



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

Audit Committee

There will be a meeting of the Audit Committee at **10:00am on Tuesday 10 December 2019** in the Conference Room, Top Floor, 3 College Green.

AGENDA

Apologies
Statement of Interest

1. Minutes

Enclosed:
Draft Minutes of meeting held on 4 June 2019

2. Call-over

Enclosed:
Action List

3. Matters arising

Section A and Section B - Policy and Implementation Issues

4. Review of Completed and Risk Accepted Recommendations

Enclosed:
4.1 Review of Completed and Risk Accepted Recommendations dated July 2019

5. Audit Committee Recommendations Log*

Enclosed:
5.1 Audit Committee Recommendations Log
5.2 Audit Committee Recommendations Log - Presentation from three Divisional Heads dated 10 December 2019

6. Plan for the Audit of the 2018/19 Accounts**

Enclosed:
6.1 Memorandum from the Internal Auditor dated 3 December 2019
6.2 KPMG Audit Strategy and Plan for the year ending 30 September 2019
6.3 Audit Planning Memorandum from the Office of the Comptroller and Auditor General dated 30 September 2019

7. Review of External Audit Process**

Enclosed:

- 7.1 Memorandum from the Interim Chief Financial Officer dated 31 October 2019
- 7.2 Report on 2017/18 Audit and Recommendations for 2018/19

8. College Risk Register***

Enclosed:

- 8.1 College Risk Register dated November 2019 from the Chief Risk Officer

9. Casual Payroll

To Follow:

- 9.1 Review of Proposed Casual Payroll Process dated December 2019

10. Update from Director of Human Resources****

Enclosed only for reference:

- 10.1 Audit Committee minute 23 October 2018
- 10.2 Human Resources Recruitment Internal Audit Report dated October 2018

11. Audit Work-Plan

Enclosed:

- 11.1 Memorandum from the Internal Auditor dated 2 December 2019 together with the Audit Work Schedule 2019/2020

12. Audit Function Risk Register

Enclosed:

- 12.1 Memorandum from the Deputy Internal Auditor dated 19 November 2019 together with updated Audit Function Risk Register

Section C - Items for Noting

13. Annual Report to Board 2018/2019

Enclosed:

- 13.1 Copy of Final Annual Report to Board 2018/2019

14. Management Letters from C&AG and KPMG**

Enclosed:

- 14.1 Final Management Letters from the C&AG and KPMG re FY2017/18

15. Letter of Engagement - Audit of the Financial Statements 2018

Enclosed:

- 15.1 Letter of Engagement from the Office of the Comptroller and Auditor General re Audit of the Financial Statements 2018 dated 16 September 2019

16. Annual Assurance Statement

Enclosed:

16.1 Memorandum to the College Secretary dated 27 September 2019

17. Board Papers

Enclosed:

Agendas of Meetings held on:

17.1 19 June 2019

17.2 11 September 2019

17.3 23 October 2019

17.4 27 November 2019

Minutes of Meetings held on:

17.5 29 April 2019

17.6 22 May 2019

17.7 19 June 2019

17.8 11 September 2019

17.9 23 October 2019

* The Vice-Provost/Chief Academic Officer, the Interim Chief Financial Officer and the Chief Operating Officer will attend for item 5

** The Interim Chief Financial Officer, the Deputy Chief Financial Officer will attend for items 6, 7 and 14

*** The Chief Risk Officer will attend for item 8

**** The Director of Human Resources will attend for item 10