

The University of Dublin

Trinity College Dublin

Audit Committee

There will be a meeting of the Audit Committee at 8.30am on Tuesday 23 November 2004 in the **Conference Room, Top Floor, 1, College Green**

AGENDA

Apologies

1. Minutes

Enclosed:

Minutes of meeting held on 21 September 2004

2. Matters arising

AD/04-05/04.1 IT Security

Enclosed:

Memorandum from the Director of IS Services dated 16 November 2004

AD/04-05/05 Insurance Tender

Enclosed:

Memorandum from the Procurement and Payments Manager dated 1 November 2004

Section A – Policy Issues

3. Annual Report to Board

Enclosed:

Draft Report from the Internal Auditor dated 18 November 2004

4. Haughton Institute

Enclosed:

Report from the Internal Auditor dated 12 November 2004

5. Governance Issues

Enclosed:

Memoranda from the Secretary to the College dated:

4 October 2004

14 July 2004

Terms of Reference of Audit Committee

6. Any other business

Section B – Implementation issues

7. Consideration of Consolidated Accounts

Enclosed:

- (i) Report from KPMG on the Consolidated financial statements for the year ended 30 September 2003

- (ii) Financial Statements for the year ended 30 June 2004 prepared according to GAAP

The Treasurer and Deputy Treasurer and the Auditors from KPMG will attend for this item.

8. Departmental Equipment Registers

Enclosed:

Report from the Internal Auditor dated 15 November 2004

9. Interim Report on the review of Internal Financial Controls in Academic Departments

Enclosed:

Report from the Internal Auditor dated 16 November 2004

Section C – Items for noting

10. Risk Assessment in College

Enclosed:

Memorandum from the Secretary to the College dated 16 November 2004