



AUDIT COMMITTEE

There will be a meeting of the Audit Committee at **10.00am on Tuesday 08 December 2020**.
The meeting will take place remotely via **Zoom**.

AGENDA

Apologies
Statement of Interest

1. Minutes

Enclosed:

Draft Minutes of meeting held on 10 November 2020

2. Call-over

Enclosed:

Action List

3. Matters arising

Section A and Section B – Policy and Implementation Issues

4. Communication received by Chair

By Separate Cover:

4.1 Documentation subsequent to previous meeting

5. Audit of Employment Framework Management

Enclosed:

5.1 Audit of Employment Framework Management Report dated November 2020

6. Update from Director of Human Resources*

Enclosed:

6.1 Presentation from Director of Human Resources dated 17 November 2020

7. Covid-19 Response Groups Governance Overview

Enclosed:

7.1 Memorandum from Deputy Internal Auditor dated 01 December 2020

8. Internal Audit Charter & Strategy

Enclosed:

- 8.1 Memorandum from Acting Internal Auditor dated 01 December 2020
- 8.2 Draft Internal Audit Charter dated December 2020
- 8.3 Draft Internal Audit Strategy dated December 2020

9. Audit Committee Terms of Reference

Enclosed:

- 9.1 Memorandum from Acting Internal Auditor dated 03 November 2020
- 9.2 Memorandum on Audit Committee Activity dated 01 December 2020

Section C – Items for Noting

10. Subsidiary Undertakings

Enclosed:

- 10.1 Ghala Limited Financial Statements for the year ended 30 September 2019
- 10.2 Trinity Online Services Limited Financial Statements for the year ended 30 September 2019
- 10.3 Trinity Brand Commercial Services Limited Financial Statements for the year ended 30 September 2019
- 10.4 Trinity Asia Services Limited Financial Statements for the year ended 30 September 2019
- 10.5 Trinity Foundation Financial Statements for the year ended 30 September 2019

11. Board Papers

Enclosed:

Board Agendas

- 11.1 Agenda of Meeting held on 18 November 2020
- 11.2 Agenda of Meeting held on 26 November 2020

Board Minutes

- 11.2 Minutes of Meeting held on 14 October 2020

* The Director of Human Resources will attend for item 6