

*Incorporating any amendments approved at subsequent Board meetings*

**The University of Dublin**

**Trinity College**

**Minutes of Board Meeting, 23 November 2005**

- Present* Provost (Dr J Hegarty), Vice-Provost (Dr R M J Byrne), Registrar (Dr D J Dickson), Bursar (Dr D C Williams), Senior Lecturer (Dr C Kearney)\*, Dr N Biggar, Dr W J Blau, Dr A Butterfield, Ms M Coffey, Mr H Kearns, Dr J M Kelly, Ms M Leahy, Dr M Lynch, Dr E Mac Cárthaigh, Mr D McCormack, Dr K J McGinley, Mr J Mannion, Ms S O'Brien, Dr E O'Dell, Dr D O'Donovan, Dr E O'Halpin, Dr J Parnell, Dr A Piesse, Mr B Sweeney.
- Apologies* Ms G Clarke, Dr A Donnelly, Mr R P Sheridan.
- In attendance* Acting Director of Buildings, Director of CRANN and Director of Trinity Foundation (for BD/05-06/060).  
Acting Director of Buildings (for BD/05-06/069, 079).
- (ex officio)* Secretary, Treasurer, Assistant Secretary.
- (by invitation)*
- (present for)* \*BD/05-06/060 (part) – 098)

## **SECTION A**

**BD/05-06/060 Centre for Research on Adaptive Nanostructures and Nanodevices (CRANN)** The Bursar, introducing the topic, invited the Board's attention to a previous Board decision to proceed with the development of the North East Corner which comprises the Sports Hall and the CRANN building (minutes 8/199 of the Board meeting on 10 March 2004, SF/04-05/60 of the Site and Facilities Committee on 18 January 2005, considered by Board on 2 February 2005, and BD/04-05/370 of the Board meeting on 7 July 2005 refer). The Bursar advised Board that, at the time that decision was made the estimated total cost of the CRANN project was €29 million, of which €24 million had been raised from a number of sources including private benefactions and Science Foundation Ireland (SFI). The Board had decided at that time to proceed with the development on the condition that if the out-standing funds were not available to complete the building the matter would be reviewed and consideration would be given to leaving elements of the development unfinished until the funds became available.

The Bursar invited Board's attention to the risks associated with not completing the development at this time, noting in particular the additional costs associated with future reinstatement, the likely negative impact which such a decision would have on future fundraising, and the physical impact any future construction work would have on the physical research environment in the building, thus affecting CRANN's research activities. The Bursar, noting that Trinity Foundation has a fund-raising strategy in place to secure the required €5 million, sought Board's approval to complete the development.

Professor Boland, Director of CRANN, present by invitation, invited Board's attention to a memorandum, dated 23 October 2003 which had been circulated outlining the

background to the construction of the building and the fund-raising efforts to date. He also invited Board's attention to the consequences of not completing the building at this time, including the inability of CRANN to deliver the SFI-funded nanotechnology programme and the loss of credibility on the College's ability to deliver on major research projects. Professor Boland also noted that failure to complete the building would prevent the enlargement of the CRANN team with an associated loss of research income and that non completion would require the postponement of the Science Gallery, which is an integral part of the initiative and a major outreach programme for the College.

Mr Sparrow, Director of Trinity Foundation, present by invitation, advised Board that the Board of Trinity Foundation had made it a priority for 2005 to fundraise for the outstanding €5 million for the CRANN building and the running costs of the Science Gallery. He noted that, following a period of consultation during which awareness was created among potential donors about the project, two pledges amounting in total to €1.25 million had been received and that the Foundation was optimistic that the outstanding funds would be received following the more targeted fundraising stage of the campaign.

The Provost invited the Board's attention to the very positive impact which the Science Gallery would have on Pearse Street, noting that the open aspect had been warmly welcomed by the City and local residents. He also noted the need for such a gallery as evidenced by the interest which had been shown in science and technology during the BA Festival in September.

In the course of a discussion on the proposal, Professor Boland and Mr Sparrow and the Acting Director of Buildings, present by invitation, in response to queries raised by Board members, advised that:

- (i) there is an agreed contract price for the development and, unless exceptional circumstances arise, it was expected that the CRANN project would be completed within the budget of €29 million, noting that as part of the tender for the development, building inflation had been bought out, thus removing any such liability on the part of the College;
- (ii) a strategic plan for CRANN is currently being developed for presentation to SFI: this will include options for a revenue stream to support the Centre on an ongoing basis;
- (iii) plans for the fund-raising campaign started in January 2005 and, consistent with all such initiatives, the recruitment of a dedicated manager for the campaign and the planning and consultation phases took several months before reaching the current stage of receiving pledges for funds.

The Acting Director of Buildings also advised Board of the elements of the development which would remain unfinished if the €5 million was not available, noting that a decision in this regard would be required before the end of 2005 in order to meet the developer's time-table.

Board members commented that opportunities arising from the development were very significant and, in view of the level of investment of resources to date, the fundraising should continue and the building completed. The international achievements of Trinity researchers in the area of nanoscience were also noted.

It was agreed that Mr Sparrow would circulate a brochure on the Science Gallery to Board members when completed.

In response to a query, the Provost advised Board that, if the fund-raising did not provide the full €5 million which is required, the College would look at other options, such as borrowing or seeking additional government funds.

The Board, requesting that it be kept informed, on a regular basis, on the progress of the fund-raising campaign, agreed that €5 million would be made available for the completion of the development on the basis proposed.

**BD/05-06/061 Minutes** The minutes of the meeting held on 26 October 2005 were approved and signed subject to the following amendment:

**BD/05-06/026 Governance: Student representation on School Executive Committees** Replace the word 'should' on line two of the final paragraph with the word 'shall'.

