



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

## **Audit Committee**

There will be a meeting of the Audit Committee at **08:00 am on Tuesday 13 February 2018 in the Conference Room, Top Floor, 3 College Green**

### **AGENDA**

Apologies

Statement of Interest

**1. Minutes**

Enclosed:

Draft Minutes of meetings held on 5 and 15 December 2017

**2. Call-over**

Enclosed:

Action List

**3. Matters arising**

**Section A and Section B - Policy and Implementation Issues**

**4. Trinity Foundation\***

Enclosed:

4.1 Internal Audit Report dated February 2018

4.2 Memorandum to TCDAC from the Chair of the Trustees dated 31 January 2018

**5. Report from the Trinity Foundation Audit Committee\***

Enclosed:

5.1 Report from the Trinity Foundation Audit Committee (TFAC) to Trinity College Dublin Audit Committee (TCDAC) dated 31 January 2018

**6. FIS Realisation Benefits\*\***

Enclosed:

6.1 Extract from the Business Case for the Formal Closure of the FIS Project Progression to the FIS Transition Programme

## **7. Externally Contracted Services Report**

Enclosed:

- 7.1 Memorandum from the Internal Auditor to Audit Committee dated 8 February 2018
- 7.2 Externally Contracted Services Follow-up Report dated February 2018
- 7.3 Policy and Procedures on Externally Contracted Service Providers
- 7.4 Memorandum from the College Secretary to EOG dated 5 October 2017 Re Policy and Procedures on Externally Contracted Service Providers
- 7.5 Memorandum from the College Secretary to the Internal Auditor dated 14 December 2017 re Response to Externally Contracted Services Follow-up Audit

## **8. Audit Committee Recommendations Log**

Enclosed:

- 8.1 Review of Completed and Risk Accepted Recommendations dated February 2018

## **9. Draft Annual Report to Board 2017/18**

Part 1 - Discussion

## **10. Audit Function Risk Register - Update**

Enclosed:

- 10.1 Memorandum from the Deputy Internal Auditor dated 6 February 2018
- 10.2 Updated Audit Function Risk Register

### **Section C - Items for Noting**

## **11. Control Exception Report**

Enclosed:

- 11.1 Control Exception Report dated November 2017

## **12. University Internal Audit Group (UIAG)**

Enclosed:

- 12.1 UIAG Bulletin 2018

## **13. Board Papers**

Enclosed:

Agenda of Meeting held on:

- 13.1 31 January 2018

Minutes of Meeting held on:

- 13.2 13 December 2017

- 13.3 15 November 2017

\* Ms D Went, Chair of the Trinity Foundation Trustees and Ms K Bond, Acting Director of the Trinity Foundation, together with the Chief Financial Officer and the Project Accounting Manager will attend for item 4 and 5

\*\* The Chief Financial Officer will also attend for item 6