

Incorporating any amendments approved at subsequent Board meetings

The University of Dublin

Trinity College

Minutes of Board Meeting, 31 May 2006

- Present* Provost (Dr J Hegarty), Vice-Provost (Dr R M J Byrne), Registrar (Dr D J Dickson), Bursar (Dr D C Williams), Senior Lecturer (Dr C Kearney), Dr N Biggar, Dr W J Blau, Dr A Butterfield, Ms G Clarke**, Ms M Coffey, Mr H Kearns, Dr J M Kelly, Ms M Leahy, Dr M Lynch, Dr E Mac Cárthaigh, Mr D McCormack****, Dr K J McGinley, Mr J Mannion****, Ms S O'Brien****, Dr E O'Halpin***, Dr J Parnell, Dr A Piesse*, Mr R P Sheridan, Mr B Sweeney, Dr J K Vij.
- Apologies* Dr A Donnelly, Dr M A Lynch, Dr D O'Donovan.
- In attendance*
- (ex officio)* Secretary, Treasurer, Assistant Secretary.
- (by invitation)* Vice-Provost for Medical Affairs and Head of the School of Medicine (for BD/05-06/289)
Dean of Research (for BD/05-06/292, 293, 298)
- (present for)*
- * BD/05-06/287 (part) - 317
 - ** BD/05-06/288 - 291
 - *** BD/05-06/281 - 288
 - **** BD/05-06/281 – 303 (part), 304 - 317

SECTION A

Item A.5, Task Force 1 – Support Services and eStrategy was withdrawn from the agenda.

- BD/05-06/281 Minutes** The minutes of the meeting held on:
(i) 3 May 2006;
(ii) 15 May 2006
were approved and signed.
- BD/05-06/282 Matters Arising from the Minutes** A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes BD/05-06/283, 284, 285, 286).
- BD/05-06/283 Calendar Changes (see minute BD/05-06/241 of 3 May 2006)** The Secretary advised Board that consultation had taken place between the Senior Dean and the President of the Students' Union and that a proposal would be presented to Board at the next meeting.
- BD/05-06/284 Capital Projects (ii) Proposed sale of premises at Cumberland Street (see minute BD/05-06/246 of 3 May 2006)** In response to a query, the Bursar advised Board that the

Director of Buildings' website contains useful information on energy conservation in College and that emails are sent from time-to-time advising of measures that individual staff members can take to save electricity. The Board noted the Bursar's comments that limitations on the staffing levels in the Director of Buildings' area restrict the amount of conservation work which can be undertaken at a College level.

BD/05-06/285 Regius Chair of Greek (1761) (see minute BD/05-06/256 of 3 May) The Secretary advised Board that as Dr Marincola had advised that, for personal reasons, he would not be taking up the Regius Chair of Greek (1761), Professor Brian McGing would now be appointed to the Chair.

BD/05-06/286 Voting Rights of Newly-elected Fellows (see minute BD/05-06/280 of 15 May 2006) The Registrar advised Board that the determination regarding the eligibility of newly-elected Fellows to vote in the assent-seeking process was awaited from the Visitors. The Secretary stated that the ballots which had been received by 16 May 2006 had been placed in a sealed box and that this box would remain unopened until the Visitors' determination had been implemented.

BD/05-06/287 Provost's Report

- (a) **Strategic Plan:** The Provost invited Board's attention to the procedures which had been undertaken in recent weeks to bring this phase of the academic strategic planning exercise to the point where recruitment can commence in Schools. He advised Board that the plans submitted by Schools had been examined in detail by the Resource Management Committee, the Personnel and Appointments Committee and the three sub-groups established to examine issues in relation to undergraduate teaching, postgraduate matters and research. Following this review, the plans had been the subject of a day-long meeting of Executive Officers, which had included a detailed review of the requests for staffing. The Board noted that costs associated with staffing proposals were being prepared and that it was hoped that Executive Officers would be in a position, in the very near future, to make recommendations in relation to recruitment and to provide feed-back to Schools. The Provost, noting that the approach taken in relation to academic staffing, while taking account of ARAM-related matters, had been driven by the College's strategic objectives, and advised that recommendations in relation to recruitment would be presented to Council and Board for approval.
- (b) **Risk management:** The Provost invited Board's attention to a number of key, substantive initiatives in which the College is currently engaged, all of which require very significant input of time from the College's senior officers. Noting that these activities are currently being subsumed into already exceptionally heavy workloads, he advised Board that proposals for the management of these projects may be presented to Board in due course.
- (c) **Trinity-IMI School of Management:** The Provost advised Board that the Board of the IMI had met the previous week and had agreed in principle that discussions should proceed on the proposed merger between Trinity's School of Business and the IMI. The Board noted that both the College and the IMI would undertake due diligence in relation to the proposed merger and would develop proposals and recommendations for presentation to their respective Boards in the autumn.