**BD/05-06/062 Matters Arising from the Minutes** A number of matters arising from the Minutes were discussed and have been recorded below, (see Minutes BD/05-06/063, 064, 065, 066 ).

**BD/05-06/063 Research-related multi-institutional arrangements (see minute BD/04-05/031 of 26 October 2005)** In the course of a discussion on the decisions made at the previous Board meeting in relation to research-related multi-institutional arrangements, a number of Board members stated that there was a lack of clarity as to whether a decision to support the College's participation in the LIBERTY initiative, as recorded in the minutes, had been made. Following clarification of the issues by the Provost, it was agreed that, should the College's bid be successful, its involvement in LIBERTY should proceed, subject to a review of the final legal documentation by the Board.

**BD/05-06/064 Chair in Ecumenics (see minute BD/05-06/038 of 26 October 2005)** The Secretary advised Board that Dr Hogan will take up the post of Professor in Ecumenics on 1 January 2006.

**BD/05-06/065 Governance: Student representation on School Executive Committees (see minute BD/05-06/026 of 26 October 2005)** The Secretary invited Board's attention to a related governance issue which had emerged in relation to administrative arrangements in Schools. He advised Board that, as had previously prevailed, it was proposed that Administrative Officers in Schools would have a primary reporting line to the Heads of School and that they would have a secondary reporting line to the Academic Secretary. The Board noted that the secondary reporting line is required to ensure consistency in the administration of student academic affairs, such as examination procedures, student records and related matters. The Secretary, noting that potential School Administrators were in favour of the dual reporting arrangements, advised Board that the Heads of three Schools had objected to the concept of the secondary reporting line. He stated that the recruitment of School Administrators is now complete but that the objections in relation to reporting arrangements have prevented all formal appointments being made.

In discussing the matter the following points were made by Board members:

- (i) the two reporting lines are considered to part of the terms and conditions of the former Faculty Administrators, who are now transferring to Schools, and an undesirable precedent would be set if these conditions were changed as part of the new academic structures;

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- (ii) the dual reporting arrangement worked well in the past and ensured consistency in College-wide academic activities;
- (iii) in a period of change, and in the context of devolved decision-making, it is important to be able to ensure, via a secondary reporting line to the Senior Lecturer's Office, that academic procedures will be applied consistently throughout College.

The Board agreed that the primary and secondary reporting arrangements be implemented forthwith.

In response to a query, the Senior Lecturer advised Board that discussions are on-going in relation to staff representation on School Executive Committees.

Dr Piesse stated that she did not consider this issue to be appropriate for raising under *matters arising*.

**BD/05-06/066 Academic Structures – relationship between new Schools, Faculties and Central Decision-making (see minute BD/05-06/033 of 26 October 2005)** In response to a query, the Senior Lecturer advised Board that student representatives may raise whatever issues are of concern to them for consideration at the Heads' Committee.

**BD/05-06/067 Provost's Report** The Provost advised Board that it is expected that there will be clarification on government funding for the sector after the publication of the Book of Estimates and the Budget.

The Board also noted that issues in relation to Trinity's four-year undergraduate degree compared to the three-year degree in other institutions may arise for discussion at sectoral level over the coming months.

**BD/05-06/068 Strategic Planning** The Vice-Provost invited Board's attention to a memorandum dated 10 November 2005 which had been circulated and which outlined for Board's attention the procedures being put in place to review and up-date the Strategic Plan 2003-2008. She advised Board that the Strategic Plan would be up-dated mid-way through its duration, which would provide the opportunity to reflect changes in the internal and external landscape and to provide an opportunity to consider the actions which had been accomplished and the new actions required to achieve the College's strategic objectives. She noted in particular the need to diversify funding sources, including income from research and philanthropic sources, and the important role played by the Strategic Plan in this regard. The Vice-Provost advised Board that, following the academic restructuring, Schools and Vice Deaneries are preparing strategic plans this year, and that administrative and support areas will do so, after the administrative restructuring is complete. She noted that strategic planning will be an ongoing process in future and that the College Plan will be updated on an annual basis.

The Vice-Provost invited Board's attention to the very wide consultation process involving both academic and administrative staff which is currently underway. She also invited Board's attention to the membership of two groups which will coordinate the updating of the current 2003-2008 Strategic Plan:

- (i) one group will coordinate issues in relation to research, undergraduate education, graduate education and contribution to society. Its membership is the Vice-Provost (chair), the Senior Lecturer, the Registrar, the Dean of Research, the Dean of Graduate Studies, the Academic Secretary, the Director of Trinity Foundation and the Provost's Administrator. This group had begun its

- work and the School strategic plans for these components will be completed by end of Michaelmas Term;
- (ii) the second group will consider strategic planning for staffing, infrastructural and financial resources. Its membership is the Vice Provost (chair), the Senior Lecturer, the Bursar, the Treasurer, the Staff Secretary and the Provost's Administrator. It was agreed that the Academic Secretary should also be a member. The Group will begin its work in Hilary Term. The School plans for these components will be completed by end of Hilary Term.

The Board noted that the evaluation of School plans will be coordinated by the two groups, and that specific components of these plans will be considered by various working groups of appropriate College committees. The Vice-Provost advised Board that the updated college plan will be available in Trinity term 2006 and that, after consultation, it will be brought to Board for approval.

In response to queries the Vice-Provost advised Board that:

- (i) in order to facilitate staff members, paper copies of information and consultation documents will be placed on appropriate notice boards in College;
- (ii) Council will be kept informed of academic issues arising from the review;
- (iii) the Partnership Committee will be invited to contribute to the consultative process on a regular basis.

