

## The University of Dublin

### Trinity College

There will be a meeting of the Board on Wednesday 29 June 2011 at 9 a.m. in the Board Room.

#### AGENDA

Apologies

#### Section A

- A.1 Minutes**  
Meeting of 1 June 2011.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Planning Group Report No 5**  
Memorandum from the Provost, dated 21 June 2011.  
*Circulated for Board members only*
- A.5 Employment Issues**
- (i) **Academic Contract**  
Memorandum from the Staff Secretary and the Vice-  
Provost/Chief Academic Officer to Council, dated 8 June  
2011;
  - (ii) **Employment Control Framework**  
•Staff Secretary to attend for this item
- A.6 Trinity Health - Future and Governance in the Faculty**  
Memorandum from the Provost, dated 22 June 2011.  
*Circulated for Board members only*
- A.7 Communications Strategy**  
Memorandum from the Provost, dated 21 June 2011.  
•Communications Officer to attend for this item
- A.8 eStrategy Update**  
Memorandum from the Chief Operating Officer, dated 22 June  
2011.
- A.9 Risk Register - Quarterly Update**  
Memorandum from the Chief Operating Officer, dated 22 June  
2011.
- A.10 Capital Projects Report**  
Issue 13, dated May 2011.  
•Director of Buildings to attend for this item.  
*Circulated for Board members only*

- A.11 Marino Institute of Education - Co-Trusteeship**  
Memorandum from the Registrar and the Director of Strategic Initiatives, dated 23 June 2011.  
•Director of Strategic Initiatives to attend for this item.  
*Circulated for Board members only*
- A.12 Statutes - Schedule to give effect to new Academic Titles**  
Memorandum from the Registrar, dated 21 June 2011.  
•Dr Eoin O'Dell to attend for this item.
- A.13 Response to Audit Committee Report**  
Memorandum from Vice-Provost/Chief Academic Officer on behalf of Executive Officers, dated 21 June 2011.
- A.14 Scholarship - Additional Recommendation**  
(i) Memorandum from the Senior Lecturer;  
(ii) Statutory Declaration.
- A.15 University Council**  
Draft Acta of meeting of 15 June 2011.
- A.16 Any Other Urgent Business**
- A.17 Declaration by Provost-elect**

## Section B

- B.1 Audit Committee**  
Draft Minutes of meeting of 18 May 2011.
- B.2 Coiste na Gaeilge**  
(i) Draft Minutes of meeting of 7 April 2011;  
(ii) Decision taken under written procedure, dated 22 June 2011.
- B.3 College Safety Committee**  
Draft Minutes of meeting of 24 February 2011.
- B.4 Equality Committee**  
(i) Draft Minutes of meeting of 24 May 2011;  
(ii) Equality Monitoring Annual Report, 2010-2011 (Minute Eqal/10-11/38 refers).
- B.5 Estates Committee**  
Draft Minutes of meeting of 30 May 2011.
- B.6 Finance Committee**  
(i) Draft Minutes of meeting of 25 May 2011;  
(ii) Draft Minutes of meeting of 14 June 2011, incorporating:  
(a) Approval of Provost's Expenses (FN/10 - 11/80 refers)  
(b) Adoption of 'regularised' policy position to underpin broader participation in funded research (FN/10 - 11/81 refers)

- B.7 Finance Committee/Estates Committee**  
Draft Minutes of joint meetings of:  
(i) 14 June 2011;  
(ii) 21 June 2011.
- B.8 Human Resources Committee (considered by Council on 15 June 2011)**  
Draft Minutes of meeting of 19 May 2011, together with the following:  
(i) Garda Vetting Policy;  
(ii) Approval of Increments Process  
•Paper from Staff Secretary
- Links to the following policies are available at:  
[http://www.tcd.ie/Staff\\_Office/procedures/leave/draft.php](http://www.tcd.ie/Staff_Office/procedures/leave/draft.php)
- (iii) Revised Leave of Absence Policy;  
(iv) Revised Recruitment Procedures;  
(v) Administrative, Library and Technical Staff Retention Policy;  
(vi) Policy on Accredited Academic Courses - Leave and Funding Arrangements.
- B.9 Library and Information Policy Committee**  
Draft Minutes of meeting of 20 May 2011.
- B.10 Student Services Committee**  
Draft Minutes of meeting of 19 April 2011.

