Policy No.: QPOLPlag

Version: 2.0

Date of Issue: March 2020

# **Plagiarism Policy**

#### 1. Context

Trinity College Dublin, the University of Dublin, herein referred to as Trinity, considers plagiarism to be academically fraudulent and an offence against academic integrity that is subject to the disciplinary procedures of the University.

# 2. Purpose

The policy provides a coherent approach to inform and educate students about plagiarism and how to avoid it.

#### 3. Benefits

- 3.1 The policy contributes to the student's understanding of what constitutes plagiarism.
- 3.2 It supports and fosters academic integrity across the undergraduate and postgraduate student body.

## 4. Scope

- 4.1 This policy applies to all undergraduate and postgraduate students at Trinity.
- 4.2 Information on Plagiarism and the General Regulations that pertain to Plagiarism can be found in the University Calendar, Parts II and III.

## 5. Principles

- 5.1 Members of the academic community use and build on the work and ideas of others in an open and explicit manner and with due acknowledgement.
- 5.2 It is the responsibility of any author of work to ensure that s/he does not commit plagiarism.

#### 6. Definitions

Plagiarism is the act of presenting the work  $^1$  or ideas of others as one's own without due acknowledgement.

<sup>&</sup>lt;sup>1</sup> The term 'work' refers to individual or group work.

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# 7. Policy

- 7.1 Information on Plagiarism and the General Regulations that pertain to Plagiarism can be found in the University Calendar, Parts II and III at <a href="http://www.tcd.ie/calendar/">http://www.tcd.ie/calendar/</a>.
- 7.2 Levels of plagiarism are defined within the regulations and different sanctions are applied according to the level. See <a href="http://tcd-ie.libguides.com/plagiarism/levels-and-consequences">http://tcd-ie.libguides.com/plagiarism/levels-and-consequences</a>
- 7.3 All students must complete an online tutorial on plagiarism, as specified by Trinity. See https://www.tcd.ie/Library/support/plagiarism/story.html
- 7.4 All students must complete a signed declaration to be submitted with all assessed coursework, declaring that they have completed the online tutorial and that the assignment/coursework submitted by them is their own work.
- 7.5 Trinity provides a central repository hosted by the Library with information on plagiarism and how it can be avoided at <a href="http://tcd-ie.libguides.com/plagiarism">http://tcd-ie.libguides.com/plagiarism</a>.
- 7.6 Course handbooks must contain Trinity's specified section on plagiarism.
- 7.7 Disciplinary records relating to plagiarism will be retained in accordance with the <u>Trinity Records Management Policy</u> and <u>Trinity Data Protection Policy</u> and in compliance with data protection law, specifically the EU General Data Protection Regulation 2016 ("GDPR") and the Data Protection Acts 1988-2018.

## 8. Responsibility

The responsibility for this policy lies with the Dean of Undergraduate Studies/Senior Lecturer and the Dean of Graduate Studies, as appropriate.

#### 9. Related Documents

- 9.1 The University Calendar, Parts II and III at <a href="http://www.tcd.ie/calendar/">http://www.tcd.ie/calendar/</a>
- 9.2 Library website at <a href="http://tcd-ie.libguides.com/plagiarism">http://tcd-ie.libguides.com/plagiarism</a>
- 9.3 Data Protection: <a href="https://www.tcd.ie/info">https://www.tcd.ie/info</a> compliance/data-protection/



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# **10.** Document Control

Date of approval 10 June 2015 by Council.

Date of revision: March 2020

Date of next review: academic year 2023-24.