The Board noted that issues in relation to the academic structures and governance arrangements would be reviewed at the end of the current academic year and again at the end of the initial three-year period.

**BD/05-06/069 Property Matters** The Bursar, introducing the topic, advised that since the last Board meeting the Foster Place properties had been viewed by Board members and he had briefed a number of groups and individuals on the related issues. He re-stated the background to the proposed sale of Nos. 5 & 6 Foster Place and the recommendations of the Property Review Group which had been considered in detail at the previous Board meeting on 26 October 2005 (minute BD/05-06/030 refers), and invited Board's attention to the proposal to:

- (i) sell Nos. 5 & 6 Foster Place to the highest bidder in the tender process;
- (ii) use the proceeds of the sale to contribute to the refurbishment of Nos. 3 & 4 Foster Place;
- (iii) seek opportunities to lease the Banking Hall to generate income which would also be used to fund the refurbishment of Nos. 3 & 4 Foster Place.

In discussing the proposals, a number of Board members, noting that No. 5 Foster Place was in better condition than had been previously thought, invited Board's attention to the following concerns about the proposal to sell the properties at this time:

- (a) the space may be required in the future by the College;
- (b) it might be possible to secure a higher sale price in the future;
- (c) there could be opportunities for leasing No. 5 Foster Place on a long-term basis and having it returned to the College in a usable form in the future;
- (d) the sale of Nos. 5 & 6 would lose the potential of attracting funding for some future academic initiative for which that accommodation might be appropriate;
- (e) student services would not benefit from the sale the disposal of the property.

The Board noted that the majority of those present at a recent meeting of Fellows were opposed to the proposal.

In response to a query as to whether the houses could be used as prestigious fourth level accommodation, the Bursar advised Board that there are no funds available to refurbish

and adapt Nos. 5 & 6 Foster Place for any future College use and that it was the view of the Property Review Group that they offered no real opportunity for the College. He also noted that, without the sale of Nos. 5 & 6, it would not be possible at this time to up-grade Nos. 3 & 4 Foster Place, which offer significant potential for the College. The Bursar also advised Board that to lease the Banking Hall in isolation from refurbishing the rest of Nos. 3 & 4 would be very difficult.

A number of Board members supported the proposals as presented by the Bursar, noting that the sale of Nos. 5 & 6 and the commercial development of the Banking Hall offered the best opportunity to the College to capitalise on the potential offered by Nos. 3 & 4 Foster Place, rather than continuing to have buildings empty or under utilised. Board members also expressed the concern that to do otherwise and to seek to develop the properties itself could deflect the College from its core activities of teaching and research.

The Acting Director of Buildings, present by invitation, clarified technical queries and advised the Board that planning permission would be required for the development of the Banking Hall in Nos. 3 & 4 Foster Place.

Following a long and detailed discussion, the Board, noting that it was reluctant to do so, agreed to the sale of Nos. 5 & 6 Foster Place to the highest bidder on the basis that the funds would be used exclusively for the refurbishment of Nos. 3 & 4 Foster Place, and that planning permission would be sought for the development of the Banking Hall.

Board members thanked the Bursar for the time he spent with them at briefing sessions and visiting the properties.

**BD/05-06/070 Health Sciences Issues** The Provost, introducing the topic, advised Board of the context in which the future development of the School of Medicine and the Faculty of Health Sciences should be considered, noting in particular the current pace of change in both the health sector and the provision of health services. He also advised Board that the Irish Medical Council would be visiting all Irish medical schools during Hilary Term 2006 using an international team of experts to address concerns in relation to the quality of medical education in Ireland.

The Provost invited Board's attention to a confidential memorandum, dated 17 November 2005, which had been circulated to Board members, outlining issues of concern in relation to the School of Medicine and the Faculty of Health Sciences. The Board noted in particular the impact of the implementation of the academic resource allocation model on the School of Medicine, the relatively low level of income level currently available to the School and the impacts of insufficient investment in the School's academic activities in the past, noting that there had been very significant investment in physical infrastructure for the Faculty over the past decade.

The Board also noted that the Government is expected to respond to the report of the National Taskforce on Medical Education in the near future and that, if adopted, its recommendations could have far-reaching effects on the provision of medical education in Ireland.

The Board noted that Trinity's medical school is in a strong position to increase student numbers because of the favourable facilities and bed numbers in the teaching hospitals and that relationships with the major teaching hospitals are crucial in this regard. The Provost advised Board that discussions are currently underway with the College's two major teaching hospitals in order to rationalise the governance structures between the

three partners and that the College must negotiate new, constructive arrangements if the future potential of the medical school is to be achieved. He also invited Board's attention to a study which KPMG Consultants are in the process of completing on the strategy relating to student numbers and the options for consideration. He advised Board that the recommendations will need to be carefully analysed by the College and the School of Medicine and discussed with Government and funding authorities.

The Provost advised Board that urgent interim and long-term arrangements must be put in place if the School of Medicine is to develop and be in a position to avail itself of future opportunities. The Board noted that due to poor levels of investment and perceived lack of support by the College there was a reluctance among senior academics to consider the Headship of the School of Medicine or Deanship of the Faculty and that was a matter which had to be addressed as a matter of urgency. He presented the following proposals to address the School of Medicine's current situation:

- 1) that a loan of €1.5 million per annum for a period of five years be provided to the former School of Medicine to address critical issues and to ensure continued medical accreditation of the School, on condition that the strategic plan for the School, which would include repayment arrangements for the loan, would be presented by the School and approved by Board before the end of the current academic year;
- 2) the financial situation in regard to Therapy Disciplines (which are part of the School of Medicine) be ring-fenced;
- 3) the financial position of the Therapy Disciplines also be addressed by the incoming Head of School, in association with other relevant parties;
- 4) that in view of the urgency to review and redefine the relationship between the School and the associated hospitals, the incoming Head also be given the title of Vice-Provost for Hospital Relations for a fixed period of four years or until the incoming Head comes to the end of his/her tenure, whichever is sooner.

