

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 2 February 2005 at **11.00** am in the Board Room.

Tea and coffee will be available in the Ante Room from 10.45 am

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 26 January 2005.
- A.2 Matters Arising from the Minutes**
- A.3 Structures**
Provost and Senior Lecturer to report.
- A.4 Provost's Report**
Provost and Senior Lecturer to report.
- A.5 Acta of the University Council**
Meeting of 19 January 2005.
- A.6 Special Professorships**
Letter from the HEA, dated 30 November 2004.
- A.7 DMMC Review**
HEA Report, dated 10 December 2004.
- A.8 Pension Arrangements for New Staff**
Secretary to report.
- A.9 Advisory Committee on Honorary Degrees**
Registrar to report.
- A.10 Any Other Urgent Business**

Section B

- B.1 Personnel and Appointments Committee**
Minutes of meetings of 26 November and 17 December 2004,
(circulated with papers for Council meeting on 19 January 2005)
- B.2 Site and Facilities Committee**
Draft Minutes of meeting of 18 January 2005.
- B.3 Student Services Committee**
Draft Minutes of 2 December 2004.

Section C - Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Board Minutes – Corrections**
- (i) Meeting of 7 July 2004, page 16, Appendix 1: start date and termination dates of Ms C M Mulhall’s appointment to read, ‘01-07-2004’ and ‘30-06-2005’ respectively;
 - (ii) Meeting of 24 November 2004, page 14, Appendix 1: ‘Troll, Valentine’ to read ‘Troll, Valentin’.
- C.2 Senate – Maser in Arts (*jure officii*)**
Memorandum from the Registrar.
- C.3 Site and Facilities Committee – Board Representative** to approve the nomination of Dr M M O’Mahony as the Board representative on the Site and Facilities Committee.
- C.4 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 18 January 2005.
- C.5 Trinity Ball 2005** to permit the holding of the Trinity Ball 2005, on 13 May 2005, subject to licence from the Dublin City Council.
- C.6 Prizes and Other Awards**
- (i) **Gold Medals** to note and approve the award of Gold Medals to: Ms Susan Cliffe (Bachelor in Nursing Studies, February intake); Ms Yvonne O’Brien (Human Nutrition and Dietetics);
 - (ii) **Home Hewson Award 2004-2005** to note and approve this year’s award to Ms Elizabeth Zickgraf (€2,500);
 - (iii) **Entrance Exhibition** to note and approve an Entrance Exhibition Award to Mr Stephen Dempsey;
 - (iv) **School of Physic Prizes and Medals 2004** to note and approve a memorandum from Ms A Wade, Faculty of Health Sciences, dated 14 January 2005;
 - (v) **Studentships in the Faculty of Health Sciences** to note and approve a memorandum from Ms A Wade, Faculty of Health Sciences, dated 20 January 2004.
- C.7 Bequests and Benefactions - Estate of the Late Canon G H Jerram Burrows** to note and approve memorandum from the Treasurer, dated 13 December 2004.
- C.8 Calendar – John Purser Shortt Prize** to note and approve memorandum from the Treasurer, dated 11 January 2005.
- C.9 Representation – Dublin Institute of Technology Governing Body** to note the nomination of the Registrar, Professor David Dickson, as the representative of the University of Dublin on the DIT Governing Body.
- C.10 Deanship - Dublin Dental School and Hospital** to extend the term of office of Professor John Clarkson as Dean of the Dublin Dental School and Hospital to 30 April 2005.
- C.11 Nominations for Appointment**

C.12 Staff Matters

- (i) **Early Retirement – Change in Date (see BD/04-05139 (i) of 14 December 2004)** to approve the request of Mr A Kasenter to bring forward his date of retirement from 31 August to 31 July 2005 (cost neutral basis to the pension fund);
- (ii) **Career Break** to approve the request of Mr D O'Donnchadha (Library) for a career break for one year from 1 April 2005 to 31 March 2006.

C.13 Nominating Committees to note the following memberships:

- (i) **Senior Lecturer's Area – Examinations Office-Administrative Officer (permanent)**
Dean of Engineering and Systems Sciences
Assistant Academic Secretary
Time-tables and Examinations Officer
Mr P Shearer (UCD)
- (ii) **Research and Innovation Services – Administrative Officer - Research Projects (contract of indefinite duration)**
Dean of Research
Director of Innovation Services
Research Development Officer
Dr S M O'Mara
Dr C Barrett (NUI Maynooth)

C.14 Audit of Financial Statements 2003-2004 – Letter of Representation

to note and approve signature by the Provost.

<http://www.tcd.ie/Secretary/Board>