



Audit Committee

There will be a meeting of the Audit Committee at **08:00 am on Tuesday 20 March 2018** in the Conference Room, Top Floor, 3 College Green

AGENDA

Apologies
Statement of Interest

1. Minutes

Enclosed:

Draft Minutes of meetings held on 13 February 2018

2. Matters arising

Section A and Section B - Policy and Implementation Issues

3. Draft Annual Report to Board 2017/18

To Follow:

Draft Annual Report to Board 2017/18

4. Call-over

Enclosed:

Action List

5. Audit of the Consolidated Financial Statements for 2016/17*

Enclosed

- 5.1 Presentation on the Consolidated Financial Statements 2017
- 5.2 Memorandum from the Chief Financial Officer and Deputy Chief Financial Officer dated 13 March 2018
- 5.3 Draft Consolidated Financial Statements for the year ended 30 September 2017
- 5.4 KPMG Report to the Audit Committee Audit Findings for the year ended 30 September 2017
- 5.5 Draft Letter of Representation to KPMG re the Audit of the Consolidated Financial Statements for the year ended 30 September 2017
- 5.6 Draft Letter of Representation to the Office of the Comptroller and Auditor General re the Audit of the Consolidated Financial Statements for the year ended 30 September 2017
- 5.7 Report from the Office of the Comptroller and Auditor General
- 5.8 Draft Audit Certificate for 2016/17

6. Trinity Endowment Fund Financial Statements for the year ended 30 September 2017**

Enclosed:

- 6.1 Presentation on the Trinity Endowment Fund Financial Statements 2016/17
- 6.2 Memorandum from Chief Financial Officer and Deputy Chief Financial Officer dated 13 March 2018
- 6.3 Draft Trinity Endowment Fund Financial Statements for the year ended 30 September 2017
- 6.4 Draft Letter of Representation to KPMG re the Trinity Endowment Fund - Audit for the year ended 30 September 2017
- 6.5 KPMG Management Letter re Audit of the Financial Statements of Trinity Endowment Fund dated 28 February 2018

7. Conduct of the Audits

8. Audit Committee Recommendations Log (DEFERRED)

Enclosed:

Audit Committee Recommendations Log

9. Risk Management in College (DEFERRED)

Enclosed:

- 9.1 Memorandum from the Chief Operating Officer dated 20 March 2018
- 9.2 Risk Register 22 November 2017

10. Readiness for GDPR ***

Enclosed:

- 10.1 Memorandum from the Data Protection Officer dated 14 March 2018

Section C - Items for Noting

11. Subsidiary undertakings

Enclosed:

- 11.1 Ghala Limited Financial Statements for the year ended 30 September 2017
- 11.2 Trinity Online Services Limited Financial Statements for the year ended 30 September 2017
- 11.3 Trinity Brand Commercial Services Limited Financial Statements for the year ended 30 September 2017

12. SITS/TEP

Enclosed:

Memorandum from the Internal Auditor dated 14 March 2018

13. Protected Disclosures Annual Report 2017

Enclosed:

Memorandum from the Secretary to the College dated 7 March 2018

14. Board Papers

Enclosed:

Agenda of Meeting held on 28 February 2018

15. Audit Function Risk Register

Enclosed:

15.1 Memorandum from the Acting Deputy Internal Auditor dated 14 March 2018

15.2 Updated Audit Function Risk Register

* Mr S O'Keefe, Mr R Hobson and Ms C Mullen from KPMG, Mr S Carton and Ms N Kilkenny of the Office of the Comptroller and Auditor General together with the Chief Financial Officer, the Deputy Chief Financial Officer and the Management and Financial Accounting Manager will attend for item 5

** Mr S O'Keefe, Mr R Hobson and Ms C Mullen from KPMG together with the Chief Financial Officer, the Deputy Chief Financial Officer and the Management and Financial Accounting Manager will attend for item 6

*** The Data Protection Officer will attend for item 10