Incorporating any amendments approved at subsequent Board meetings

BD/05-06/288 ARAM The Bursar invited Board's attention to a Progress Report which had been circulated, dated 29 May 2006. He advised Board that the report was being presented for information and that no decisions would be required of the Board at that meeting. He stated that, in the course of the current round of discussions, all the issues raised were being taken into account and that they would be reflected in a final report which would be presented to Board for approval at its meeting on 5 July 2006. The Board noted that the Heads of School sub-committee on ARAM has, through structured dialogue with the ARAM Task Force, produced a report on its main concerns and issues relevant to ARAM, and that the Heads of School Committee had agreed that this sub-committee should continue to act as a conduit to interface with the ARAM Task Force for as long as the Task Force remains in existence. The Bursar invited the Board's attention to an extract from the sub-committee's report which was reproduced in the progress report.

The Bursar advised Board that Heads and Vice-Deans who are dissatisfied with their student weighting have been invited to seek further written explanation on the derivation of the data. The Board also noted that Heads of School have been invited to consider how their views might be better represented in the Estimates process, bearing in mind the difficulties arising from the existence of 24 academic units.

The Bursar invited Board's attention to the current status of the following ARAM-related issues:

- Fixed Term Workers Act;
- ARAM 40% funding targets from 2004-2005 ARAM outcomes;
- Research proxies, which are being reviewed by the Dean of Research in consultation with the Research Committee, Heads of School Committee and a Working Party established by the Standing Committee of Fellows;
- Funding received from the Irish Research Council for the Humanities and Social Sciences;
- Treatment of postgraduate students;
- The timing of assistance/strategic investment in overfunded Schools;
- The presentation of ARAM data to ensure greater clarity in relation to the resource allocation processes by which the data are derived;
- The definition of research income;
- Attribution of the costs of College Officers;
- Fee remission for staff;
- Maintenance of the Emergency Fund at the level of €500,000 per annum proposed by the Personnel and Appointments Committee and the decision to 'top-slice' this cost from the budget prior to ARAM calculations.

Concluding, the Bursar advised Board that, as part of the strategic planning process, Schools had been asked to submit financial and staffing templates as part of their overall proposals. He noted that these data will help inform the strategic planning process. He advised Board that the ARAM overall position would be used solely as a planning tool which would need frequent revision as input data changes.

Following the Bursar's presentation, there was a long discussion on how to proceed with the Board's consideration of ARAM issues. Board members expressed a wish to have an opportunity to have a detailed debate on all ARAM issues before being asked to make decisions on its future operation. Some Board members requested that additional relevant documents be made available in advance of any discussion and decisions on ARAM. It was noted that, in view of the level of misunderstanding throughout the College about the operation of ARAM, it might be useful to discuss the issues with the

Incorporating any amendments approved at subsequent Board meetings

Heads of School, many of whose areas are facing funding difficulties arising from the operation of the ARAM.

In the course of a discussion, concern was expressed by Board members on the following issues:

- (i) the operation of the model could result in unintended consequences which, if uncorrected, would be detrimental to the College in the long-term;
- (ii) a belief that, as currently constructed, the application of ARAM appears to result in funds being diverted from undergraduate teaching to postgraduate and research activities;
- (iii) ARAM appears to divert funds from the arts and humanities to the science and engineering areas;
- (iv) valuable and essential sections of the university might be damaged and/or lost if due care is not taken in the refinement of ARAM at this time;
- (v) there is a lack of communication and understanding in the College about the operation and implementation of ARAM.

The Board noted comments from a number of Board members about the expectations in the external environment that the university sector is moving towards greater accountability and transparency in allocating resources. It was noted that commitments to best practice in all areas of the College's processes will have to be fulfilled to meet the needs of external funders. The Board's attention was drawn to the likely outcomes of the current pay talks in relation to work and management practices. Comments on the emphasis which external research funders place on science and engineering areas, at the expense of the arts and humanities, were also noted.