The Provost invited Board's attention to the risks to the College as a whole associated with not providing the required support to the School of Medicine and he advised Board that he was confident that with this level of support the School would be able to implement the changes necessary to secure its future.

In response to queries from Board members the Provost, the Secretary and the Treasurer advised Board that:

- (i) once a Head of School is appointed it will be his/her responsibility to put the appropriate structures in place to address the School's current difficulties, noting that if an acceptable strategic plan for the School has not been adopted by the end of the current academic year the situation would be reviewed;
- (ii) the College can loan money to the School and that a charge equivalent to interest foregone by the College will be applied to the loan;
- (iii) the person appointed Head of School and Vice-Provost for Hospital Relations would discharge two distinct functions – he/she would be a member of the Heads' Committee as Head of the School of Medicine and would report to the Provost as Vice-Provost for Hospital Relations.

The Provost and the Secretary clarified issues in relation to the loan and the initiatives on which it is expected it would be spent, and advised Board that there will have to be discussions with the HEA and the Health Service Executive on the future plans for the School. The Provost also clarified the situation in other Irish medical schools. The Board noted comments in relation to exercising caution when investing resources to address a national shortage, as such shortages can be short-term and investments to address them have, of necessity, to be long-term.

The Board noted that there are likely to be difficulties identified in other academic units and that these would be considered in the context of the strategic plans currently being developed. In response to a query, it was noted that the capacity for other academic units to re-pay loans would be very limited and that it was not envisaged that this mechanism would be appropriate in most other cases.

The Board approved the proposals as presented in points (1) to (4) above.

**BD/05-06/071 Senior Promotions** The Vice-Provost invited the Board's attention to a memorandum dated 18 November 2005 which had been circulated, together with the final report of the Academic Promotions Review Working Party and the minute of the Board discussion held on 7 July 2004 (minute 15/355 refers). The Vice-Provost advised Board that the recommendations in relation to Junior Promotions had been introduced in 2004-2005 and that recommendations on Senior Promotions would be introduced during this academic year. She invited Board's attention to proposals on the following areas related to Senior Promotions, for which Board approval was sought:

1. ***Roles of Heads of Discipline and Heads of School:*** The Vice-Provost invited Board's attention to a proposal that, in the context of the new structures, the procedures for Senior Promotions would be as follows:

- (a) the report on the candidate would be written by the Head of Discipline;
- (b) the Head of Discipline to discuss the content of this report with the candidate;
- (c) the Head of School to receive and review the candidate's application and the report of the Head of Discipline;
- (d) the Head of School to counter-sign the report from Head of Discipline and send it, with the candidate's application, to the Committee Secretary.

2. ***Interim arrangements for promotion applications from Lecturer to Associate Professor:*** The Vice-Provost advised Board that it had been previously agreed by Board on 7 July 2004 that career progression would be by way of promotion from Lecturer to Senior Lecturer to Associate Professor and to Personal Chair. It was proposed that the progression from Lecturer to Senior Lecturer and to Associate Professor be phased-in in 2006-2007, noting that 2005-2006 would be the last year in which Lecturers could apply directly for promotion to Associate Professor. The Board also noted the proposal that accelerated advancement on the Senior Lecturer scale be introduced in 2005-2006 with all short-listed candidates being interviewed.

3. ***Personal Chairs:*** It was proposed to introduce the new procedures in relation to promotion to Personal Chairs in 2005-2006 whereby applications would be dealt with by a subgroup of the Senior Promotions Committee and that all candidates would be interviewed. The Board noted that, when implemented, these procedures would be aligned in so far as possible with the procedures for appointment to established chairs. The Board noted that it is expected that under the new arrangements the outcome from applications for Personal Chairs would be similar to the current situation whereby a very small number of individuals may be appointed to Personal Chairs each year, and in some years there may be no such appointments.

4. ***References for Senior Promotions:*** It was proposed that, from 2005-2006, references would be sought from six referees for applications for promotion to Senior Lecturer and seven for applicants for Associate Professor and Personal Chairs, noting that in each case there would be one recommendation from the Head of Discipline, the views of two, independent and internationally respected external assessors, to be sought by the Provost, and the remaining referees to be peer reviewers nominated by the candidate.



5. **Quotas for promotion:** The Vice-Provost proposed that, in order to implement the Board decision to phase out quotas for promotion to specific grades, the following procedures will be applied:

- (a) remove quotas with effect from 2006-2007;
- (b) retain quotas for 2005-2006, which will allow an orderly transition to the new procedures;
- (c) in phasing out quotas in 2005-2006, to employ a larger quota than in previous years as follows:
  - Twelve Senior Lecturers
  - Eight Associate Professors
  - Personal Chairs - on the basis that the outcome of promotion to Personal Chairs will be similar to previous years no quota will be applied.

The Vice-Provost invited Board's attention to the financial implications of the proposals in relation to the increased quotas, noting that the experience in other institutions suggests that, when promotion quotas are removed, there is usually an initial increase in the number of people promoted which then returns to previous annual levels within a few years.

In discussing the proposals, the Board noted Professor Biggar's comments that, based on experience in institutions in the UK, there is a risk that if promotions proceed without regard to the financial situation, they will be funded at the expense of recruitment.

In response to queries from Board members the Vice-Provost advised Board that:

- (i) the Board has the power to raise quotas if required;
- (ii) it is expected that proposals for promotion will be made on academic grounds and not be influenced by financial constraints;
- (iii) final decisions on academic promotions will be made by central College committees and not at the School/Vice-Deanery level;
- (iv) there is an appeals procedure which a candidate for promotion can follow if required.

