professor Jagdish Vij (<i>Board member</i>) Bursar President Students' Union (<i>ex officio</i>) Dean of Health Sciences Head of School of Computer Science and Statistics Vice-Provost Secretary (or nominee) Treasurer (or nominee) Roger Stalley Deputy Director of Buildings (<i>in attendance</i>)</p>		
<p>Student Services Committee</p> <table border="1"> <tbody> <tr> <td data-bbox="145 1666 786 1930"> <p>Dean of Students (<i>Chair</i>) Director of a Student Service (<i>Secretary</i>) Ms Mary Coffey (<i>Board member</i>) Dr Eoin Mac Cárthaigh (<i>Board member</i>) Welfare Officer Students' Union (<i>ex officio</i>) President Graduate Students' Union (<i>ex officio</i>) Dean of Social and Human Sciences</p> </td> <td data-bbox="786 1666 1386 1930"> <p>Head of School Senior Lecturer Senior Tutor Secretary (or nominee) Treasurer (or nominee) Director of a Student Service Administrative Officer, Senior Tutor's Office (<i>in attendance</i>)</p> </td> </tr> </tbody> </table>		<p>Dean of Students (<i>Chair</i>) Director of a Student Service (<i>Secretary</i>) Ms Mary Coffey (<i>Board member</i>) Dr Eoin Mac Cárthaigh (<i>Board member</i>) Welfare Officer Students' Union (<i>ex officio</i>) President Graduate Students' Union (<i>ex officio</i>) Dean of Social and Human Sciences</p>	<p>Head of School Senior Lecturer Senior Tutor Secretary (or nominee) Treasurer (or nominee) Director of a Student Service Administrative Officer, Senior Tutor's Office (<i>in attendance</i>)</p>
<p>Dean of Students (<i>Chair</i>) Director of a Student Service (<i>Secretary</i>) Ms Mary Coffey (<i>Board member</i>) Dr Eoin Mac Cárthaigh (<i>Board member</i>) Welfare Officer Students' Union (<i>ex officio</i>) President Graduate Students' Union (<i>ex officio</i>) Dean of Social and Human Sciences</p>	<p>Head of School Senior Lecturer Senior Tutor Secretary (or nominee) Treasurer (or nominee) Director of a Student Service Administrative Officer, Senior Tutor's Office (<i>in attendance</i>)</p>		

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Appendix 2 to Minute BD/06-07/015 (i)

Nominations for Appointment (Vacation Procedures)

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Director of Buildings Office	Buildings Project Officer	O'SHEA, Deirdre, Dip. (Dubl.), B.E. (N.U.I.)	22-08-2006	Indefinite Duration
Director of Buildings Office	Deputy Director of Buildings	MC DONNELL, Patrick Joseph, B.A. (N.U.I.)	04-09-2006	Permanent
CRANN	Research Manager	CEBALLOS, Sergio, B.A. (University of Cantabria, Spain), Ph.D. (Dubl.)	14-08-2006	Indefinite Duration
CAPSL	Academic Developer (Part-time)	O'FARRELL, Ciara, B.A., M.A., Ph.D. (N.U.I.)	01-09-2006	31-08-2007
Children's Research Centre	Communications Officer	HEFFERNAN, Jillian, B.A. (D.C.U.), PG Dip in Public Relations (Fitzwilliam Institute)	02-08-2006	01-09-2009
Engineering	Director of W.I.S.E.R at T.C.D. Resource Centre	ROUGHEEN, Caroline, B.A. (Dubl.)	03-07-2006	02-07-2007
IS Services	Systems Administrator	O'HARE, Kieran, B.A. (Dubl.), Dip. in Distributed Information Systems (D.I.T.)	18-09-2006	17-09-2007
IS Services	M.I.S. Programmer	MC GLYNN, Teresa, B.A. (Dubl.)	28-08-2006	28-08-2007
Library	Assistant Librarian	BORAN, Elizabeth-Anne, B.A., M.Phil., Ph.D. (Dubl.)	02-10-2006	02-10-2009
Nursing and Midwifery	Assistant Allocations Officer	KELLY, Mary Jacqueline	01-08-2006	30-07-2007
Physics	Physics Outreach Officer	STEPHENS, Colm, B.A., M.Sc., Ph.D. (Dubl.)	01-10-2006	30-06-2007
Secretary's Office	Senior Web Designer	HORAN, Maura, M.Phil. (Dubl.)	10-08-2006	Permanent
Senior Lecturer's Area	Administrative Officer (Part-time)	FITZGERALD, Lynnea	01-07-2006	Permanent
Senior Lecturer's Area	Administrative Officer	BULFIN, Ailise, Dip, B.A. (N.U.I.)	04-09-2006	28-08-2008
Social Sciences and Philosophy	Research Officer	ELFORD, Peter, B.A., M.A. (Nott.)	11-09-2006	10-09-2008

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Treasurer's Office	Deputy Accounts Payable Supervisor	LACEY, Tina	03-08-2006	Permanent
Treasurer's Office	Payroll Supervisor	DEMPSEY, Deirdre	04-09-2006	29-08-2008
Treasurer's Office	Senior Buyer	KERLEY, Trevor, Dip., B.Sc. (D.I.T.)	08-08-2006	Permanent
Trinity Access Programme	Administrative Officer	CONNOLLY EDGE, Grace, B.A. (Dubl.), M.A. (N.U.I.)	01-08-2006	Indefinite Duration

Appendix 3 to Minute BD/06-07/015 (ii)

Nominations for Appointment

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Secretary's Office	Equality Officer (Part-time)	CAMPOS MC CORMACK, Karen, B.A. (Dubl.), M.A. (N.U.I.)	02-10-2006	01-10-2009
Treasurer's Office	Accountant (Part-time)	SHERRY, Jill, B.A. (Dubl.)	19-09-2006	Permanent
Careers Advisory Service	Careers Advisor	LEWIS, Peter, B.A. (N.U.I.), Dip. (D.I.T.), Dip. (N.C.I.)	31-07-2006	28-02-2007
Information Services Systems	M.I.S. Programmer	WILLIAMS, Brett, B.A. (Rhode Island College, Cert. (North-eastern University) Cert. (Clark University)	22-08-2006	21-08-2007

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