



## **Audit Committee**

There will be a meeting of the Audit Committee at **08:00am on Tuesday 11 December 2018 in the Conference Room, Top Floor, 3 College Green.**

### **AGENDA**

Apologies  
Statements of Interest

**1. Minutes**

Enclosed:

Draft Minutes of meeting held on 12 November 2018

**2. Call-over**

Enclosed:

Action List

**3. Matters arising**

### **Section A and Section B - Policy and Implementation Issues**

**4. Annual Report**

Enclosed:

4.1 Memorandum from the Internal Auditor dated 3 December 2018

**5. Items reinstated on the Recommendation Log**

Enclosed:

5.1 Memorandum from the Internal Auditor dated 4 December 2018

**6. Cash Handling Report**

Enclosed:

6.1 Internal Audit Report Cash Handling dated November 2018

**7. Fraud Policy**

Enclosed:

7.1 Memorandum from the Secretary to the College dated 3  
December 2018

7.2 Revised Fraud Policy

**8. Risk Management**

Enclosed:

8.1 Memorandum from the Internal Auditor dated 3 December 2018

**9. Audit Work-Plan**

Enclosed:

9.1 Memorandum from the Internal Auditor dated 4 December 2018

**10. Audit Function Risk Register**

Enclosed:

10.1 Memorandum from the Deputy Internal Auditor dated 11 December together with the updated Internal Audit Function Risk Register

**Section C - Items for Noting**

**11. Audit of the Financial Statements - 30 September 2018**

Enclosed:

11.1 Letter of Engagement from the Office of the Comptroller and Auditor General dated 23 October 2018

**12. Board Papers**

Enclosed:

Agenda of Meeting held on:

12.1 21 November 2018

Minutes of Meetings held on:

12.2 3 October 2018