

The University of Dublin

Trinity College Dublin

Audit Committee

There will be a meeting of the Audit Committee at 08:30 am on Tuesday 19 June 2012 in the Conference Room, Top Floor, 1-3 College Green.

AGENDA

Apologies

1. Minutes

Enclosed:

- Draft Minutes of meeting held on 7 March 2012
- Draft Minutes of meeting held on 19 April 2012

2. Call-over

Enclosed:

- Action List

3. Matters arising

Section A - Policy Issues

4. C&AG Special Report 78: Matters Arising out of Education Audits*

Enclosed:

- Memorandum from Assistant Internal Auditor dated 13 June 2012
- C&AG Special Report 78 dated February 2012 published 5 June 2012
- C&AG press release dated 5 June 2012
- Memorandum from Chair to Board dated 25 April 2012
- Letter from Chair to C&AG Deputy Director of Audit dated 25 April 2012
- Letter from Provost to C&AG Deputy Director of Audit dated 27 April 2012

5. Risk Assessment - Remuneration of Non Review Body Grades*

Enclosed:

- Memorandum from Assistant Internal Auditor dated 13 June 2012 together with Draft Internal Audit Report dated June 2012

6. Top-up Payments in Health Sector*

Enclosed:

- Memorandum from the Internal Auditor dated 14 June 2012
- Memorandum from the Provost to the Head of School of Medicine 30 May 2012 (dated 30 June)
- Response from the Head of School of Medicine to the Provost (to follow)

Section B - Implementation Issues

7. College High Level Risk Register*

Enclosed:

- Memorandum from the Chief Operating Officer dated 11 June 2012
- Risk Register Summary dated June 2012
- College High Level Risk Register

8. Response to Audit Committee Annual Report 2011*

Enclosed:

- Report from the Chief Operating Officer dated 1 June 2012

9. Update on GeneSIS

Enclosed:

- Memorandum from Internal Auditor dated 13 June 2012

10. Review of HR Department

Enclosed:

- Report from the Internal Auditor dated June 2012

11. Research Audits

Enclosed:

- Memorandum from the Internal Auditor dated 10 April 2012

12. Space Utilisation

Enclosed:

- Memorandum from the Internal Auditor dated 11 June 2012

Section C - Items for Noting

13. Control Exception Report

Enclosed:

Control Exception Report dated May 2012

14. Travel and Subsistence Policy

Enclosed:

- Memorandum from Finance Operations Manager to Finance Committee dated 8 May 2012

15. FRS-12 Audit Qualification Issue

Enclosed:

- Letter from Treasurer dated 27 April 2012 to Ms Mary Kerr, HEA

16. Current Developments and Practices in Audit

Enclosed:

- Audit Committee Institute Quarterly Bulletin No. 22

17. Audit Committee Meeting Schedule 2012-13

Enclosed:

- Audit Committee Meeting Schedule 2012-13

18. Board Papers

Enclosed

Agendas of Meetings held on:

28 March 2012

16 April 2012

2 May 2012

30 May 2012

Minutes of Meetings held on:

1 February 2012

29 February 2012

28 March 2012

16 April 2012

* The Chief Operating Officer will attend for items 4, 5, 7 and 8 together with the Director of Human Resources for items 4 and 5.

The Vice-Provost/Chief Academic Officer will attend for item 7.

The Vice-Provost for Medical Affairs/Head of School of Medicine will attend for item 6 - to be confirmed.