

**The University of Dublin
Trinity College**

There will be a meeting of the Board on Wednesday 18 December 2002 at **11.00** am in the Board Room.

Tea and coffee will be available in the Ante Room from 10.45 am

Consideration of item A.1, including a presentation by the Chairman of the Audit Committee, will take place in the Provost's Library at 11 am

AGENDA

Apologies

Section A

- A.1 Governance Procedures**
Letter from the Chairman of the Audit Committee, dated 21 November 2002 and accompanying report.
- A.2 Minutes**
Meeting of 20 November 2002.
- A.3 Matters Arising from the Minutes**
- A.4 Provost's Report**
- A.5 Acta of the University Council**
Meeting of 4 December 2002.
- A.6 Haughton Institute**
Letter from the Chairman of the Audit Committee, dated 13 November 2002 and accompanying report (the appendices associated with this report are available for consultation by Board members in the Secretary's Office).
- A.7 Advisory Committee on Honorary Degrees**
Registrar to report.
- A.8 Any Other Urgent Business**

Section B

- B.1 Finance Committee** to note and approve Minutes of meeting of 4 December 2002.
- B.2 Site and Facilities Committee** to note and approve Minutes of meeting of 3 December 2002.
- B.3 Audit Committee – Annual Report 2002**

Section C – Matters for Noting and Approval

Board members are asked to inform the Secretary if they wish discussion on any of the following. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C.1 **Senior Fellowship** to note that Dr D J Simms has been co-opted to fill the current vacancy.
- C.2 **Personnel and Appointments Committee (see Actum 19/A of 4 December 2002)** to note and approve recommendations from meeting of 25 November 2002.
- C.3 **Sealings** to be noted.
- C.4 **Higher Degrees** to note Higher Degrees, approved by the sub-committee of Board and Council on 26 November and 3 December 2002.
- C.5 **Proctors' Lists for Winter Commencements** to note that the Proctors' Lists were approved by the sub-committee of Board on 3 December 2002.
- C.6 **Nominations for Appointment**
- C.7 **Panel of Enquiry** to note that Mr James Connolly, SC, will become Chairman of the Panel of Enquiry in place of Mr P Charleton, SC, who has resigned.
- C.8 **Representation – An Chomhairle Leabharlanna (The Library Council)** to note the nomination of the Librarian (Mr R Adams) as the College's representative on An Chomhairle Leabharlanna.
- C.9 **Chapel Committee** to note that the following have been nominated as members of the above committee: Dr N Cox (staff representative), Ms M Dervan and Mr N Sloan (student representatives).
- C.10 **Prizes and Other Awards**
 - (a) **Entrance Exhibitions** to note further recommendations from the Senior Lecturer, 9 December 2002;
 - (b) **Elrington Scholarship** to note that Mr Fergal McCarthy has been recommended for this award, value €3,174;
 - (c) **Home Hewson Award** to note that Ms Roisin Maher has been recommended for this award, value €2,500.
- C.11 **Graduate Students' Union – Executive Committee for 2002-03** to note a letter from the Secretary to the Graduate Students' Union, dated 22 November 2002.
- C.12 **Acting Headship of Department – Medieval History – 2002-03** to note the nomination of Dr M K Simms as Acting Head of the Department of Medieval History from January 2003.

- C.13 Tutorship** to note that Mr B O'Rourke (Centre for Language and Communication Studies) replaces Dr G Martin (Germanic Studies); Dr J Walsh (Pharmacognosy) replaces Mr M Harrison (Economics).
- C.14 Nominating Committees** to note and approve the following:
- (a) **Cancer Prevention Institute – Project Manager (3-year contract)**
Dean of Health Sciences
Professor C O'Morain
Professor K P C Conlon
Professor R Conroy
Dr H Enright
 - (b) **Faculty of Health Sciences – Web Community Support (permanent – administrative 2-3) and Heads of School Support (permanent – administrative 2-3)**
Dean of Health Sciences
Dr P Yung
Mr B Murray
Ms A Anderson
Ms A Flender
Mr D Motherway
 - (c) **Secretary's Office – Web Designer (5 year contract)**
Assistant Secretary
Mr M Nowlan
Dr S M McMurry
Ms M Horan
 - (d) **Staff Office – Employee Benefits Administrator (3-year contract - administrative 2-3)**
Staff Secretary
Staff Secretary (designate)
Ms L Power
Ms M Keating
Mr I Mathews
 - (e) **Student Counselling Service – part-time Counsellor (3-year contract)**
Dean of Arts (Humanities)
Senior Tutor
Dr M Daly
Ms D Flynn