

The University of Dublin

Trinity College

There will be a meeting of the Board on Wednesday 25 June 2014 at 9.00 am in the Board Room.

Tea and coffee will be available in the Ante Room from 8.45 am
Break 11.15 a.m.

AGENDA

Apologies

Statement of Interest

Section A

A.1 Minutes

- (i) Meeting of 28 May 2014;
- (ii) Joint Meeting of Board and Council 18 June 2014.

A.2 Matters Arising from the Minutes

A.3 Provost's Report

A.4 Trinity Foundation Six-Monthly Report

Chair and Director to attend.

A.5 Planning Group

- (i) **Report # 11**
Memorandum from the Vice-Provost/Chief Academic Officer, dated 17 June 2014;
- (ii) **Consolidated Financial Reporting and Budgeting**
Memorandum from the Treasurer/Chief Financial Officer, dated 18 June 2014;
- (iii) **Key Performance Indicators**
Memorandum from the Vice-Provost/Chief Academic Officer, dated 21 May 2014.

●Circulated for Board members only

A.6 Strategic Plan 2014-19 - Risk Assessment

Memorandum from the Chief Operating Officer.

●Circulated for Board members only

A.7 START Update

Draft Report from the Bursar/Director of Strategic Innovation and the Director of Change Management, dated 13 June 2014.

●Circulated for Board members only

A.8 Trinity Visitor Experience Plan

Document from the Bursar/Director of Strategic Innovation, Librarian and College Archivist and Director of Commercialisation.

The Librarian and College Archivist will attend for this item

●Circulated for Board members only

- A.9 Trinity Business and Innovation Hub Project**
(i) Document from the Bursar/Director of Strategic Innovation;
(ii) Memorandum from the Secretary to the College, dated 4 June 2014.
●Circulated for Board members only
- A.10 Internal Audit Resources**
Memorandum from the Chair of the Audit Committee, dated 18 June 2014.
- A.11 Review of UK Legal Deposit in TCD**
Memorandum from the Secretary to the College, dated 15 May 2014, together with Report, 'Review of UK Legal Deposit in TCD' 103 pp (electronic circulation only - paper copies on request)
Librarian and College Archivist will attend for this item
- A.12 Quality - Review of Accommodation and Catering**
Memorandum from the Chief Operating Officer, dated 18 June 2014.
- A.13 University Council**
Draft Acta of meeting of 11 June 2014.
- A.14 Trinity College Dublin Annual Report 2012-2013**
- A.15 Any Other Urgent Business**

Section B

- B.1 Board Business**
(i) **Callover**
for noting;
(ii) **Outcomes**
Meetings of 28 May and Joint Meeting of Board and Council of 18 June 2014.
●Circulated for Board members only.
- B.2 Audit Committee**
Draft Minutes of meetings of:
(i) 24 April 2014;
(ii) 19 May 2014.
- B.3 Coiste na Gaeilge**
Draft Minutes of meeting of 29 May 2014.
- B.4 College Safety Committee**
(i) Draft Minutes of meeting of 9 May 2014;
(ii) College Policy on Furniture and Equipment on Fire Escape Routes (Minute SA/13-14/24 refers).
- B.5 Equality Committee**
(i) Draft Minutes of meeting of 29 May 2014;
(ii) Policy: Gender Identity and Gender Expression (Minute Eq/13-14/38 refers);
(iii) Equality Monitoring Annual Report 2013-2014.

- B.6 Finance Committee**
Draft Minutes of meetings of:
- (i) 15 May 2014;
 - (ii) 12 June 2014;
 - (iii) Student Charges: Memorandum from the Vice-Provost/Chief Academic Officer to the Finance Committee, dated 11 June 2014 (FN/13 - 14/100 of 12 June 2014 refers)
- B.7 Human Resources Committee (see Actum CL/13-14/202 of 11 June 2014)**
Draft Minutes of meeting of 24 April 2014.
- B.8 Library and Information Policy Committee**
Draft Minutes of meeting of 19 May 2014.