It was suggested by a number of Board members that consideration be given to slowing down the introduction of ARAM which would allow time to address both unintended consequences and the uncertainties and problems which had resulted from the introduction of the model, noting that this was particularly necessary in the absence of the College's own strategic fund and a lack of certainty surrounding the Government's Strategic Investment Fund. An alternative proposal was that a twin-track approach be adopted for the introduction of ARAM whereby those Schools which have submitted strategic plans which have a realistic basis for achievement within the ARAM, should be allowed to proceed, and those Schools which are experiencing problems in the implementation of ARAM should be allowed more time to address their specific difficulties.

The President of the Students' Union requested that concerns expressed by many Board members about the detrimental impact of ARAM on undergraduate teaching, and the speed with which ARAM was being introduced, be noted.

In response to a number of the issues raised, the Provost advised Board that the recruitment schedule for academic areas, which would be presented to the next Board meeting, would indicate how ARAM is being used as a planning tool within the context of the College's strategic plans. He also noted the importance of the Heads of School sub-committee in assisting in the systematic and strategic implementation of ARAM. The Board also noted that the specific purpose of the Government's Strategic Investment Fund (SIF) was to support on-going change. In response to a query, the Provost advised Board that the criteria for funding under SIF had not yet been published.

The Senior Lecturer advised Board that the strategic planning exercise and the consideration of ARAM data were contributing significantly to the development of the Scholar-Teacher which is fundamental to the College's strategic plan.

Incorporating any amendments approved at subsequent Board meetings

In order to facilitate a Board debate on ARAM, it was agreed that the Heads of School sub-committee's document would be circulated in advance of a Board discussion on the issue.

In view of the limited resources available to work on ARAM in the Treasurer's Office, the Bursar and the Treasurer invited Board members to submit their queries in relation to ARAM, particularly in relation to worked examples, at least five working days in advance of the next Board meeting.

BD/05-06/289 Hospital Governance Arrangements The Provost, introducing the topic, invited Board's attention to issues which had been raised by the Audit Committee and by the Board in relation to the Haughton Institute in recent years. He stated that these concerns, and a need to reform clinical medical education, had paved the way for the initiation of discussions with the College's associated Hospitals, St James's Hospital and the Adelaide and Meath Hospital, Dublin Incorporating the National Children's Hospital (AMNCH), noting that these discussions had been chaired by Mr Sweeney. The Haughton Institute will continue in existence pending the outcome of discussions in this regard. Any new structures will encompass the Haughton Institute.

Professor Kelleher, the Vice-Provost for Medical Affairs and Head of the School of Medicine, present by invitation, invited Board's attention to a memorandum, dated 24 May 2006, which had been circulated, and which outlined proposals for investigations into the development of an Academic Medical Centre (AMC). Professor Kelleher advised Board that an AMC model operates very effectively in other jurisdictions, whereby the mission of the university and hospital are aligned fully at governance and operational levels and where the President of the AMC is typically a senior medical academic. He noted that there is now a significant structural problem in relation to undergraduate medical education, in that a significant amount of teaching is carried out on an unpaid, voluntary basis by hospital consultants, noting that this is no longer sustainable and must be addressed.

He advised Board that following preliminary discussions, it is now proposed that detailed consideration be given to the potential for the development of an AMC model between Trinity and its two main teaching hospitals, which, if implemented, would enable the College and the hospitals to make the optimum contribution to the knowledge-based society through research, teaching, service provision and innovation. Professor Kelleher stated that for such a system to operate successfully, the College and the Hospitals must be fully integrated and function as an academic unit. Under this arrangement patients would receive state-of-the-art treatment and students would be taught in a world-class academic setting. The Board noted the advantages to the College and the Hospitals from such an arrangement, as outlined in the memorandum, and also noted risks which may be associated with the implementation of the model.

In the course of a discussion on the proposal, Professor Kelleher clarified a number of issues raised by Board members in relation to the role of the Health Services Executive, public-private developments in the health sector and the proposed funding arrangements for the initiative, including the opportunities which would be presented for securing additional funding for the College. The Board noted comments in relation to the role of Therapy Schools under the proposed new arrangements.

The Board, broadly welcoming the initiative, approved the proposal that a Group be established to: (i) identify governance and operational models for AMC development and (ii) determine methods of implementation in a timely and non-disruptive fashion. The Secretary advised Board that the membership of this Group would be presented to Board in the near future. It was agreed that a Board member would be included.