The Board approved the proposals as presented.

**BD/05-06/072 Acta of the University Council** The Board confirmed Acta of the University Council from its meeting of 9 November 2005 subject to further comments covering the following: (CL/05-06/043, 045, 047, 048).

**BD/05-06/073 Junior Promotions Committee (see Actum CL/05-06/043 of 9 November 2005)** The Board confirmed the recommendation of the University Council in respect of the following nominations for promotion from the Junior Promotions Committee:

- (i) **Accelerated advancement at time of confirmation in appointment**  
 Dr V R Troll (Geology)  
 Dr S Cannon (Chemistry)  
 Dr D Zaitsev (Mathematics)
- (ii) **Merit Bar Review 2005**  
 Ms P Cronin (Nursing Studies)  
 Dr J P Gormley (Psychology)  
 Dr P Jansen (Psychology – Nursing and Midwifery)  
 Dr D Limond (Education)  
 Dr D Tombs (Reconciliation Studies – Irish School of Ecumenics)

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(iii) **Junior Promotions Committee – Amendment to Procedures** The Board also approved the proposed procedures for submission of reports on candidates during probation and at the merit bar in the context of the new academic structures:

- The report to be written by the Head of Discipline
- The Head of Discipline to discuss the content of this report with the candidate
- The Head of School to receive and review the candidate's application and the Head of Discipline's report
- The Head of School to counter-sign the Head of Discipline's report and send it, with the candidate's application, to the Committee Secretary.

**BD/05-06/074 Nominations for Appointment (see Actum CL/05-06/045 of 9 November 2005)** The Board, on the recommendation of the University Council, approved the appointments as summarised in Appendix 1 to these Minutes.

**BD/05-06/075 Academic Appeals Committee (see Actum CL/05-06/047 of 9 November 2005)** The Board confirmed the terms of this Actum.

**BD/05-06/076 Chairs** Under Other Business the Board noted:

- (i) **Chair of Computer Science (1973) – Khurshid Ahmad (see BD/04-05/308 of 15 June 2005)** Professor Ahmad will take up appointment on 1 December 2005, on the top point of the professorial scale, with pension provision.
- (ii) **Chair of Pharmacology (1979) – Marek Witold Radomski (see BD/04-05/304 of 15 June 2005)** Professor Radomski will take up appointment on 1 January 2006, on the top point of the professorial scale, with pension provision.

**BD/05-06/077 Headship of Occupational Therapy (2005-2008)** Under Other Business the Board approved the nomination of Dr S MacCobb as head of Occupational Therapy, 2005-2008.

**BD/05-06/078 Trinity College Institute of Neuroscience – Board** Under Other Business the Board approved the membership of the Trinity College Institute of Neuroscience Board:

Chair: Dr Thomas N Mitchell  
 Mr Brian Sweeney  
 Mr Barry O'Leary  
 Mr Eoin O'Driscoll  
 Professor Marina Lynch  
 Professor Shane O'Mara  
 Professor Michael Gill  
 Professor Michael Rowan  
 Dr Howard Smith  
 Professor Con Feighery

**BD/05-06/079 Lloyd Building** Under Other Business, the Acting Director of Buildings, in reply to a question, advised Board that, in the course of construction, the Plant Room for the Lloyd Building Bioresources Unit had to be re-designed to accommodate larger plant and equipment. The Board noted that the re-design resulted in an increase of 1.9 metres

to the height of the Plant Room from 3.5 metres to 5.4 metres and that this structure is located on the roof of the building and that it occupies 15% of the total roof space. The Acting Director advised Board that once the requirement to increase the height of the Plant Room was known, an application for planning permission to implement the change was made. He noted that, as Dublin City Council had requested additional information in relation to the application, there was a delay in the permission being granted. As the College had to proceed with the structure in order to complete and service the building, planning permission for retention of the structure is now being sought from the City Council. The Acting Director advised Board that applying for retention in this way is an acceptable procedure and fully in keeping with planning legislation.

## SECTION B

**BD/05-06/080 Audit Committee** The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Audit Committee held on 9 November 2005 noting in particular:

**AD/05-06/17 Consideration of Audited Trust Funds (benefactions) Financial Statements 2004-2005** The Board approved the Audited Trust Funds (Benefactions) Financial Statements 2004-2005 as presented and authorised the Provost to sign them on behalf of the Board.

**BD/05-06/081 Finance Committee** The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Finance Committee held on 2 November 2005.

**BD/05-06/082 Information Policy Committee** The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Information Policy Committee on 19 October 2005.

**BD/05-06/083 Personnel and Appointments Committee (see Actum CL/05-06/048 of 9 November 2005)** The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Personnel and Appointments Committee on 19 October 2005.

**BD/05-06/084 Site and Facilities Committee** The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Site and Facilities Committee on 8 November 2005. The Board also noted the memorandum from the Acting Director of Buildings dated 15 November 2005, noting in particular:

**SF/05-06/23 Out of Hours/Lone Working** In response to queries from a number of Board members, the Bursar advised that the proposed procedures for implementing arrangements for out of hours/lone working are required by legislation and are consistent with the practices currently in place in many areas of the College, noting that Board approval was being sought for their introduction and implementation across all areas of the College.

The Vice-Provost advised Board that the procedures had been endorsed by the Safety Committee at its meeting on 17 November 2005.

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The Board approved the procedures as proposed, noting that any arrangements which would require a deviation from the agreed procedures would be presented to it for approval prior to their introduction.