Board members are asked to inform the Secretary if they wish discussion on any of the following items in Section C and D. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

### Section C - Matters for Noting and Approval (Electronic Circulation only)

- C.1 Callover of Board decisions**  
to note schedule from the Secretary to the College.
- C.2 Development Plan 2010**  
to note memorandum from the Director of Buildings, dated 21 June 2011 and 2010 Development plan which is available at:  
[www.tcd.ie/buildings/developmentplan](http://www.tcd.ie/buildings/developmentplan)
- C.3 Review of Policy on Good Research Practice**  
to note and approved memorandum from the Dean of Research, dated 31 May 2011.
- C.4 Higher Degrees**  
to note Higher Degrees, approved by the sub-committee of Board and Council on 15 June 2011, together with amendments to the 18 May 2011 list.

- C.5 Proctors' Lists for Summer Commencements**  
to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 21 June 2011.
- C.6 New Degree Titles**  
Memorandum from the Registrar, dated 22 June 2011.
- C.7 Associated Colleges - Marino Institute of Education/Church of Ireland College of Education - Inter-institutional Agreements**  
Memorandum from the Registrar, dated 23 June 2011.
- C.8 Heads of Agreement - Loyola Institute**  
Memorandum from the Registrar and Director of Strategic Initiatives, dated 23 June 2011.
- C.9 Annual Reports 2009-2010**  
to note annual reports 2009-2010 as follows:
- (i) **Secretary's Office**  
<http://www.tcd.ie/Secretary/assets/pdf/2009-2010CompositeSecretarysOfficeAnnualReport.pdf>
  - (ii) **Staff Office**  
[http://www.tcd.ie/Staff\\_Office/assets/pdf/A3.4\\_A.pdf](http://www.tcd.ie/Staff_Office/assets/pdf/A3.4_A.pdf)
- C.10 IRIS Document Delivery Services Ltd - Report and Financial Statements - y/e 30 June 2010**  
for noting (FN/10-11/75 of 25.05.2011 refers).
- C.11 Almanack 2011-2012**  
for noting.
- C.12 Sealings**  
for noting.
- C.13 Prizes and Other Awards**
- (i) **Postgraduate Travelling Scholarship in Medicine - amendment to Calendar entry**  
to note and approve memorandum from the Head of the School of Medicine, dated 19 May 2011;
  - (ii) **Jackie Akerele Fund**  
to note and approve the award of the Jackie Akerele Fund to Ms M Joyce (04781805) (value €700);
  - (iii) **Prizes in the Faculty of Engineering, Mathematics and Science**  
to note and approve memorandum from the Treasurer, dated 3 June 2011;
  - (iv) **Eda Sagarra Prize**  
to note and approve memorandum from the Treasurer, dated 21 June 2011.
- C.14 Tutorship**  
to note and approve memorandum from the Senior Tutor, dated 20 June 2011.

- C.15 Heads of Schools in Engineering, Mathematics and Science, 2011-2014**  
to note and approve the following nominations:
- (i) School of Biochemistry and Immunology: Dr G Davey;
  - (ii) School of Computer Science and Statistics: Dr J Jones
  - (iii) School of Physics: Professor J Lunney.
- C.16 Committees**
- (i) **Principal and Compliance Committees: Membership 2011/2012**  
to note and approve memorandum from the Registrar, dated 21 June 2011;
  - (i) **Academic Appeals Committee**  
to note that Dr J P Spears (Pharmacology and Therapeutics) replaces Ms A-M Malone (School of Nursing and Midwifery)
  - (ii) **Financial Assistance Committee**  
to note that the Student Support Officer would replace Ms G Conroy as Secretary to this committee.
  - (iii) **Grounds and Gardens Advisory Committee**  
to note the nomination of Professor J A N Parnell, as Chair of the Committee, with effect from 1 January 2012.
- C.17 Directorship of College Botanic Gardens**  
to note the nomination of Professor J A N Parnell as Director of the College Botanic Gardens with effect from 1 October 2011.
- C.18 Trinity Long Room Hub**
- (i) **Board of Governance**  
to note and approve the nomination of Ms Marie Wallace to the Board of Governance of the Trinity Long Room Hub for four years until 1 July 2015.
  - (ii) **Strategic Plan 2011-2014**  
to note and approve the Trinity Long Room Strategic Plan 2011-2014.
- C.19 College Art Collections**  
to note memoranda from the Curator, College Art Collections dated 21 June 2011, as follows:
- (i) Portrait Commission of Provost John Hegarty;
  - (ii) Donations and Benefactions to end June 2011.
- C.20 Administrative Arrangements - 3 July to 28 August 2011**  
to note that matters of routine College business will be dealt with by the Provost from 2 July to 28 August 2011.

#### Section D - Personnel Matters

In compliance with the Data Protection Acts this information is restricted.