Incorporating any amendments approved at subsequent Board meetings

BD/05-06/290 Task Force 2 The Senior Lecturer invited Board's attention to a memorandum, dated 23 May 2006, which had been circulated, accompanied by the first report of Task Force 2. The Senior Lecturer also invited Board's attention to the discussion at the previous Board meeting (minute BD/05-06/247 refers) which outlined the main points of the report and provided details of the consultation process which is currently underway throughout the College. The Board noted that, arising from the discussions to date, there will be a substantial re-drafting of the report, and a final document will be brought to Board for discussion and decision before the end of Trinity Term 2006.

In response to a query, the Secretary advised Board that in addition to on-going consultation at the Partnership Committee, there would be detailed discussions with staff representative groups on any industrial relations issues which might emerge in the implementation of the Task Force's recommendations.

Board members, noting that Task Force 2 had recommended that the first decision had to be in relation to the proposal to strengthen the Provost's Office to include a Deputy Provost-Academic Affairs and a Vice-Provost-Administrative Affairs, queried whether a decision on this proposal should be made in isolation from issues in relation to the role and function of Academic Annual Officers. (The Board noted that the titles as presented would be the subject of further consideration and that it was likely that they would change.) A number of Board members stated that they would be opposed to the proposals unless the issues in relation to academic annual officers are considered in advance of a decision on the structures in the Provost's Office.

In response to the concern that the proposed Deputy Provost and Vice-Provost-Administrative Affairs would impose another layer of management and decision-making into the system, the Senior Lecturer advised Board that the proposal was intended to clarify the accountability and reporting arrangements in administrative and support areas. The Provost advised Board that the proposal in relation to the Deputy Provost was a re-statement of the role of the Senior Lecturer as the chief academic officer of the College.

It was agreed that a revised document would be presented for discussion to the Board at a meeting prior to that scheduled to take place on 5 July 2006, noting that a final decision would be made on the report's proposals on 5 July.

The Senior Lecturer invited Board members to submit any comments they may have on the report and the issues it raises directly to him.

BD/05-06/291 Panel of Enquiry - Chairmanship The Secretary advised Board that Mr James Connolly S.C. had resigned as Chair of the Panel of Enquiry. He stated that, following consultation with the President of the Students' Union as provided for by the Statutes, he now sought Board approval to appoint Mr Alex Owens S.C., the Deputy-Chair, as Chair of the Panel for a period of three years in the first instance. The Secretary advised that nominations for Deputy-Chair would be discussed with the President of the Students' Union and a proposal brought to Board in due course.

The Board approved the appointment of Mr Owens and thanked Mr Connolly for his work on behalf of the College during his term of office.

BD/05-06/292 Policy on Inter-Institutional Arrangements (Separate Legal Entities) The Secretary invited Board's attention to a memorandum, dated 23 May 2006, which had been circulated, with a proposed policy on Inter-Institutional Collaboration in Research. The Board noted that the draft policy had been developed in consultation with the Dean of

Incorporating any amendments approved at subsequent Board meetings

Research and the Associate Dean of Research and had been considered by the Audit Committee. The Secretary invited Board's attention to the main policy proposals, noting in particular, that all associations with other academic institutions would be to support the College's academic interests and would be in conformity with the College's strategic plan. The Board noted that it was proposed that the College's preferred position in relation to collaboration in research would be by way of Memorandum of Understanding but that it was recognised that, because of the conditions of funding, this may not always be possible.

The Secretary invited Board's attention to the detailed checklists which were presented as appendices to the policy. He noted that while it may not always be possible to complete the lists in each case, it was intended that proposals in relation to inter-institutional research arrangements would be presented to Board in the context of any risks associated with the venture and the management of such risks.

In response to a query, the Secretary advised that as much notice as possible would be given to the Board about possible inter-institutional arrangements, and, wherever possible, firm commitments would be avoided during the vacation period, noting however, that this may not always be possible

The Board approved the policy as presented, and requested that the Board's nominees on the Boards of all inter-institutional bodies provide regular reports on those institutes' activities.

BD/05-06/293 National Institute for Bioprocessing Research and Training Limited (NIBRT) The Secretary invited Board's attention to a memorandum dated 26 May 2006 which had been circulated with the following documentation:

- (i) Letter from legal advisors dated 19 May 2006
- (ii) Funding Agreement
- (iii) Memorandum of Association of NIBRT
- (iv) Articles of Association of NIBRT

The Secretary advised Board that this documentation was being submitted following Board's approval in principle of the College's participation in NIBRT (minute BD/05-06/031 of 26 October 2006 refers). He noted that the Boards of the other participating institutions had formally approved their institutions' participation in NIBRT.