**BD/05-06/085 Student Services Committee** The Board noted, and where appropriate, approved proposals in the draft minutes of the meeting of the Student Services Committee on 12 October 2005 noting in particular:

**SS/05-06/8 Student Disability Service Annual Report** The Board noted Dr Piesse's request that the staffing situation in the Student Disability Service be addressed as a matter of urgency, noting that the Service currently has only one permanent member of staff and she advised Board that the Student Disability Service intends to submit a proposal to the Personnel and Appointments Committee for one additional permanent member of staff.

### SECTION C

**BD/05-06/086 Pro-Chancellorship** The Board noted that Dr D F McAleese was inaugurated as a Pro-chancellor of the University of Dublin on 27 October 2005.

**BD/05-06/087 Annual Reports – Summaries** The Board noted summaries of the following:

- (i) Student Counselling Service – Annual Report 2003 – 2004;
- (ii) Student Disability Services 2004-2005.

**BD/05-06/088 Higher Degrees** The Board noted Higher Degrees, approved by the sub-committee of Board and Council on 25 October 2005.

**BD/05-06/089 Proctors' Lists for Autumn Commencements** The Board noted that the Proctors' Lists were approved by the sub-committee of Board and Council on 8 November 2005.

**BD/05-06/090 Sealings** The Board noted:

- (i) **Enterprise Centre, Pearse Street – Lease for Unit 26 – Peter Maguire** The Seal of the College was put in duplicate to a Licence Agreement for Unit 26 in the Trinity College Enterprise Centre with Peter Maguire. [19/10/05]
- (ii) **Enterprise Centre, Pearse Street – Lease for Unit 5.1 – Cliodna Devitt** The Seal of the College was put in duplicate to a Lease for Unit 5.1 in the Trinity College Enterprise Centre with Cliodna Devitt. [7/11/05]

**BD/05-06/091 Head of Discipline – School of Law** The Board noted and approved the nomination of Professor G F Whyte as Head of Discipline of Law for 2005-2008.

**BD/05-06/092 Resource Management Working Group – Title and Terms of Reference** The Board noted and approved Memorandum from the Senior Lecturer, circulated dated 15 November 2005.

*Incorporating any amendments approved at subsequent Board meetings*

In response to a query, the Secretary agreed to refer the recommendation to the Resource Management Working Group that it report to Council as well as to Board. Under this arrangement Heads of School would be able to contribute to issues being considered by the Working Group.

**BD/05-06/093 Prizes and Other Awards**

- (i) **2005 Entrance Exhibition Awards** The Board noted and approved recommendations as presented by the Senior Lecturer, circulated dated 15 November 2005;
- (ii) **Awards 2005** The Board noted and approved memorandum from the Senior Lecturer, circulated dated 15 November 2005, in respect of:
- Reid Entrance Awards
  - Annie Anderson Prize
  - William Anderson Prize
  - Isabella Mulvaney
  - Haslett Memorial Prize

- (iii) **TCD Association and Trust – Michaelmas Term 2005 TCD** The Board noted and approved the recommendations of the TCD Association and Trust in relation to the Research Fund, and noted its recommendations in relation to the General Fund, circulated dated 7 November 2005 as follows:

(i)	<b>Research Fund</b>	€
(a)	Graduate Studies Committee: towards post-doctoral, post-graduate travel	40,000
(b)	Ms H Lennon (Drama): towards cost of collection of new critical articles on Frank O'Connor	2,500
(c)	Mr S Wilmer (Drama): towards publication costs of Festschrift for Professor M MacDonald, to be published in 2005	1,750
(ii)	<b>General Fund</b>	€
(d)	Senior Tutor's Office: Undergraduate Travel Fund	8,500
(e)	Mr B Tangney (Centre for Research in IT in Education): towards Workshop at SITHENGI Children's Festival & International Think Tank, Cape Town, 12-18 November 2005	5,000
(f)	Dental Overseas Voluntary Electives: 25 students (maximum), €300 each, to travel for voluntary electives	7,500
(g)	DU Cricket Club: to purchase essential ground equipment	3,000
(i)	Dr C Newman (Economics): extension of funding for 3 students, €300 each. Once-off payment to Student Exchange Programme with Queensland University of Technology, 2006-09.	900
(j)	DU Trampoline Club: to purchase Eurotramp Grand Master Trampoline	2,000
(k)	DU Sub-Aqua Club: to purchase replacement Diving Boat	4,000
(l)	Students' Union Welfare Officer: childcare funding for Trinity students	3,500

- (iv) **Jean Montgomery Fund** The Board noted and approved the recommendation of the Senior Tutor that Ms L Daniels (04345843) be awarded the bursary for the academic year 2005-2006.

**BD/05-06/094 Foundation Scholarship Examinations – BA (Mod) Computer Science/BA (Mod) Information and Communications Technology** The Board noted and approved memorandum from the Senior Lecturer, circulated dated 27 October 2005.

In response to a query the Secretary advised Board that the proposed transitional arrangements were for one year only and only affected the current Senior Freshman cohort.

**BD/05-06/095 Board Minutes of 28 September 2005 – Correction to Minute BD/05-06/008** The Board noted that the phrase 'Finance Committee' should be replaced with 'Research Committee' on the last line of point 2.

**BD/05-06/096 Representation – Dental Council** The Board noted the College's representatives on the Dental Council under the provisions of section 9 (1) of the Dentists Act, 1985:

- (i) Professor N M Claffey;
- (ii) Dr M T Garvey.

**BD/05-06/097 Nominations for Appointment** The Board approved nominations for appointment, as circulated (see Appendix 2 to these Minutes).

