

**The University of Dublin**  
**Trinity College**

There will be a meeting of the Board on Wednesday 31 May 2006 at 9.30 am in the Board Room. There will be a break at 10.45 am approximately.

Tea and coffee will be available in the Ante Room from 9.15 am

**AGENDA**

*Apologies*

**Section A**

**A.1 Minutes**

Meeting of meetings of:

- (i) 3 May 2006;
- (ii) 15 May 2006.

**A.2 Matters Arising from the Minutes**

**A.3 Provost's Report**

**A.4 ARAM**

Memorandum from the Bursar.

**A.5 Task Force 1 – Support Services and eStrategy**

Memorandum from the Bursar.

**A.6 Task Force 2 - Organisation and Reporting Structures in College's Administrative and Support Structures (see Actum CL/05-06/162 of 10 May 2006)**

Memorandum from the Senior Lecturer dated 23 May 2006 and Report of Task Force 2 from the Senior Lecturer, dated 23 May 2006 (same report as was considered by Council on 10 May 2006)

**A.7 Hospital Governance Arrangements**

Memorandum from the Vice-Provost for Medical Affairs and Head of School of Medicine, dated 24 May 2006.

*Professor D P A Kelleher will attend for this item*

**A.8 Panel of Enquiry – Chairmanship**

Secretary to report.

**A.9 Policy on Inter-institutional Arrangements (Separate Legal Entities)**

Memorandum from the Secretary, dated 23 May 2006, and attached Policy.

**A.10 Tender for Audit of Financial Services**

Recommendation from Chairman of the Audit Committee.

**A.11 Acta of the University Council**

Meetings of:

- (i) 4 May 2006;
- (ii) 10 May 2006 (Special);
- (iii) 10 May 2006.

**A.12 Establishment of CRANN as a Trinity Research Institute (see Actum CL/05-06/160 of 10 May 2006)**  
Memorandum from the Dean of Research, dated 5 April 2006.

**A.13 National Institute for Bioprocessing Research and Training Limited (NIBRT)**  
Memorandum from the Secretary to the College, dated 26 May 2006 and the following documents:  
(i) Letter from the College's legal advisors, dated 19 May 2006;  
(ii) Funding Agreement;  
(iii) Memorandum of Understanding of NIBRT;  
(iv) Articles of Association of NIBRT.

**A.14 Any Other Urgent Business**

*\* enclosed for members only – circulated to Council meeting of 10 May 2006.*

### **Section B**

**B.1 Audit Committee**  
(i) Draft Minutes of Meeting of 26 April 2006;  
(ii) Memorandum from the Chairman of the Audit Committee to Board, dated 23 May 2006.

**B.2 Equality Committee**  
Draft Minutes of meeting of 26 April 2006.

**B.3 Finance Committee**  
Draft Minutes of meeting of 10 May 2006.

**B.4 Information Policy Committee**  
Draft Minutes of meeting of 31 March 2006.

**B.5 Personnel and Appointments Committee**  
Draft Minutes of meetings of:  
(i) 12 April 2006;  
(ii) 26 April 2006.

**B.6 Research Committee**  
Draft Minutes of meeting of 6 April 2006.

**B.7 Resource Management Working Party**  
Draft Minutes of meetings of:  
(i) 2 May 2006;  
(ii) 5 May 2006;  
(iii) 9 May 2006;  
(iv) 11 May 2006;  
(v) 16 May 2006;  
(vi) 19 May 2006.

**B.8 Site and Facilities Committee**  
Draft Minutes of meeting of 16 May 2006.

*\* enclosed for members only – circulated to Council meeting of 10 May 2006.*

### Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 **Schedule of Board and Council meetings 2006-2007**  
Memorandum from the Secretary, dated 22 May 2006.
- C.2 **Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 2 May 2006.
- C.3 **Sealings** to be noted.
- C.4 **Financial Assistance 2006-2007 – Schedule of Income Limits and Awards** to note and approve schedule from the Senior Tutor's Office, dated 5 May 2006.
- C.5 **Staff Matters – Early Retirements** to note and approve the early retirements of:
  - (i) Ms E Pidgeon (Housekeeping) – 30 June 2006;
  - (ii) Dr D E Thomas (College Health Service) – 26 November 2006.
- C.6 **Nominations for Appointment**
- C.7 **Representation – Marino Institute of Education – Search Committee for Appointment of President** to note and approve the nomination of the Registrar, Professor D J Dickson as the College's representative on this committee.
- C.8 **Prizes and Other Awards – Madeleine Farrell Prize in Philosophy of Mind** to note and approve memorandum from the Treasurer, dated 23 May 2006.
- C.9 **Nominating Committees** to note the following memberships:
  - (i) **Secretary's Office – Assistant Internal Auditor – Administrative Grade 1 (permanent)** (see Minute BD/05-06/275 (v) of 3 May 2006 to note that Mr E Halley (Dublin Dental Hospital) replaces Mr B Ruddy (DIT);
  - (ii) **Library – Assistant Librarians – Readers' Services - Grade II (2)**
    - (a) **Sciences (11 month job-share contract)**
    - (b) **Subject Librarian (Humanities) (5.5 month contract)**  
Deputy Librarian  
Mr T Peare  
Ms A Healy  
Dr J Quigley
  - (iii) **Treasurer's Office – Research Project Accountant – Administrative Grade 3/2/1 (below Bar) (contract of indefinite duration)**  
Deputy Treasurer  
Ms D Savage  
Dr A Bowie  
Mr M Casey (Irish Universities' Association)

- (iv) **Careers Advisory Service – Careers Advisor – Administrative Grade 1 (max 2<sup>nd</sup> point) (maternity leave cover)**  
Secretary to the College  
Dr G S Martin  
Mr S Gannon  
Ms O Tunney
- (v) **Senior Lecturer’s Area**
  - (a) **Examinations and Timetables Office – Administrative Officer (Administrative Grade 3) (one-year fixed term contract - maternity leave cover)**  
Ms A Anderson  
Ms G Fallon  
Ms E Hayes  
Dr M J Carroll
  - (b) **Senior Lecturer’s Office – Administrative Officer (job-share) (Administrative Grade 3/2) (permanent)**  
Ms A Anderson  
Ms E Hayes  
Dr P Coleman  
Ms A Marcelin (DIT)
- (vi) **Staff Office – Administrative Officer (Administrative Grade 3) (contract of indefinite duration)**  
Assistant Secretary to the College  
Staff Secretary  
Mr E Mac Cárthaigh  
Ms A Taylor  
Mr R Carey (UCD)
- (vii) **School of Physics – Administrative Officer (Administrative Grade 3) (one-year contract, funded by SFI)**  
Professor J M D Coey  
Dr D O’Brien  
Dr C Stephens  
Ms M Kinsella  
Ms S Ellis

<http://www.tcd.ie/Secretary/Board>