

The University of Dublin

Trinity College Dublin

Audit Committee

There will be a meeting of the Audit Committee at 11.30am on Wednesday 23 June 2004 in the **Conference Room, Top Floor, 1, College Green**

The meeting will be followed by lunch in the Private Dining Room in the Atrium in the Dining Hall.

AGENDA

Apologies

1. Minutes

Enclosed:

Minutes of meeting held on 14 May 2004

2. Matters arising

Enclosed:

Letter from the Provost to the Secretary/Chief Executive of the HEA, dated 28 May 2004

3. Status of Implementation of Recommendations

Enclosed:

Report from the Internal Auditor, dated May 2004

4. Accommodation Office – Summer Lettings

Enclosed:

Report from the Internal Auditor, dated June 2004

5. HEA Financial Review and related matters

Enclosed:

- (a) Letter from the Secretary/Chief Executive of the HEA to the Treasurer, dated 6 February 2004
- (b) Memorandum of meeting between TCD and the HEA, 19 February 2004
- (c) Correspondence between the Provost and the Chairman of the HEA, dated 18 and 23 February 2004
- (d) Letter from the Treasurer to the Secretary/Chief Executive of the HEA dated 25 February 2004
- (e) Letter from the Secretary/Chief Executive of the HEA to the Provost dated 6 April 2004
- (f) Presentation to the Financial Review Group by Trinity College Dublin dated 20 April 2004

7. Any other business

The Treasurer will attend for Item 5