



AUDIT COMMITTEE

There will be a meeting of the Audit Committee at **10.00am on Tuesday 05 October 2021**.
The meeting will take place remotely via **Zoom**.

AGENDA

Apologies
Statement of Interest

1. Minutes

Enclosed:
Draft Minutes of meeting held on 08 June 2021

2. Call-over

Enclosed:
Action List

3. Matters arising

Section A and Section B – Policy and Implementation Issues

4. Audit Recommendations Log*

Enclosed:
4.1 Memorandum on Proposal for Revised Process dated 28 September 2021
4.2 Memorandum on Older Recommendations dated 28 September 2021
4.3 Management Update on Audit Recommendations Log
4.4 Presentation from Divisional Heads dated 05 October 2021

5. Plan for the Audit of the 2020 / 2021 Financial Statements**

Enclosed:
5.1 PwC Audit Plan for the year ended 30 September 2021
5.2 Audit Planning Memorandum from the Office of the Comptroller & Auditor General dated 05 October 2021

6. Audit of Academic Registry – Student Fees

Enclosed:
6.1 Audit of Academic Registry – Student Fees Report dated September 2021

7. Audit of Academic Registry – Student Admissions***

Enclosed:
7.1 Audit of Academic Registry – Student Admissions Report dated September 2021

8. Covid Return to Work Protocols***

Enclosed:

- 8.1 Memorandum on Covid Return to Work Protocols dated 28 September 2021

9. Update on Internal Audit Annual Plan

Enclosed:

- 9.1 Memorandum from Internal Auditor dated 28 September 2021
9.2 Update on Internal Audit Annual Plan – October 2021

Section C – Items for Noting

10. Letters of Engagement – Audit of the 2020 / 2021 Financial Statements

Enclosed:

- 10.1 Letter of Engagement from PwC re Trinity College Dublin dated 11 August 2021
10.2 Letter of Engagement from PwC re Trinity Endowment Fund dated 11 August 2021
10.3 Letter of Engagement from PwC re Trinity – Other Entities dated 11 August 2021
10.4 Letter of Engagement from the Office of the Comptroller and Auditor General re Audit of the Financial Statements 2020 / 2021 dated 01 October 2021

11. Communication Received

Enclosed:

- 11.1 Response to HEA dated 22 June 2021

12. IT Security Arrangements

Enclosed:

- 12.1 Memo to Board re IT Security Arrangements dated 09 June 2021

13. Board Papers

Enclosed:

Board Agendas

- 13.1 Agenda of Meeting held on 16 June 2021
13.2 Agenda of Meeting held on 01 September 2021
13.3 Agenda of Meeting held on 15 September 2021

Board Minutes

- 13.4 Minutes of Meeting held on 19 May 2021
13.5 Minutes of Meeting held on 26 May 2021
13.6 Minutes of Meeting held on 16 June 2021
13.7 Minutes of Meeting held on 01 September 2021

* *The Chief Operating Officer, the Chief Financial Officer and the Vice-Provost / Chief Academic Officer will attend for item 4*

** *Mr Paul O'Connor, Ms Aisling Fitzgerald and Ms Renate Jasper from PwC, Mr Peter Kinsley and Ms Alice Fennell of the Office of the Comptroller and Auditor General together with the Chief Financial Officer and the Deputy Chief Financial Officer will attend for item 5*

*** *Ms Yvonne Coutts, Senior Internal Auditor, will attend for items 7 and 8*