



AUDIT COMMITTEE

There will be a meeting of the Audit Committee at **3:00pm on Wednesday 07 June 2023** in the **Trinity Board Room, Trinity Business School**.

AGENDA

Apologies
Statement of Interest

1. Minutes

Enclosed:
Draft Minutes of meeting held on 14 March 2023

2. Call-over

Enclosed:
Action List

3. Matters arising

Section A and Section B – Policy and Implementation Issues

4. Audit of Oversight of Externally Contracted Services

5. Audit of Department of Sport & Recreation*

Enclosed:
5.1 Audit of Department of Sport & Recreation Report dated May 2023

6. Audit of Occasional Staff & Casual Payroll

7. Risk Management Policy**

Enclosed:
7.1 Memorandum from Chief Risk Officer dated 31 May 2023
7.2 Risk Management Policy
7.3 Risk Management Policy Review Record

8. Update on Internal Audit Annual Plan

Enclosed:

- 8.1 Update on the Internal Audit Annual Plan – June 2023

9. Audit Committee Self-Evaluation

Enclosed:

- 9.1 Memorandum from Secretary to the Audit Committee dated 31 May 2023
- 9.2 Report on Audit Committee Self-Evaluation Results dated May 2023

10. Non-Audit Services Policy

Enclosed:

- 10.1 Memorandum from Internal Auditor dated 31 May 2023
- 10.2 Draft Non-Audit Services Policy
- 10.3 Draft Procedures for Approval of Non-Audit Services

11. Audit Committee Terms of Reference & Internal Audit Charter

Enclosed:

- 11.1 Memorandum from Internal Auditor dated 31 May 2023
- 11.2 Audit Committee Terms of Reference
- 11.3 Internal Audit Charter

12. Audit Committee Meeting Schedule

Enclosed:

- 12.1 Memorandum from Internal Auditor dated 31 May 2023

Section C – Items for Noting

13. Audit Committee Annual Report 2022 / 2023

Enclosed:

- 13.1 Audit Committee Annual Report 2022 / 2023

14. Management Letters

Enclosed:

- 14.1 Management Letter from PwC for the year ended 30 September 2022
- 14.2 Management Letter from C&AG for the year ended 30 September 2022

15. Non-Audit Services Engagement

Enclosed:

- 15.1 Memorandum from Deputy Chief Financial Officer dated 26 May 2023

16. Funding Programme

Enclosed:

- 16.1 Memorandum from Head of Corporate Operations, TBCSL dated 30 May 2023

17. Board Papers

Enclosed:

Board Agendas

- 17.1 Agenda of Meeting held on 29 March 2023
- 17.2 Agenda of Meeting held on 24 April 2023
- 17.3 Agenda of Meeting held on 26 April 2023
- 17.4 Agenda of Meeting held on 24 May 2023

Board Minutes

- 17.5 Minutes of Meeting held on 22 February 2023
- 17.6 Minutes of Meeting held on 29 March 2023
- 17.7 Minutes of Meeting held on 24 April 2023
- 17.8 Minutes of Meeting held on 26 April 2023

- * Ms Sarah-Jane Donnelly, Assistant Internal Auditor, will attend in respect of Agenda Item 5
- ** Ms Julia Carmichael, Chief Risk Officer, will attend in respect of Agenda Item 7