**BD/05-06/098 Nominating Committees** The Board approved the membership of the following nominating committees:

- (i) **Director of Buildings Office – Maintenance Manager**  
Professor J B Grimson  
Mr P Mangan  
Mr A Fitzsimons (extern)
- (ii) **CAPSL – Academic Development Manager**  
Secretary to the College  
Senior Lecturer  
Dr J B Foley  
Professor J Panter  
Academic Secretary
- (iii) **School of Physics - Administrative Officer (6 month contract)**  
Assistant Secretary  
Professor J G Lunney  
Professor E M McCabe  
Ms F M Haffey
- (iv) **School of Physics – Administrative Officer (Undergraduate Recruitment) (9 month contract)**  
Assistant Academic Secretary/ Admissions Officer  
Professor J G Lunney  
Professor E M McCabe  
Ms F M Haffey

- (v) **School of Computer Science and Statistics – Administrative Officer (permanent)**
  - Dr D M Abrahamson
  - Dr M Brady
  - Ms E Hayes
  - Ms O Lombard
  - Ms A Marcelin (DIT)

Under Other Business

- (vi) **Centre for Telecommunications Value-Chain Research - Administrative Officer, Administrative Grade 3/2 (contract of indefinite duration)**
  - Professor D E O'Mahony
  - Dr L E Doyle
  - Mr P Hickey
  - External Member (to be appointed)
- (vii) **Pure and Applied Mathematics - School Administrator, Administrative Grade 3/2 (permanent)**
  - Professor S Shataashvili
  - Professor A Constantin
  - Academic Secretary
  - Mr J Barnett (DCU)
- (viii) **Linguistics, Speech and communication Sciences – School Administrator – Administrative Grade 3/2 (permanent)**
  - Professor D G Little
  - Professor J I Saeed
  - Ms M Leahy
  - Professor J A Murray
  - Academic Secretary
  - Mr J McGinnity (NUIM)

Signed: .....

Date: .....

## Appendix 1 to Minute BD/05-06/074

**Nominations for Appointment (see CL/05-06/045)**

<b>Department</b>	<b>Post</b>	<b>Name and Qualifications</b>	<b>Start date</b>	<b>Termination date (if contract)</b>
Biochemistry and Immunology	Research Associate	HEFFERNAN, Andrew, BSc, PhD (Monash)	13-09-2005	12-09-2006
Centre for High Performance Computing	ICHEC Support Scientist	KINSELLA, Gemma, BA (Dubl.)	01-06-2005	31-12-2007
Chemistry	Research Fellow	FEARON Joanne, BSc (NUI)	01-11-2005	30-09-2008
Clinical Medicine	Part-time Lecturer	MCCARTHY, Sinead, BSc, MSc, PhD (NUI)	01-10-2005	30-09-2008
Clinical Medicine	Part-time Lecturer	MCKEVITT, Aideen, BSc (NUI), MSc (NUI), PhD (Calg.)	01-10-2005	30-09-2008
Clinical Medicine	Research Fellow	LYSAGHT, Joanne, BSc (NUI), PhD (Dubl.)	05-12-2005	04-12-2007
Clinical Medicine	Research Fellow	OLWELL, Peter, BSc (NUI), PhD (Dubl.)	20-10-2005	30-09-2008
Clinical Medicine	Associate Research Lecturer	KERSKENS, Christian, MSc, ScD (Univ. Cologne)	01-10-2005	30-09-2008
Clinical Medicine/ Physics	Research Fellow	ROGATCH, Andrei, PhD (Belarusian State Univ.)	01-10-2005	30-09-2006
Computer Science	Research Fellow	BLIGH, James, BA (NUI)	01-12-2005	30-09-2006
Computer Science	Research Fellow	JENNINGS, Kevin, MA (NUI), BMus, BSc, HDip (Dubl.)	01-11-2005	30-09-2006
Computer Science	Visiting Research Fellow	BRENNAN, Eileen, HDip, BA (NUI), MSc (Dubl.)	01-10-2005	30-09-2006
Computer Science	Visiting Research Fellow	GORMAN, Michael, BA (Oxon.), PhD (Florence)	01-10-2005	30-09-2006
Economics	Part-time Lecturer	BREW, Mary, BA, MLitt (Dubl.)	01-10-2005	30-09-2006
Economics	Part-time Lecturer	MCGOLDRICK, Peter, PhD (Dubl.)	01-10-2005	30-09-2006
Economics	Part-time Lecturer	O'BRIEN, Edward, BA, PhD (Dubl.)	01-10-2005	30-09-2006
Economics	Part-time Lecturer	O'NEILL, Helen, BComm (NUI), MA, PhD (Magill), Dip Environmental Asses Mgmt (NUI)	01-10-2005	30-09-2006
Economics	Part-time Lecturer	SIBLEY, Christopher, BA, MA (NUI), Dipl in Statistics., PhD (Dubl.)	01-10-2005	30-06-2006
Economics	Part-time Lecturer	WHELAN, Karl, BA (Dubl.), PhD (M.I.T.)	01-10-2005	30-09-2006