In response to a query, the Secretary advised Board that the checklist associated with the policy on inter-institutional arrangements had not been available when NIBRT was being established but that the final documentation had been reviewed according to the checklist criteria.

The Board approved the College's legal participation in NIBRT and requested that the Board's nominee on the NIBRT Board present the College Board with an annual report on its activities.

BD/05-06/294 Tender for Audit Services The Secretary invited Board's attention to a memorandum from the Audit Committee, dated 29 May 2006, which had been tabled, and which outlined the procedures which had been followed in the tender for provision of audit services, which the Committee had conducted on behalf of the Board. The Board noted the membership of the Evaluation Panel, established by the Audit Committee for this purpose, which comprised representatives of the Treasurer's Office, the Audit Committee and the Internal Auditor.

Incorporating any amendments approved at subsequent Board meetings

The Board approved the Audit Committee's recommendation that KPMG be re-appointed to undertake the audit of the College's financial statements, including Funding Statements, Consolidated Financial Statements, Trust Funds (Benefactions), and Ghala Ltd., for a period of four years, subject to written confirmation of the terms of their tender. The Board, approving this appointment, noted the Audit Committee's view that the appointment of KPMG offers the College the best value for money taking into account the very broad scope and technical requirements of the audit and the significant process of change which is currently underway in College.

BD/05-06/295 Acta of the University Council The Board confirmed Acta of the University Council from its meetings of:

- (i) 4 May 2006 subject to further comments covering CL/05-06/151
- (ii) 10 May 2006 (special) subject to further comment covering CL/-5-06/152
- (iii) 10 May 2006 subject to further comments covering: (CL/05-06/160, 165, 167, 168, 169)

BD/05-06/296 Chair of Latin (1870) (see Actum CL/05-06/151 of 4 May 2006) The Board, on the recommendation of the University Council from its meeting of 4 May 2006, approved the appointment of:

Anna Chahoud, M.A. (Bologna), Ph.D. (Pisa)

to the Chair of Latin (1870), with effect from 1 September 2006.

BD/05-06/297 ARAM (see Actum CL/05-06/152 of Special Meeting held on 10 May 2006) The Board noted comments on the positive financial implications for the College arising from the appointment of an internal candidate to the Chair of Early Irish.

BD/05-06/298 Establishment of CRANN as a Trinity Research Institute (see Actum CL/05-06/160 of 10 May 2006) The Dean of Research, present by invitation, invited Board's attention to a memorandum, dated 16 February 2006, which had been circulated. The Dean advised Board that the decision in relation to the establishment of CRANN as a Research Institute had been delayed pending Board approval of the policy on research groupings (minute BD/05-06/257 of 3 May 2006 refers). The Board noted that the University Council had approved the establishment of CRANN as a Research Institute subject to financial arrangements being finalised.

In response to a query, the Dean advised Board that participation in a Research Institute's activities by groups or departments, other than the member Schools, would be a matter for the Boards of the Institutes, noting that, while multi-disciplinary activity is to be welcomed, a balance has to be struck between the breadth and depth of research in Institutes. The Board noted that representation on the Boards of Research Institutes would be confined to the major participants in the Institute's activities.

The Dean clarified the reporting arrangements for CRANN, noting that the Director reports to the Institute's Board, which has an external Chairperson, and has among its membership representatives of the participating Schools and a nominee of the Board of

Incorporating any amendments approved at subsequent Board meetings

the College. The Board noted that CRANN would report to the Board of the College via the Research Committee.

In response to queries about the financial risks associated with CRANN, the Dean advised Board that the risks to the College's reputation and potential for securing additional research funds would have been far greater had the establishment of CRANN and the construction of its building not proceeded. Noting that the regulations for awarding research overheads by Science Foundation Ireland have changed since the establishment of CRANN, the Dean remarked that tensions which exist between the participating Schools in the Institute will have to be resolved in the context of the College's move towards devolved budgeting. The Board noted the Treasurer's comments that the participating Schools in CRANN would have to work together in a constructive fashion to resolve out-standing financial issues, noting that every effort would need to be taken to ensure that the establishment of CRANN as a Research Institute would not become a financial burden on non-participating areas.

The Board agreed to the establishment of CRANN as a Research Institute, subject to a satisfactory financial plan, (to have the full support of the Institute and the participating Schools), being developed within six months.

