

The University of Dublin

Trinity College

There will be a meeting of the Board on Wednesday 7 July 2004 at **10.00** am in the Board Room. *Please note earlier time.*

Tea and coffee will be available in the Ante Room from 9.45 am

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 29 June 2004.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Structural Reform**
Paper from the Provost, dated 1 July 2004.
- A.5 Students' Union and Graduate Students' Union**
Student Life Survey and Annual Report 2004.
Deferred from last meeting
- A.6 Academic Promotions**
(a) Report of Academic Promotions Review Working Party circulated with Council papers for meeting of 23 June 2004;
(b) Actum from Council Meeting of 23 June 2004.
Deferred from last meeting
- A.7 Principal Committees 2004-2005**
Memorandum from the Registrar, dated 30 June 2004.
- A.8 Role of College-nominated Company Directors and Range of Required Skills**
Memorandum from the Secretary, dated 30 June 2004.
- A.9 Research**
(a) Report from the Dean of Research to Board, dated April 2004;
(b) Policy, Practice and Regulations on Intellectual Property, memorandum dated 2 June 2004 and document dated May 2004.
- A.10 Acta of the University Council**
Meeting of 23 June 2004.
- A.11 Advisory Committee on Honorary Degrees**
Recommendations from the Committee, 2004-2005.
Deferred from last meeting
- A.12 Any Other Urgent Business**

Section B

- B.1 Finance Committee**
Minutes of meeting of 23 June 2004.
- B.2 Site and Facilities Committee**
Minutes of meeting of 29 June 2004.
- B.3 Personnel and Appointments Committee**
Recommendations of 25 June 2004.

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Representation – Central Applications Office** to note and approve the nomination of Professor J A Murray (Senior Lecturer-elect) as the College's representative/director on the CAO from 13 July 2004.
- C.2 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 29 June 2004.
- C.3 Sealing** to be noted.
- C.4 Headship of Department – Occupational Therapy** to note that Ms D Connolly has been elected to headship of the Department of Occupational Therapy from 13 July 2004, for at least one year.
- C.5 Prizes and Other Awards**
- (a) **A J Leventhal Scholarship** to note and approve the recommendation of the selection committee of Ms Julie Anne Rodgers for the 2004 Scholarship – value €2,285;
 - (b) **Faculty of Health Sciences – Studentships 2003-2004** to note and approve a memorandum from Ms A Flender, dated 23 June 2004;
 - (c) **Grace Lawless Lee Fund Committee** to note and approve recommendations, dated 24 June 2004.
- C.6 Prize and Calendar Entry – Una Burke Memorial Prize in Child Psychology** to note and approve memorandum from the Treasurer, dated 29 June 2004.
- C.7 Scholarship – Request to Intermit** to note and approve the request of the Senior Lecturer that Foundation Scholar (99671565) may intermit for the academic year 2004-2005, constituting a second year of intermission, having previously intermitted in 2003-2004.
- C.8 Student Counselling Service – Annual Report 2002-2003** to be noted.
- C.9 School of Nursing and Midwifery Studies – Memorandum of Understanding between Adelaide and Meath Hospital, Dublin Incorporating the National Children's Hospital and the University of Dublin, Trinity College** to note that a Memorandum of Understanding in respect of the Bachelor in Science in Nursing was signed on 24 June 2004.

- C.10 Trust Funds (Benefactions) – Audit Engagement Letter** to note and approve letter from KPMG, dated 28 June 2004.
- C.11 Degree of MA *jure officii*** to note and approve memorandum from the Registrar, dated 23 June 2004.
- C.12 Summer Hours** to note that office hours during the vacation, 12 July 2004 to 10 September 2004 will be 9 am to 5 pm Monday to Thursday, and 9 am to 4.30 pm on Fridays.
- C.13 Leave of Absence** to note and approve the following applications for leave of absence recommended by the Deans and Heads of Department concerned, satisfactory proposals having been made for provision of teaching and other needs:
- (a) **Electronic and Electrical Engineering** Dr A P Quinn – academic year 2004/2005;
 - (b) **Philosophy** Dr P O’Grady - Michaelmas term 2004.
- C.14 Committees 2004-2005 – Subcommittees** to note and approve memorandum from the Registrar.
- C.15 Library Staff Review Committee – 2004 Review** to note and approve recommendations from meeting of 29 June 2004.
- C.16 Nominations for Appointment**
- C.17 Nominating Committees** to note the following memberships:
- (a) **Faculties of Arts (Humanities) and Arts (Letters) – Administrative Officer (Support for Heads of Department) (3-year contract)**
Dean of Arts (Humanities)
Professor J Gratton
Ms O Sheehan
Ms M Le Good
 - (b) **Lectureship in Biochemistry and Immunology (2-year contract)**
Dean of Science
Professor D C Williams
Dr A Bowie
Professor A Bell
Professor C F Feighery
Dr V Campbell
Professor K H G Mills
- C.18 Tutorship** to note and approve memorandum from Senior Tutor, dated 5 July 2005.
- C.19 Trinity Centre for High Performance Computing – Acting Directorship** to note and approve the nomination of Professor J Corish as Acting Director for 2004-2005 during Professor J C Sexton’s leave of absence.