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Economics	Research Fellow	COLOMBO, Luca, BA, PhD (Bologna)	01-10-2005	30-09-2006
English	Lecturer	JORGENSEN, Alice, BA (Oxon.), MA, PhD (York (UK))	06-02-2006	Permanent
English	Lecturer	KILLEEN, Jarlath, BA (Dubl.), PhD (NUI)	01-01-2006	Permanent
English	Part-time Lecturer	STEVENS, Julie-Ann, MA (NUI), MPhil, PhD (Dubl.)	01-10-2005	01-07-2006
English	Research Fellow	DILLANE, Fionnuala, BA, MA (NUI), PhD (Dubl.)	01-10-2005	30-09-2007
English	Visiting Lecturer	GUEST, Clare Estelle Lapraik, BA, Pg Dip (Oxon.), MPhil (Dubl.), Qualification for Professional & Diplomatic Teaching, Translation & Interpretation of Italian (Italian State Univ.), PhD (Dubl.),	17-10-2005	31-01-2006
Enterprise Ireland Bio	Visiting Research Fellow	WILLIAMS, Samantha, BSc (Univ. of Wales), DPhil (Oxon.)	01-10-2005	31-01-2006
Germanic Studies	Research Fellow	MAGSHAMRAIN, Rachel, BA, PhD (Dubl.)	01-10-2005	30-09-2006
Institute of Molecular Medicine	Research Fellow	DUGGAN, Shane, Dipl (DIT), BSc (Dubl)	17-10-2005	16-10-2007
Institute for International Integration Studies	Research Assistant	JONES, Heather, BA (Dubl.), M.Phil (Cantab.)	01-10-2005	30-06-2006
Institute for International Integration Studies	Research Fellow	BAUR, Dirk Gerhard, Diploma Economics, PhD (Tuebingen)	01-11-2005	30-06-2007
Law	Part-time Lecturer	DONLAN, Sean Patrick, BA (Univ. of Houston), JD (Louisiana State Univ.), PhD (Dubl.)	03-10-2005	16-12-2005
Microbiology	Research Fellow	LOUGHMAN, Anthony, BA (Dubl.)	01-11-2005	30-06-2007
Nursing and Midwifery Studies	Research Fellow	LARKIN, Patricia, RGN, RM, MSc (Lond.), ADM (Wales), PGCEA (Sur.)	01-10-2005	30-09-2008
Nursing and Midwifery Studies	Visiting Professor	BARKER, Philip, PhD (Oxon.), RPN, FRCN	01-10-2005	30-09-2008
Pharmacy and Pharmaceutical Sciences	Research Fellow	BUTLER, Stephen BSc (DCU), PhD (Dubl.)	26-09-2005	30-09-2006
Pharmacy and Pharmaceutical Sciences	Research Fellow	RADICS, Gabor, PhD (Leipzig), MSc, BSc (E.L.Bud.)	01-10-2005	30-09-2006
Philosophy	Part-time Lecturer	DE WISPELAERE, Jurgen, BSc, BA, MA, (Univ. Gent), PhD (LSE)	01-10-2005	30-09-2006
Philosophy	Part-time Lecturer	MCCLOUGHLIN, Joseph, BA, PhD (Dubl.)	01-10-2005	30-09-2006

*Incorporating any amendments approved at subsequent Board meetings*

Physics	Research Fellow	CHOUDHARY, Ram Janay, PhD (Univ. Pune)	01-09-2005	31-08-2007
Physics	Research Fellow	FLEISCHER, Karsten, Vordiplom, Dipl, PhD (T.U. Berlin)	01-10-2005	30-09-2007
Physics	Research Fellow	KASHANIN, Dmitri, MSc (Dubl.)	01-09-2005	30-08-2006
Physics	Research Fellow	LANGLOIS, Vincent, MSc (ENS, Lyon)	01-01-2006	30-09-2007
Physics	Research Fellow	TESSARIN, Severino, Laurea in Fisica (Univ. Ferrara)	01-10-2005	30-09-2006
Physiology	Research Fellow	DOWNER, Eric, BA , PhD (Dubl.)	17-10-2005	16-01-2006
Psychiatry	Research Fellow	ANNEY, Richard James Leon, BSc (Birm.), PhD (University of Wales)	20-10-2005	Indefinite Duration
Psychology	Research Fellow	McELVANEY, Rosaleen, BA, MPsychSc (NUI), Dip Integ. Psych. (Irish Institute of Integrative Psychotherapy)	01-10-2005	30-09-2006

## Appendix 2 to Minute BD/05-06/097

**Nominations for Appointment**

<b>Department</b>	<b>Post</b>	<b>Name and Qualifications</b>	<b>Start date</b>	<b>Termination date (if contract)</b>
CAPSL	Academic Development Manager	POTTER, Jacqueline, BSc (Newcastle(UK)), PhD (Manc.), PG Cert (Liv.), Educational Research Methods (Univ. Chester)	18-01-2006	17-01-2009
Centre for Non-profit Management	Education Programme Planner (Part-time)	MCGEE, Siobhan, Graduateship of the Marketing Institute of Ireland MBA (Open University)	01-10-2005	30-09-2006
Computer Science & Statistics	School Administrator	LOMBARD, Olivia	01-11-2005	Permanent
CRANN	Administrative Officer	MCCARTHY, Mary, B.Agr.Sc, M.Agr.Sc (NUI)	21-11-2005	20-11-2006
Director of Buildings Office	Fire/Safety Officer	COMEY, Joseph, Graduate Diploma in Health and Safety, MBS(DCU)	15-11-2005	Permanent
Histories & Humanities	School Administrator	BIRCH, Debra, BA, MA, PhD (London)	28-11-2005	Permanent
Information Systems Services	Administrative Officer (Network Administrator)	WALSH, Piaras, BE (NUI), Post-Graduate Diploma in Computers for Engineers (Dubl.)	17-10-2005	Permanent
Information Systems Services	Administrative Officer (Network Administrator)	JONES, Paul, BSc (HETAC)	17-10-2005	Permanent
Student Counselling Service	Student Counsellor	RASHLEIGH, Charles, BA (Bowling Green State Univ.), MSc (Dubl.)	01-11-2005	30-10-2010
Treasurer's Office	Vice-Deanery Financial Advisor	KENNEDY, Anne, BA (NUI), Professional Dip. Accounting (DCU), ICAI	07-11-2005	06-11-2008
Treasurer's Office	Vice-Deanery Financial Advisor	HUI, Shumane, BA (NSW), ICAI	04-01-2006	03-01-2009