BD/05-06/299 Nominations for Appointment (see Actum CL/05-06/165 of 10 May 2006) The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

BD/05-06/300 College Governance Under Other Business, in response to a query, the Secretary advised Board that a paper on governance issues would be presented to Board before the summer vacation.

SECTION B

BD/05-06/301 Audit Committee The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Audit Committee on 26 April 2006.

The Board approved the proposals outlined in a memorandum from the Chairman of the Audit Committee, dated 23 May 2006, which had been developed by the Treasurer's Office, on behalf of Executive Officers, and the Audit Committee in relation to the audit conducted by the Comptroller and Auditor General (C&AG) (Board minute BD/05-06/105 of 13 December 2005 refers).

BD/05-06/302 Equality Committee The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Equality Committee on 26 April 2006.

BD/05-06/303 Finance Committee The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Finance Committee on 10 May 2006, with particular reference to:

FN/05-06/78 Catering Review The Board noted that, should staff redundancies result from decisions made in relation to the BATTERY BAR, the College will have to follow standard procedures in this regard.

Incorporating any amendments approved at subsequent Board meetings

FN/05-06/79 Residential Charges Mr McCormack dissented from the decision made in relation to residential charges.

FN/05-06/81 Procurement – Travel Agency Services Mr Mannion, Mr McCormack and Ms O'Brien withdrew for this item. The Board welcomed the introduction of the option to book air flights directly with airlines as well as with the College's designated travel agents. The Board noted that this amendment to previously approved policies had been made possible by changed views elsewhere in the Public Service in this regard and on the basis that there is no procurement contractual risk associated with this new flexibility.

BD/05-06/304 Information Policy Committee (see Actum CL/05-06/167 of 10 May 2006) The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Information Policy Committee on 31 March 2006 with particular reference to:

IPC/05-06/42.1 Proposal for Disability Information System Dr Butterfield invited Board's attention to the lack of resources in IS Services which is hindering the development of a Disability Information System.

BD/05-06/305 Personnel and Appointments Committee (see Actum CL/05-06/168 of 10 May 2006) The Board noted, and where appropriate, approved proposals in the draft minutes of the meetings of the Personnel and Appointments Committee on 12 April 2006 and 26 April 2006.

BD/05-06/306 Research Committee (see Actum CL/05-06/169 of 10 May 2006) The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Research Committee on 6 April 2006 with particular reference to:

RS/05-06/30 Review of the research element of the TCD Strategic Plan The Board noted Mr Sheridan's concerns that final decisions in relation to the future use of the 1937 had not been fully decided.

BD/05-06/307 Resource Management Committee The Board noted the minutes of the meetings of the Resource Management Committee on 2, 5, 9, 11, 16 and 19 May 2006. In response to comments about the apparent brevity of the minutes, the Secretary advised Board that the minutes of the six meetings of the Committee, in effect, represented one meeting which had been re-convened on five occasions, noting that these meetings had been conducted within a very tight time-scale in the context of extremely limited administrative resources.

BD/05-06/308 Site and Facilities Committee The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Site and Facilities Committee on 16 May 2006.

SECTION C

BD/05-06/309 Schedule of Board and Council meetings 2006-2007 The Board noted and approved a memorandum from the Secretary, circulated dated 22 May 2006.

