

The University of Dublin

Trinity College

There will be a meeting of the Board on Wednesday 17 December 2014 at 10.00 am in the Board Room.

AGENDA

Apologies

Statement of Interest

Section A

- 1. Minutes**
Meeting of 5 November 2014.
- 2. Matters Arising from the Minutes**
- 3. Provost's Report**
- 4. Update for Board on the Commercial Revenue Unit**
Report dated 10 December 2014.
The Commercial Director will attend for this item
●Circulated for Board members only
- 5. Trinity's Visual Identity**
Memorandum from the Registrar, dated 10 December 2014.
The Marketing Manager will attend for this item
- 6. Phase 1 of Risk Register**
Document from the Interim Chief Operating Officer, dated 8 December 2014.
●Circulated for Board members only
- 7. Online Education Strategy**
Memorandum from the Associate Dean for Online Education and the Secretary to the College, dated 10 December 2014.
The Associate Dean for Online Education will attend for this item
●Circulated for Board members only
- 8. Singapore Legal Entity**
Memorandum from the Vice-President for Global Relations and Secretary to the College, dated 10 December 2014.
The Academic Director for Singapore Programmes will attend for this item
●Circulated for Board members only
- 9. Quality – Implementation Plan for Accommodation and Catering Services**
Implementation Plan from the Interim Chief Operating Officer, dated 22 October 2014.
- 10. Promotions 2015**
Memorandum from the Vice-Provost/Chief Academic Officer, dated 4 December 2014.
●Circulated for Board members only

11. **Annual Office**
Provost to report.
12. **University Council**
Draft Acta of meeting of 19 November 2014.
13. **Visitors' Decisions**
Secretary to report.
14. **Any Other Urgent Business**

Section B

15. **Board Business**
 - (i) **Callover**
for noting;
 - (ii) **Outcomes**
 - Circulated for Board members only.
16. **Audit Committee**
Draft Minutes of meetings of:
 - (i) 19 June 2014;
 - (ii) 13 November 2014.
17. **Coiste na Gaeilge**
Draft Minutes of meeting of 29 October 2014.
18. **Finance Committee**
 - (i) **Minutes**
Draft Minutes of meetings of:
 - (a) 29 October 2014;
 - (b) 20 November 2014;
 - (c) 4 December 2014.
 - (ii) **FIS Project Budget Update**
Memorandum from the Chief Financial Officer, dated 8 December 2014.
19. **Human Resources Committee**
Draft Minutes of meeting of 26 November 2014, together with the following policies:
 - (i) **Policy on Signed Contracts of Employment (HRC/14/15/4);**
 - (ii) **Sick Leave Policy (HRC/14-15/6).**
20. **Library and Information Policy Committee**
Draft Minutes of meetings of:
 - (i) 22 September 2014;
 - (ii) 20 October 2014.

Board members are asked to inform the Secretary if they wish discussion on any of the following items in Sections C and D. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

Section C – Matters for Noting and Approval

21. **Statutory Meeting of the Board – Finance Matters**
to note that this meeting has now been rescheduled to Tuesday, 31 March 2015, 10 a.m., instead of 25 March 2015 (see BD/14-15/021 of 17 September 2014).

- 22. Closing Report on START**
Report from the Provost, dated 11 December 2014.
●Circulated for Board members only
- 23. Higher Degrees**
to note Higher Degrees, approved by the sub-committee of Board and Council on 19 November 2014.
- 24. Proctors' Lists for the Winter Commencements**
to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 25 November 2014.
- 25. Intermissions of Foundation and Non-Foundation Scholarship**
to note and approve memorandum from the Dean of Graduate Studies, dated 9 December 2014.
- 26. Financial Assistance Committee 2014-2015 – Schedule of Limits and Awards**
to note and approve the Schedule of Limits and Awards for 2014-2015 from the Senior Tutor's Office, dated 4 November 2014.
- 27. Prizes and Other Awards**
- (i) **Entrance Exhibitions 2014**
to note and approve memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 10 December 2014;
 - (ii) **John F Chambers, Lennox Bursary**
to note and approve memorandum from the Senior Tutor, dated 4 November 2014;
 - (iii) **Ferguson Memorial Prize, 2014-2015**
to note and approve the recommendation of the Senior Lecturer/Dean of Undergraduate Studies that the Ferguson Memorial Prize for 2014-2015 should be awarded to Mr Mícheál P Hoyne;
 - (iv) **School of Medicine – Studentships**
to note and approve memorandum from Ms Alison Collie, School of Medicine, dated 1 December 2014;
 - (v) **James Killen Prize in Political Science and Geography – Calendar Entry**
to note a memorandum from the School Administrator, School of Social Sciences and Philosophy, dated 8 December 2014 and to approve a *Calendar* entry.
- 28. Calendar – Amendment to the General Regulations and Information Section (Section 34)**
to note and approve memorandum from the Secretary to the College, dated 8 December 2014.
- 29. Bequests and Benefactions**
to receive, with appreciation, the gold medal awarded to Rebecca M'Causland Stewart in 1916, Senior Moderator in Modern Literature (English and French), donated by her daughter, Mrs Henrietta Arthur.
- 30. Related Entity Financial Reporting**
to note and approve memorandum from the Chief Financial Officer, dated 4 December 2014.

31. Committees

to note and approve the following nominations:

- (i) **Human Resources Committee**
 - (a) Nominee of the Equality Committee: Ms Sinéad Mac Bride in place of Professor John Walsh;
 - (b) Heads of School representatives (2): Professor David Ditchburn and Professor T Eoin O'Sullivan;
 - (c) Deputy Director of Human Resources (Ms Aveen Batt) *in attendance*
- (ii) **Administrative and Library Staff Review Committee**
 - (a) Interim Director of Human Resources (Mr Seán O'Driscoll) *Secretary*;
 - (b) Professional Library Staff Representative: Mr David McNaughton;
- (iii) **Secretarial and Executive Officer Review Committee**
Manager, Staff Performance and Review (Ms Louise Power) *Secretary*
- (iv) **Committee on Student Conduct and Capacity 2014-2015**
Academic Staff Professor Cecily Begley; Professor Deirdre Connolly; Professor Linda Doyle; Professor Arthur Hughes; Professor Michael Manzke; Professor Micheál Ó Siochrú; Professor Martine Smith; Vacant (1)
Undergraduate Students Ms Ciara Coughlan; Mr Paul Behan; Vacant (2)
Postgraduate Students Mr Stephen Lucek; Vacant (3)
Technical, Administrative and Support Staff Ms Mary Foody; Mr Dimitrios Paraskevas; Vacant (2).
- (v) **Equality Committee**
Professor Eithne McCabe; Mr Jim Cumiskey.

32. Representation – Tallaght Hospital Board

to note and approve the nomination of Professor Richard Reilly as the representative of the Board of the College on the Tallaght Hospital Board for a further term of three years from 21 December 2014.

33. Trinity Business School Status Report

to note a memorandum from the Independent Monitor, Trinity Business School Project, dated 7 December 2014.

- Circulated for Board members only

34. HR Recruitment Procedures – Procedure for the Nomination of Exceptional External Candidates to Professor (Chair) Positions

to note and approve Memorandum from the Vice-Provost/Chief Academic Officer and the Interim Director of Human Resources, dated 9 December 2014.

35. Douglas Hyde Gallery

to note and approve memorandum from the Secretary to the College, dated 10 December 2014.

Section D – Personnel Matters

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