

The University of Dublin  
Trinity College

There will be a meeting of the Board on Wednesday 11 December 2013 at 10.00 am in the Board Room.

AGENDA

Apologies

Statement of Interest

Section A

- A.1 **Audit Committee - Annual Report 2013**  
*The Chair of the Audit Committee and the Internal Auditor will attend*
- A.2 **Minutes**  
Meeting of 6 November 2013.
- A.3 **Matters Arising from the Minutes**
- A.4 **Provost's Report**
- A.5 **Strategic Plan 2014-2019: The Growth Challenge**  
Memorandum from the Vice-Provost/Chief Academic Officer and the Associate Vice-President for Global Relations, dated 3 December 2013.  
*The Associate Vice-President for Global Relations will attend*
- circulated for Board members only
- A.6 **Trinity Identity Initiative**  
*Director of Communications and Marketing and Marketing Manager will attend and make a presentation*
- A.7 **START**
- (i) **Update Report**  
Paper from the Bursar/Director of Strategic Innovation and the Director of Change Management, dated 3 December 2013.  
*Director of Change Management will attend*
- (ii) **Update on Business School and the Project Management Office (PMO)**  
Memorandum from the Bursar/Director of Strategic Innovation, dated 3 December 2013.
- circulated for Board members only
- A.8 **START**
- (i) **Student and Staff Support Services - START Governance Recommendation to Board**  
Paper from the Director of Change Management, dated 3 December 2013;  
*Director of Change Management will attend*
- (ii) **Estates Committee**  
Memorandum from the Bursar/Director of Strategic Innovation, dated 3 December 2013.
- circulated for Board members only

- A.9 GenesIS Project - Report of the Independent Monitor to Board**  
Memorandum from the Treasurer/Chief Financial Officer dated 4 December 2013, together with:
- (i) Report from the Chair of the Project Board;
  - (ii) Reports 1(8/10/13) and 2(15/11/13) from the Independent Monitor.
- Mr Paul Dalton, Chair of the Project Board will attend for item (i), and Mr Marcel McCann, Independent Monitor, will attend for items (i) and (ii)*
- circulated for Board members only

- A.10 Industry Engagement Strategy**  
Memorandum from the Dean of Research, dated 11 December 2013.  
*Dean of Research and Director of Trinity Research and Innovation will attend*
- circulated for Board members only

- A.11 Annual Office**  
Provost to report.

- A.12 University Council**  
Draft Acta of meeting of 20 November 2013.

- A.13 Any Other Urgent Business**

## Section B

- B.1 Board Business**
- (i) **Callover**  
for noting;
  - (ii) **Outcomes**  
•circulated for members only.

- B.2 Audit Committee**  
Draft Minutes of meetings of:
- (i) 12 November 2013;
  - (ii) 21 November 2013.

- B.3 Estates Committee**  
Draft Minutes of meeting of 11 November 2013.

- B.4 Finance Committee**  
Draft Finance Committee minutes of the meeting of 14 November 2013, together with;
- (i) Policy for Transfers from the Trust Funds: memorandum from the Chief Financial Officer, dated 7 November 2013 (FN/13 - 14/16);
  - (ii) Proposed amendment to Trust Funds Financial Year End and name change: memorandum from the Chief Financial Officer, dated 7 November 2013 (FN/13 - 14/16).

**B.5 Financial Statements**

- (i) **Draft Trust Funds (Benefactions) Financial Statements for y/e 30 June 2013**  
Memorandum from the Chief Financial Officer, dated 4 December 2013, with:
  - (a) Memorandum of Finance Committee Minute FN/13 - 14/3 of 19 September 2013;
  - (b) Draft Trust Funds (Benefactions) Financial Statements for the year ended 30 June 2013;
  - (c) Draft Letter of Representation to KPMG dated 11 December 2013;
  - (d) Letter from KPMP dated 3 December 2013.
- (ii) **Trust Funds audit for the year ended 30 June 2013**  
Memorandum from the Audit Committee Secretary, dated 13 November 2013.

**B.6 Human Resources Committee (see Actum CL/13-14/052 of 20 November 2013)**  
Draft Minutes of meeting of 31 October 2013.

Board members are asked to inform the Secretary if they wish discussion on any of the following items in Sections C and D. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

**Section C - Matters for Noting and Approval  
(Electronic Circulation only)**

**C.1 Higher Degrees**

to note Higher Degrees, approved by the sub-committee of Board and Council on 20 November 2013.

**C.2 Proctors' Lists for Winter Commencements**

to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 26 November 2013.

**C.3 Headship of School - Pharmacy and Pharmaceutical Sciences**

to note and approve the nomination of Professor Anne Marie Healy, Professor in Pharmaceutics and Pharmaceutical Technology to the Headship of the School Pharmacy and Pharmaceutical Sciences for three years from 1 November 2013.

**C.4 Prizes and Other Awards****(i) The Professor John Fitzpatrick Prize**

to note and approve memorandum from the Administrator of the School of Engineering, dated 7 November 2013.

**(ii) Lucy Gwyn Prize**

to note and approve memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 22 November 2013.

**C.5 Dean of Research Annual Report 2011-2012 (see Actum CL/13-14/049 of 20 November 2013)**

for noting.

**C.6 Tutorship**

to note and approve memorandum from the Senior Tutor, dated 3 December 2013.

**C.7 Committee on Student Conduct and Capacity - Membership 2013-2014**

to note and approve memorandum from the Registrar, dated 2 December 2013.

- C.8 Audit of Financial Statements - KPMG Engagement Letter dated 18 September 2013**  
to note and approve memorandum from the Internal Auditor, Secretary to the Audit Committee, dated 13 November 2013.
- C.9 Financial Signatories**  
to note and approve memorandum from the Secretary to the College, dated 5 December 2013.

**Section D - Personnel Matters**

*In compliance with the Data Protection Acts this information is restricted*