Incorporating any amendments approved at subsequent Board meetings

- BD/05-06/310 Higher Degrees** The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 2 May 2006, as circulated.
- BD/05-06/311 Sealings** The Board noted:
- (i) **Front Square Residences Refurbishment – Contract** The Seal of the College was put in duplicate to an Agreement and Conditions of Contract for Building Work with Patrick Brock and Sons Limited for refurbishment works on Houses 2, 3, 7, 8 and 9 in Front Square, Trinity College. [25/4/06]
 - (ii) **Enterprise Centre, Pearse Street – Merrion Biopharm Ltd** The Seal of the College was put in duplicate to a Licence between the Provost, Fellows and Scholars of Trinity College, Dublin and Merrion Biopharm Ltd. [11/5/06]
- BD/05-06/312 Financial Assistance 2006-2007 – Schedule of Income Limits and Awards** The Board noted and approved schedule from the Senior Tutor's Office, circulated dated 5 May 2006.
- BD/05-06/313 Staff Matters – Early Retirements** The Board noted and approved the early retirements of:
- (i) Ms E Pidgeon (Housekeeping) – 30 June 2006;
 - (ii) Dr D E Thomas (College Health Service) – 26 November 2006.
- BD/05-06/314 Nominations for Appointment** The Board approved nominations for appointment, as circulated (see Appendix 2 to these Minutes).
- BD/05-06/315 Representation – Marino Institute of Education - Search Committee for Appointment of President** The Board approved the designation of the Registrar as Pro-Senior Lecturer for the purposes of representing the College on this Search Committee.
- BD/05-06/316 Prizes and Other Awards – Madeleine Farrell Prize in Philosophy of Mind** The Board noted and approved a memorandum from the Treasurer, circulated dated 23 May 2006.
- BD/05-06/317 Nominating Committees** The Board noted the following memberships:
- (i) **Secretary's Office – Assistant Internal Auditor – Administrative Grade 1 (permanent)** (see Minute BD/05-06/275 (v) of 3 May 2006) The Board noted that Mr E Halley (Dublin Dental Hospital) replaces Mr B Ruddy (DIT);
 - (ii) **Library – Assistant Librarians – Readers' Services - Grade II (2)**
 - (a) **Sciences (11 month job-share contract)**
 - (b) **Subject Librarian (Humanities) (5.5 month contract)**
Deputy Librarian
Mr T Peare
Ms A Healy
Dr J Quigley
 - (iii) **Treasurer's Office – Research Project Accountant – Administrative Grade 3/2/1 (below Bar) (contract of indefinite duration)**
Deputy Treasurer
Ms D Savage
Dr A Bowie
Mr M Casey (Irish Universities' Association)

- (iv) **Careers Advisory Service – Careers Advisor – Administrative Grade 1 (max 2nd point) (maternity leave cover)**
Secretary to the College
Dr G S Martin
Mr S Gannon
Ms O Tunney
- (v) **Senior Lecturer’s Area**
 - (a) **Examinations and Timetables Office – Administrative Officer (Administrative Grade 3) (one-year fixed term contract - maternity leave cover)**
Ms A Anderson
Ms G Fallon
Ms E Hayes
Dr M J Carroll
 - (b) **Senior Lecturer’s Office – Administrative Officer (job-share) (Administrative Grade 3/2) (permanent)**
Ms A Anderson
Ms E Hayes
Dr P Coleman
Ms A Marcelin (DIT)
- (vi) **Staff Office – Administrative Officer (Administrative Grade 3) (contract of indefinite duration)**
Assistant Secretary to the College
Staff Secretary
Mr E Mac Cárthaigh
Ms A Taylor
Mr R Carey (UCD)
- (vii) **School of Physics – Administrative Officer (Administrative Grade 3) (one-year contract, funded by SFI)**
Professor J M D Coey
Dr D O’Brien
Dr C Stephens
Ms M Kinsella
Ms S Ellis

Signed:

Date:

Appendix 2 to Minute BD/05-06/299

Nominations for Appointment (see CL/05-06/165)

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Biochemistry & Immunology	Research Fellow	DUNNE, Padraic, B.Sc. (Applied Sciences) (Dubl.), M.Sc. (D.I.T.), Ph.D. (Lond)	01-08-2005	31-07-2008
Biochemistry & Immunology	Research Fellow	VOGEL, Andre, Dip. in Biology, Doctor Rerum Naturalium (Friedrich Schiller University)	01-08-2005	01-01-2008
Botany	Research Fellow (Part-time)	KIMBERLEY, Sarah, B.Sc. (NUI), M.Sc. (Dubl.), Dip. Stats. (Dubl.)	01-04-2006	01-04-2010
Botany	Research Fellow	MILBAU, Ann, M.Sc. (Antwerp), M.Sc. (Ghent)	01-05-2006	31-07-2007
Centre for Language & Communication Studies	Visiting Academic	ALCON SOLER, Eva, B.A., M.A., Ph.D. (Valencia)	01-06-2006	30-09-2006
Chemistry	Research Fellow	LOCOS, Oliver Brett, B.Sc., Ph.D. (Qld.UT)	15-05-2006	14-05-2007
Children's Research Centre	Research Fellow (Part-time)	CARR, Nicola, B.A. (Herts.), P.G.Dip. (Dubl.)	18-04-2006	17-10-2006
Children's Research Centre	Research Fellow	MURPHY, Sile, B.A. (NUI)	03-04-2006	03-07-2006
Civil, Structural & Environmental Engineering	Research Fellow	CAULFIELD, Brian, B.Sc., Dip.Stats., M.Sc. (Dubl.)	02-05-2006	01-05-2007
Civil, Structural & Environmental Engineering	Research Fellow	LAWLER, Myles, B.A., B.A.I., Ph.D. (Dubl.)	03-04-2006	30-06-2006
CRANN	Visiting Research Fellow	SADER, John Elie, B.Eng., Ph.D. (NSW)	15-05-2006	17-07-2006
Dental School	Lecturer	POLYZOIS, Ioannis, M.Dent.Ch., D.M.D. (Sammelweis), M.Med.Sci. (Sheff.)	03-10-2005	02-10-2008
IIIS	Visiting Research Fellow	RICKARD, Stephanie, B.A. (Roch.), M.A., Ph.D. (Calif.)	02-05-2006	30-06-2006
Nursing & Midwifery	Lecturer	McBENNETT, Padraig, B.Sc., M.Sc. (NUI)	01-09-2005	31-08-2008
Paediatrics	Part-time Lecturer	COGHLAN, David, MB BCh BAO (NUI), MICGP (RCPI), DCH, FRCPI, FRCHCH (RCPI)	01-05-2006	30-04-2009

