



**Trinity College Dublin**

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

## **Audit Committee**

There will be a meeting of the Audit Committee at **08:00 am on Tuesday 5 December 2017 in the Conference Room, Top Floor, 3 College Green.**

### **AGENDA**

Apologies  
Statement of Interest

#### **1. Minutes**

Enclosed:

Draft Minutes of meeting held on 10 October 2017

Draft Minutes of meeting held on 17 October 2017

#### **2. Call-over**

Enclosed:

Action List

#### **3. Matters arising**

### **Section A and Section B - Policy and Implementation Issues**

#### **4. Readiness for GDPR - Update by the College Secretary\***

Enclosed:

4.1 GDPR High-level Road Map

4.2 Email and Memorandum from Data Protection Officer dated 5  
5 December 2017

#### **5. Audit Committee Recommendations Log\*\***

Enclosed:

5.1 Audit Committee Recommendations Log - Update by the three  
Divisional Heads

#### **6. Executive Officer Response to the Audit Committee Annual Board 2016/17\*\***

Enclosed:

6.1 Memorandum from the Chief Financial Officer dated 28 November  
2017

**7. SITS/TEP Review - Update by the Chief Operating Officer\*\***  
Update from the Chief Operating Officer

**8. Cash Controls\*\*\***

Enclosed:

- 8.1 Memorandum from Financial Operations Manager dated 27 November 2017
- 8.2 Memorandum from the Chief Operating Officer dated 5 December 2017

**Section C - Items for Noting / Standing Items**

**9. SITS Review**

Enclosed:

- 9.1 Paper from the Chief Operating Officer read out at the Audit Committee meeting of 10 October 2017 - Minute Reference AD/17-18-06

**10. Financial Sustainability**

Enclosed:

- 10.1 Memorandum from the Chief Financial Officer to Board dated 8 November 2017 regarding financial sustainability

**11. Board Papers**

Enclosed:

Agendas of Meeting held on:

- 11.1 18 October 2017
- 11.2 15 November 2017

Minutes of Meetings held on:

- 11.3 20 September 2017
- 11.4 18 October 2017

**12. Standing Item - Audit Function Risk Register**

Enclosed:

- 12.1 Audit Function Risk Register

\*The Data Protection Officer will attend for item 4

\*\*The Vice-Provost/Chief Academic Officer, the Chief Financial Officer and the Chief Operating Officer will attend for items 5, 6 and 7

\*\*\*The Chief Operating Officer and Chief Financial Officer will attend for item 8