

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 9 July 2003 at **11.00** am in the Board Room.

Tea and coffee will be available in the Ante Room from 10.45 am

AGENDA

Apologies

Section A

- A.1 Minutes**
Meeting of 2 July 2003.
- A.2 Matters Arising from the Minutes**
- A.3 Provost's Report**
- A.4 Haughton Institute**
Memorandum from the Provost, dated 2 July 2003.
- A.5 Board Elections**
Secretary to report
- A.6 Capital Projects**
- (a) **Pearse Street Development**
Memorandum from the Bursar, dated 6 June 2003.
 - (b) **Building Capital Projects: Summary Information on Financial Position and Other Matters**
Paper from the Bursar, dated 17 June 2003.

(Ref: Finance Committee Minute 2003/10 of 25 June 2003 and Site and Facilities Minute 2.1 of 1 July 2003.)
- A.7 Acta of the University Council**
- (a) Meeting of 25 June 2003;
 - (b) Meeting of 3 July 2003.
- A.8 Dean of Students – Terms of Reference**
Provost to report.
- A.9 Seanad Electoral Reform**
Registrar to report.
- A.10 Advisory Committee on Honorary Degrees**
Registrar to report.
- A.11 Any Other Urgent Business**

Section B

- B.1 Finance Committee** Minutes of meeting of 25 June 2003
- B.2 Site and Facilities Committee**
- (a) Minutes of meeting of 1 July 2003;
 - (b) HEA Capital Bids Review, Bursar to report;
 - (c) NE Corner Development – Correspondence from professional advisors.

B.3 Personnel and Appointments Committee

- (a) **Meeting of 16 June 2003** (see Actum 61/A of 25 June 2003) to note and approve recommendations as approved by Council.
- (b) **Meeting of 30 June 2003** to note and approve recommendations.

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C.1 College Policies

- (a) **Information Policy Committee** to note and approve memorandum from the Director of IS Services, dated 1 July 2003, enclosing:
 - (i) Policy on the Use of College Resources to use and access the Web, dated June 2003;
 - (ii) Wireless Communications Policy, dated 27 June 2003;
 - (iii) Information Systems Security Policy, dated 29 May 2003.
- (b) **Personnel and Appointments Committee** Anti-Racism Policy (see agenda item B.3 (b) above)
- (c) **College's Merchandising Strategy** to note and approve a memorandum from the Secretary to the College, dated 27 June 2003.

C.2 Board Minutes of 4 June 2003 – Correction – Nominations for Appointment 14/283 to note that on page 13, the hyphenated word '(Part-Time)' should be deleted where it occurs against the name of Mr Paul Davis, who had been nominated to a full-time position in the Department of Mechanical and Manufacturing Engineering.

C.3 Higher Degrees

- (a) **Reports of Examiners (see Actum 63/D of 25 June 2003)** to note that the Dean of Graduate Studies had advised Council on 25 June 2003 by memorandum of 18 June 2003 that the following correction was necessary to the list of candidates approved by the Board and Council Sub-committee on 3 June 2003: Ms Elizabeth Farrell had presented for MSc instead of PhD; Dr L Malone to be recorded as 'Internal Examiner' instead of '2nd Extern'.
- (b) to note Higher Degree, approved by the sub-committee of Board and Council on 2 July 2003.

C.4 Sealings to be noted.

C.5 Headship of Department

- (a) **Chemistry** to note that Professor J Corish has been nominated for three years from 13 July 2003 to 12 July 2006;
- (b) **Genetics** to note that Professor A P Kavanagh has been nominated from 1 August 2003 to 31 July 2006.
- (c) **Hebrew, Biblical and Theological Studies** to note that Professor A D H Mayes has been nominated for one year from 12 July 2003.

C.6 Bequests and Benefactions to note and approve memorandum from the Treasurer, dated 26 June 2003.

- C.7 Modern Art Collections – Curator** to confirm that the Curator of the Modern Art Collections has both the duty and the authority to take such action as may in his judgment be necessary to ensure the protection and well-being of paintings and sculptures in the possession of the College.
- C.8 Committees 2003-04** to note memorandum from the Registrar, dated 3 July 2003.
- C.9 Nomination for Appointment**
- C.10 TCD Association and Trust – Additional Recommendation** to note and approve memorandum from the Joint Honorary Secretary, TCD Association and Trust, dated 27 June 2003.
- C.11 Nominating Committees** to note the following memberships:
- (a) **Matheson Ormsby Prentice Lectureship in Company and Partnership Law**
Mr G McHugh to replace Professor R H Gilligan and Ms A M Bohan (MOPS) to replace Mr S Watson
 - (b) **Faculty of Health Sciences – Administrative Officer (Administrative Grade 1) (permanent post)**
Secretary to the College
Dean of Health Sciences
Academic Secretary
Mr B Murray
 - (c) **Lectureship I Medicinal/Organic Chemistry (indefinite duration)**
Kinerton Lectureship (2-year contract)
Dean of Science
Prof J Corish
Dr D Grayson
Dr I Rozas
Dr H Roche
Professor T Gallagher (Bristol)
 - (d) **Lectureship in Bachelor in Acting Studies (1-year contract)**
Dean of Arts (Letters)
Professor D Kennedy
Professor B Singleton
Ms C Poulter
Ms C O’Sullivan
Dr V Mirodan (Drama Centre, London)
 - (e) **Staff Relations Manager (permanent)**
Secretary
Staff Secretary
Dr S P A Allwright
Mr H Kearns
Mr R Adams
Mr E Madden (NUI Maynooth)
- C.12 Technical Staff Committee**
- (a) **Recommendation for promotion** to note and approve memorandum from the Technical Staff Committee, dated 30 June 2003;
 - (b) **Representation** to note that Mr K Walsh and Mr C Deevey had been elected as representatives for Constituency Two and Four respectively on the above Committee for 2003-2005.

- C.13 Library Staff Review Committee** to note the election of Mr S Breen and Dr K J McGinley as staff representatives on the above Committee for 2003-2004.
- C.14 Tutorship** to note nominations from the Senior Tutor, dated 1 July 2003.
- C.15 Summer Hours** to note normal office hours from Monday 14 July to Friday 6 September 2003 would be:
Monday to Thursday: 0900 to 1700
Friday 0900 to 1630

<http://www.tcd.ie/Secretary/Board>