



# Board Agenda

Trinity Board Room | Trinity Business School Building

Wednesday 9 October 2024 | 09:30 – 13:30

Apologies

Statements of Interest

New Members' Declaration

## Section A.1 Policy and Strategic Matters

	Indicative Timing
<b>1. Minutes</b> To <u>approve</u> the minutes of the meeting of 19 June 2024	[09:30-09:35] (encl)
<b>2. Matters Arising from the Minutes</b> To <u>raise</u> any matters arising	[09:35-09:40]
<b>3. Provost's Report</b> To <u>receive</u> a report from the Provost	[09:40-09:50]
<b>4. Task Force – Terms of Reference</b> <ul style="list-style-type: none"><li>Circulated for Board members only</li></ul> To <u>consider and approve</u> the memorandum from the Provost dated 3 October 2024 <i>Professor Eoin O'Sullivan, Senior Dean, to join the meeting for this item</i>	[09:50-10:10] (encl)
<b>5. Renaming the Library</b> <ul style="list-style-type: none"><li>Circulated for Board members only</li></ul> To <u>consider and approve</u> the memorandum from Provost dated 3 October 2024 <i>Professor Eoin O'Sullivan, Senior Dean, to remain in the meeting for this item</i> <i>Ms Helen Shenton, Librarian and College Archivist to join the meeting for this item</i>	[10:10-10:25] (encl)
<b>Major Strategy Item</b>	
<b>6. Strategic Plan 2025-2030 Update</b> <ul style="list-style-type: none"><li>Circulated for Board members only</li></ul> To <u>consider and approve</u> the update from the Vice-Provost/Chief Academic Officer and the Executive Director, Academic Services Division, dated 2 October 2024 <i>Ms Fedelma McNamara, Executive Director, Academic Services Division, to join the meeting for this item</i>	[10:25-10:45] (encl)

## Critical Infrastructure Matters

7. **Strategic Capital Projects Dashboard** [10:45-10:55]  
 • Circulated for Board members only (encl)  
 To receive an update from the Bursar/Director of Strategic Innovation
8. **Portal and Laidlaw Building** [10:55-11:35]  
 • Circulated for Board members only  
 (i) **Portal Vision** (encl)  
 To note and discuss the presentation from the Chief Innovation and Enterprise Officer and the Director of Portal dated 1 October 2024  
 (ii) **4GCQ Portal Business Case** (encl)  
 To note and discuss the report from the Chief Innovation and Enterprise Officer and the Director of Portal dated 1 October 2024  
 (iii) **3GCQ Laidlaw Capital Business Case** (encl)  
 To consider and approve the presentation from the Chief Innovation and Enterprise Officer and the Director of Portal dated 1 October 2024  
*Mr Colin Brogan, Capital Projects Manager, and Mr Stephen Walsh, Programme Manager for Strategic Projects, to join the meeting for this item*

## Break

[11:35-11.45]

## Environment and Sustainability Matters

9. **Trinity's Climate Action** [11:45-12:05]  
 (i) **Climate Action Roadmap** (encl)  
 To consider and approve the memorandum from the Vice-President for Biodiversity and Climate Action dated 1 October 2024  
 (ii) **Update** (encl)  
 To receive an update from the Vice-President for Biodiversity and Climate Action  
*Professor Jane Stout, Vice-President for Biodiversity and Climate Action, Ms Jane Hackett, Sustainability Manager, and Mr Mike Clark, Director of Campus Infrastructure, to join the meeting for this item*

## Financial/Audit Matters

10. **Quarterly Financial Review and Forecasts Q3 2023/24** [12:05-12:20]  
 • Circulated for Board members only (encl)  
 To note and discuss the presentation from the Treasurer/Chief Financial Officer dated 2 October 2024

## Other

11. **Science Gallery Dublin** [12:20-12:35]  
 • Circulated for Board members only (to follow)  
 To note and discuss the update from the Dean of Development dated xx October 2024  
*Professor Gerard McHugh, Dean of Development, to join the meeting for this item*

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| <b>12.</b> | <b>Draft Annual Board Work Plan 2024/25</b><br>To <u>note and discuss</u> the memorandum from the Secretary to the College/Director of Governance dated 2 October 2024  | [12:35-12:45]<br>(encl)         |
| <b>13.</b> | <b>Proposed Changes to the 2010 Consolidated Statutes - Schedules 1 and 2 to the Chapter on Committees (<i>Finance Committee and Detailed Provisions Relating to Committees</i>)</b><br>To <u>consider and approve</u> the memorandum from the Registrar dated 2 October 2024<br><i>Professor Neville Cox, Registrar, to join the meeting for this item</i> | [12:45-12:55]<br>(encl)         |
| <b>14.</b> | <b>Honorary Degrees</b> <ul style="list-style-type: none"> <li>• <b>For Board members only</b></li> </ul> To <u>approve</u> the memorandum from the Registrar dated xx October 2024<br><i>Professor Neville Cox, Registrar, to remain in the meeting for this item</i>  | [12:55-13:00]<br>(to be tabled) |
| <b>15.</b> | <b>Any Other Urgent Business</b>  |                                 |

