

**The University of Dublin**  
**Trinity College**

There will be a meeting of the Board on Wednesday 10 March 2004 at 10.00 am in the Board Room. The meeting will end at 11.45 am.

Tea and coffee will be available in the Ante Room from 9.45 am

**AGENDA**

*Apologies*

**Section A**

**A.1 CRANN**

(a) **Research**

Professor John Pethica to report;

(b) **Proposed Building**

Memorandum from the Director of Buildings, dated 3 March 2004.

(The Bursar and Director of Buildings to report.)

**A.2 Minutes**

Meeting of 18 February 2004.

**A.3 Matters Arising from the Minutes**

**A.4 Development Control Plan**

Memorandum dated 26 February 2004 and Second Development Control Plan, dated February 2003.

(The Bursar and Director of Buildings to report.)

**A.5 Provost's Report**

**A.6 Governance**

(a) Letter dated 27 February 2004 from Chair, Governance Working Group;

(b) Report of Working Group Draft Report to Board, dated 25 February 2004.

**A.7 Acta of the University Council**

Meetings of:

(a) 25 February 2004;

(b) 26 February 2004.

**A.8 Any Other Urgent Business**

**Section B**

**B.1 Site and Facilities Committee**

Minutes of meeting of 24 February 2004.

**Section C – Matters for Noting and Approval**

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 24 February 2004.
- C.2 Safety Matters**
- (a) **Smoking in College** to note a memorandum from the College Safety Officer dated 23 February 2004 and to approve the College Policy with regard to tobacco smoking in College, to comply with Tobacco Smoking Regulations, 2003 made under the Public Health (Tobacco) Act, 2002 and to take effect from 29 March 2004.
- (b) **Dangerous Goods Safety Adviser** to note and approve the appointment of Mr Marcus Phelan, Hazardous Materials Facility, Bioresources Unit, as Dangerous Goods Safety Adviser with immediate effect, until 23 October 2008 to comply with European Communities (Safety Advisers for the Transport of Dangerous Goods by Road and Rail) Regulations, 2001, S.I. No 6 of 2000.
- C.3 Sealings** to be noted.
- C.4 Board Membership** to note that as a result of the Students' Union elections the following are eligible to serve as members of the Board for 2004-2005
- |                   |                  |
|-------------------|------------------|
| President         | Mr F Kieran      |
| Welfare Officer   | Mr L Ryder       |
| Education Officer | Mr D Mac Sithigh |
- C.5 TCD Fund for the Visual and the Performing Arts** to note and approve a memorandum from the Provost, dated 1 March 2004.
- C.6 Administrative and Library Staff Review Committee** to note and approve the nomination of Dr A Kokaram in place of Professor H J Rice as a member of the above committee for the academic year 2003-2004 and for two further years thereafter.
- C.7 Library Staff Review Committee** to note and approve the nomination of Dr A Piesse to the above committee for the academic year 2003-2004 and for two further years thereafter, in place of Dr J M Mossman, who has resigned from the College.
- C.8 Staff Matters – Early Retirements** to note and approve a memorandum from the Staff Secretary, dated 2 March 2004.
- C.9 Nominations for Appointment**
- C.10 Foundation Scholarship – Request to Intermit** to note and approve the Senior Lecturer's request that a student [01166077] be permit to intermit Foundation Scholarship in the academic year 2003-2004, constituting a second year of intermission.

- C.11 Nominating Committees** to note the following memberships:
- (a) **Senior Lecturer's Area – Senior Lecturer's Office – Administrative Officer (Grade 3/2) (half-time, 3-year contract) post**
    - Academic Secretary
    - Ms E Hayes
    - Mr R B Otway-Norwood
  - (b) **Senior Lecturer's Area – Centre for Academic Practice and Student Learning Administrative Officer (Grade 3/2) (3-year contract)**
    - Academic Secretary
    - Ms L Coady
    - Mr R B Otway-Norwood
  - (c) **Senior Lecturer's Area – Student Records Office and Alumni/Proctors'/Seanad Electoral Office – Administrative Officer (Grade 1) (permanent post)**
    - Academic Secretary
    - Assistant Academic Secretary
    - Mr V Lennon (IT Tallaght)
  - (d) **Senior Lecturer's Area – Mature Student Officer – (Administrative Grade 3/2) (2-year contract)**
    - Dean of Science
    - Academic Secretary
    - Assistant Academic Secretary

<http://www.tcd.ie/Secretary/Board>