Board members are asked to inform the Secretary if they wish discussion on any of the following items in Sections C and D. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

Section C - Matters for Noting and Approval (Electronic Circulation only)

- C.1 Administrative Arrangements in the Summer Session 2014**
to note that items of routine College business relating to Board will be dealt with by the Provost or Vice-Provost/Chief Academic Officer during the Summer Session, 30 June to 22 August 2014 and a report will be made to Board at its first meeting on 17 September 2014.
- C.2 Board Elections 2014**
to note that the following had been elected, to serve from 25 August 2014 to 24 August 2018:
- (i) **Fellows and Fellow Professors Constituency**
Professor Peter Coxon;
Professor Sylvia Draper;
Professor Brian Lucey;
Professor Diarmuid R Phelan
 - (ii) **Academic Staff (Non-Fellow) Constituency**
Professor Catherine McCabe;
Professor Aidan Seery.
 - (iii) **Technical, Administrative and Support Staff Constituency**
Ms Sheila Dunphy (second term).
- C.3 Conducting Board Business Electronically**
to note and approve memorandum from the Secretary to the College, dated 11 June 2014.
- C.4 Almanack 2014-2015**
to note and approve memorandum from Secretary to the College, dated 11 June 2014.
- C.5 Higher Degrees**
to note Higher Degrees, approved by the sub-committee of Board and Council on 11 June 2014.

- C.6 Proctors' Lists for Summer Commencements**
to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 17 June 2014
- C.7 Tutorship**
to note and approve memorandum from the Senior Tutor, dated 10 June 2014.
- C.8 Annual Office 2014-2015 - Commencement Date (see Board Minute BD/13-14/270 of 28 May 2014)**
to note and approve a memorandum from the Provost, dated 19 June 2014.
- C.9 Related Entity Financial Reporting**
to note a memorandum from the Treasurer/Chief Financial Officer, dated 18 June 2014, together with:
- (i) **HEAnet**
Directors' Report and Financial Statements, year ended 31 December 2012;
 - (ii) **Trinity College Dublin Academy of Dramatic Art Limited (The Lir)**
Directors' Report and Financial Statements, year ended 30 September 2013.
- C.10 Research Policies (see Actum CL/13-14/193 of 11 June 2014)**
to note and approve the following Research Policies:
- (i) Revised College Policy on Good Research Practice;
 - (ii) Policy on Trinity Research Centres;
 - (iii) Policy on Access to Trinity College Staff and Students for Research Purposes by External Organisations;
- C.11 Calendar - Prizes and Other Awards - David Parris Prize for Arabic**
to note and approve the following *Calendar* entry:
The prize was founded in 2013 by Mr David Parris, FTCD. The prize is to be awarded to the Junior Sophister student who achieves the best overall mark in the Intermediate Arabic module in the Department of Near and Middle Eastern Studies provided sufficient merit is shown. Value: € 100.
- C.12 Visual and Performing Arts Fund 2013/14**
to note and approve memorandum from the Provost, dated 17 June 2014.
- C.13 Scholarship Examination (see Actum CL/13-14/200 of 11 June 2014)**
to note and approve memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 16 June 2014.
- C.14 School Administrators Review**
to note and approve memorandum from the Director of Human Resources, Secretary to the Human Resources Committee, dated 17 June 2014.
- C.15 Estates Policy Committee - External Members**
to note and approve the nomination of the following as external members of the Estates Policy Committee for three years:
Mr Andrew Grainger, UCL;
Ms Shelly McNamara, Grafton Architects.

C.16 Headship of Schools (2014-2017)

to note and approve the following nominations to headship of Schools for three years, except where noted below, item (iii):

- (i) School of Law: Professor Oran Doyle, Associate Professor in Law;
- (ii) School of Linguistic, Speech and Communication Sciences: Professor Martine M Smith, Associate Professor in Speech and Language Pathology;
- (iii) School of Psychology (2014-2015): Professor Ian H Robertson, Professor of Psychology (1968);
- (iv) School of Social Work and Social Policy: Professor T Eoin O'Sullivan, Associate Professor in Social Policy.

C.17 Composition of Selection Committees

to note and approve memorandum from the Director of Human Resources, dated 20 June 2014.

Section D - Personnel Matters

In compliance with the Data Protection Acts this information is restricted