

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Tuesday 14 December 2004 at 11.15 am in the Board Room.

Please note later time.

- Tea and coffee will be available in the Ante Room from 11 am

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 24 November 2004.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Audit Committee – Annual Report Year 2004**
The Chairman, Mr T Forsyth, and the Internal Auditor, Mr F Sheeran, will attend.
- A.5 Roadmap for decision on ARAM and Structures**
Memorandum from the Provost, dated 8 December 2004.
- A.6 Key Features of an Academic-based Resource Allocation Model (ARAM)**
Memorandum from the Bursar, dated 7 December 2004.
- A.7 Disciplinary Issues – Statutory Review (see BD/04-05/009 of 29 September 2004)**
Registrar to report.
- A.8 Acta of the University Council**
Meeting of 1 December 2004.
- A.9 OECD Review of Higher Education**
Memorandum from the Provost, dated 19 October 2004.
Deferred from meeting of 27 October 2004.
- A.10 Any Other Urgent Business**

Section B

- B.1 Audit Committee**
Draft Minutes of meeting of 23 November 2004.
- B.2 Finance Committee**
Draft Minutes of meeting of 1 December 2004.
- B.3 Information Policy Committee**
Draft Minutes of meeting of 6 December 2004, together with:
(i) Terms of Reference;
(ii) Information Systems Strategy – Guiding Principles, dated 26 November 2004.

- B.4 Personnel and Appointments Committee (see CL/04-05/061 of 1 December 2004)**
Draft Minutes of meeting of 12 November 2004.
- B.5 Research Committee**
Draft Minutes of meeting of 18 November 2004.
- B.6 Site and Facilities Committee**
Draft Minutes of meeting of 30 November 2004.

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Future Board Meetings – Structures** to note that the Board will meet on Tuesday 18 January 2005 at 9 am and on Monday 14 February 2005 at 9 am.
- C.2 Board Minutes of 27 October 2004 – BD/04-05/066 (ii) Research Committee** to note that the phrase, 'instead of to the Student Services Committee' should be deleted.
- C.3 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 23 November 2004.
- C.4 Proctors' Lists for Winter Commencements** to note that the Proctors' Lists were approved by the sub-committee of Board and Council on 7 December 2004.
- C.5 Sealings** to be noted.
- C.6 Headship of Department – Geology** to note that Dr J R Graham has been elected to head of the Department of Geology from 1 December 2004 to 12 July 2007 or until Council and Board shall have approved for implementation any reorganization arising from discussions currently in progress.
- C.7 International Student Affairs – Acting Directorship** to note that Ms S Coyle has been appointed to Acting Directorship in International Student Affairs, until August 2005, or until the post of Director is filled (following the resignation of Dr I Filby).
- C.8 Prizes and Other Awards**
- (i) **Mackay Wilson Fund** to approve the joint award to Ms M Byrne [01855158] and Ms K Black [011900099] of €2,200 each;
 - (ii) **Jean Montgomery Fund** to approve the award of this bursary to Ms M Byrne [01855158] for the academic year 2004-05;
 - (iii) **Entrance Exhibitions 2004 – Additional Awards** to approved additional awards, as set out in the Senior Lecturer's memorandum dated 7 December 2004;
 - (iv) **Scholarship 2004** an additional recommendation for election to non-Foundation Scholarship will be tabled.

- C.9 **Representation – St Catherine’s College of Education for Home Economics** to approve the nomination of Professor A M E O’Moore as the representative of the College on the Board of Governors of St Catherine’s College, from November 2004 to October 2007.
- C.10 **Staff Matters - Early Retirement** to note and approve a request from Dr A Kasenter (School of Radiation Therapy) for early retirement on 31 August 2005, on a cost neutral basis to the Pension Fund.
- C.11 **Chair of Clinical Microbiology – Change of Name** to note and approve the change of the name of the Chair of Clinical Microbiology to the ‘Joseph W. Bigger Chair in Clinical Microbiology’ in honour of Professor Joseph Bigger.
- C.12 **Nominating Committee – Communications Office – Junior Communications Officer (Permanent post) – Administrative Grade 3/2** to approve the following membership:

Assistant Secretary
Communications Officer
Dr S Butler
Ms F Haffey

<http://www.tcd.ie/Secretary/Board>