Incorporating any amendments approved at subsequent Board meetings

Paediatrics	Part-time Lecturer	McDONALD, Denise Gerrarde Mary, MB BCH BAO (NUI), DCH (NUI), MRCPI, MD (NUI)	01-10-2005	30-09-2008
Pharmacology & Therapeutics	Visiting Research Fellow	LAMBERT, Michael, B.Sc., M.A., Ph.D. (Dubl.)	01-04-2006	31-03-2009
Physics	Research Fellow	MANAI, Giuseppe, M.Sc. (University of Sassari)	01-04-2006	31-03-2007
Physiotherapy	Clinical Tutor	McNULTY, Kate, B.Sc. (RCSI)	01-10-2005	30-09-2008
Psychiatry	Senior Lecturer/ Consultant Psychiatrist	CORVIN, Aiden, MB BCh BAO (NUI), MRCPsych. (RCP, London), Ph.D. (Dubl.)	01-07-2006	Permanent
Senior Lecturer's Area	Director, Centre for Academic Practice & Student Learning (Part-time)	FOLEY, Brian, B.E. (NUI), M.A., M.E.E. (T.U.Eindhoven), Ph.D.	01-09-2006	31-08-2009
Social Sciences & Philosophy	Lecturer	MUHLAU, Peter, B.A. (Philipps-Universitat Marburg), M.A. (Bielefeld), Ph.D. (Groningen)	01-09-2006	Permanent
Surgery	Lecturer Registrar	RAMACHANDRA RAO, Gopinath Bussa, MBBS (Bangalore), MS, BJ (Pune)	01-04-2006	31-03-2007
Trinity College Institute of Neuroscience	Research Fellow	HOLOHAN, Eimear, B.Sc. (NUI), Ph.D. (Edin.)	05-06-2006	04-06-2007

Appendix 1 to Minute BD/05-06/314

Nominations for Appointment

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
CRANN	Director of the Science Gallery	GUERIN, Paula, B.Sc. (DCU), Dip. Marketing (Chartered Institute of Marketing, UK)	01-09-2006	Indefinite Duration
Information Systems Services	MIS Programmer	CARROLL, Niamh, B.Sc. (I.T. Tallaght)	10-04-2006	Permanent
Information Systems Services	MIS Programmer	HUGHES, Michael, B.B.S., P.G.Dip., M.Sc. (Ulster)	10-04-2006	Permanent
Medicine	Health Sciences Librarian	MOHAN, Gary, B.A., H.Dip.L.I.S. (NUI)	28-04-2006	27-04-2009
Medicine	Health Sciences Librarian	QUINN, Ciarán James, B.A., M.A., H.Dip.L.I.S. (NUI)	28-04-2006	Permanent
Secretary's Office	Communications Officer (Maternity Cover)	Ní LOCHLAINN, Caoimhe, B.A. Mod. (Dubl.), M.A. (DCU), Dip. Legal Studies (D.I.T.)	22-05-2006	21-01-2007
Staff Office	Administrative Officer (Job-share)	FARRELL, Ann Marie, B.B.S., Dip. Bus. Studies (NUI), Dip.L.I.S. (City & Guilds), Dip. Public Relations (Public Relations Institute of Ireland)	19-06-2006	15-06-2007