

The University of Dublin

Trinity College Dublin

Audit Committee

There will be a meeting of the Audit Committee at 11.00am – 1.00pm on Tuesday 24 May 2005 in the **Conference Room, Top Floor, 1, College Green**

AGENDA

Apologies

1. Minutes

Enclosed:

Minutes of meeting held on 16 December 2004

2. Matters arising

Section A – Policy Issues

3. Governance Issues – Proposed revised Terms of Reference

Enclosed:

Memorandum from the Chairman and Internal Auditor dated 16 May 2005
Proposed revised Terms of Reference

4. Resourcing the Internal Audit function

Enclosed:

Memorandum from Chairman and Internal Auditor dated 1 May 2005

5. Code of Practice for Governance of Public Service Bodies

Enclosed:

Memorandum from Internal Auditor dated 17 May 2005
Draft Code of Practice for the Governance of Third Level Institutions

6. Any other business

- Non-audit work undertaken by KPMG

Section B – Implementation Issues

7. Proposed Self-Evaluation of the effectiveness of the Audit Committee

Enclosed:

Memorandum from the Chairman, dated 13 May 2005

8. C&AG Audit

Enclosed:

Letter from KPMG to the Board dated 24 February 2005

Section C – Items for Noting

9. Verification letter to the HEA

Enclosed:

Draft letters from the Provost to the Secretary/Chief Executive of the HEA

10. Risk Assessment

Enclosed:

Memorandum from the Secretary to the College dated 16 May 2005

11. 2005 Budget

Enclosed:

Memorandum from the Treasurer's Office, dated 3 March 2005

12. Date of next meeting