## Section A.2<sup>i</sup> Policy Matters already considered by Principal Committees

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|            |  | [13:00-13:20] |
| <b>16.</b> | <b>Business Continuity Policy</b><br>To <u>note and approve</u> the memorandum from the Chief Operating Officer and the Head of Business Continuity dated 1 October 2024<br><i>Mr Mike Clark, Director of Campus Infrastructure, and Ms Lee Mills, Head of Business Continuity, to be available to join the meeting for this item, if required</i> | (encl)        |
| <b>17.</b> | <b>Revised Parent's Leave Policy</b><br>To <u>note and approve</u> the documentation from the Director of Human Resources dated 1 October 2024<br><i>Ms Mary Leahy, Head of Employee Relations, to be available to join the meeting for this item, if required</i>   | (encl)        |
| <b>18.</b> | <b>Marino Institute of Education Institutional Quality Review Report</b><br>To <u>note and approve</u> the memorandum from the Vice Provost/Chief Academic Officer dated 14 August 2024  | (encl)        |
| <b>19.</b> | <b>Trinity College Dublin Subsidiary Governance Guidelines</b><br>To <u>note and approve</u> the memorandum from the Deputy Secretary to the College dated 1 October 2024  | (encl)        |

<sup>i</sup> These items have been considered and will only be discussed at Board if specifically requested by members.

## Section B – Minutes from Principal Committees

20. **Board Business - Callover** (encl)  
To note the callover updated to 19 June 2024
21. **Critical Infrastructure Committee** (encl)  
To note and approve the minutes of the meeting of 17 April 2024
22. **Environment and Sustainability Committee** (encl)  
To note and approve the minutes of the meeting of 2 May 2024
23. **Finance Committee** (encl)  
To note and approve the draft minutes of the meeting of 17 September 2024
24. **Risk and Compliance Committee**  
To note and approve the draft minutes of the following meetings:
- (i) 18 September 2024 (encl)
  - (ii) 23 September 2024 (encl)

## Section C<sup>ii</sup> - Matters for Noting and Approval

25. **Board Attendee** (encl)  
To note and approve the memorandum from the Secretary to the College/Director of Governance dated 2 October 2024
26. **Administrative Procedures in the Summer Session** (encl)  
To note the memorandum from the Secretary to the College/Director of Governance dated 2 October 2024
27. **Membership of Committees of Board and Council** (to follow)  
To note and approve the memorandum from the Registrar dated xx October 2024
28. **Updates to Terms of Reference of Principal Committees** (to follow)  
To note and approve the memorandum from the Secretary to the College/Director of Governance dated xx October 2024
29. **Establishment of Working Group to Review the Appointment Process for Future Provosts** (encl)  
To note and approve the memorandum from the Registrar and the Secretary to the College/Director of Governance dated 2 October 2024
30. **Establishment of Review Group on Student Conduct and Capacity** (encl)  
To note and approve the memorandum from the Registrar dated 1 October 2024

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| <b>31.</b> | <b>Committee on Student Conduct and Capacity – Report</b><br><ul style="list-style-type: none"> <li>• Circulated for Board members only</li> </ul> To <b><u>note and approve</u></b> the memorandum from the Registrar dated 1 October 2024 | (encl)      |
| <b>32.</b> | <b>Prizes and Other Awards – Gold Medal Nominations</b><br>To <b><u>note and approve</u></b> the memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 24 September 2024  | (encl)      |
| <b>33.</b> | <b>Related Entity Financial Reports</b><br>To <b><u>note</u></b> the memorandum from the Treasurer/Chief Financial Officer dated 26 September 2024  | (encl)      |
| <b>34.</b> | <b>Dublin City Council Audit Committee Nominee</b><br>To <b><u>note and approve</u></b> the nomination of Mr David O’Shea, Director of Operations, Trinity Development and Alumni to the Audit Committee of Dublin City Council             |             |
| <b>35.</b> | <b>Technical Staff Committee – Update to Membership</b><br>To <b><u>note and approve</u></b> the memorandum from the Secretary, Technical Staff Committee, dated 23 September 2024  | (encl)      |
| <b>36.</b> | <b>Change in Company Directorships – Trinity Brand Commercial Services Ltd</b><br>To <b><u>note and approve</u></b> the memorandum from the Governance Manager dated 1 October 2024   | (encl)      |
| <b>37.</b> | <b>Financial Signatories</b><br>To <b><u>note and approve</u></b> the memorandum from the Secretary to the College/Director of Governance dated 2 October 2024  | (encl)      |
| <b>38.</b> | <b>Chaplaincy</b><br>To <b><u>note and approve</u></b> the memorandum from the Secretary to the College/Director of Governance dated xx October 2024  | (to follow) |

## Section D<sup>ii</sup> – Personnel Matters

In compliance with the Data Protection Acts, this information is restricted.

<sup>ii</sup> Board members are asked to inform the Secretary if they wish discussion on any of the following items in Sections C and D. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.