**A black and white sign with blue text

Description automatically generated**

**CUSTODIAN BRANDED MERCH BRIEFING FORM**



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| **CLIENT NAME** |  |
| **EMAIL ADRESS** |  |
| **CONTACT PHONE NUMBER** |  |
| **DEPARTMENT NAME** |  |
| **PROJECT NAME** |  |
| **PROPOSED BUDGET \***If applicable\* |  |
| **DEADLINE** |  |

|  |  |
| --- | --- |
| **MERCH SPEC** |  |
| **QUANTITY** |  |
| **DO YOU WANT A SUSTAINABLE OPTION?** |  |
| **PRODUCT TYPE**  **i.e hoodie, notebooks, bags, tech etc** |  |
| **DO YOU WANT THIS BRANDED?**  **\*Please include any artwork to be printed for this project when returning this form.** |  |
| **PLEASE PROVIDE AS MUCH DETAIL  AS POSSIBLE FOR DESIRED PRODUCT  (SIZE, COLOURS, MATERIALS, ANY SPECIFIC FEATURES OR REQUIREMENTS)** |  |
| **DO YOU REQUIRE A CALL WITH OUR BRANDED MERCH REP?** |  |
| **PLEASE OUTLINE ANY ADDITONAL INFORMATION (EG KITTING REQUIRED, MULTIPLE DELIVERIES,)** |  |
| **DELIVERY DETAILS** |  |

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| **SUBMIT BRIEF** |  |
| **EMAIL YOUR REQUEST TO** | ciara.whelan@custodian.ie |

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| **ADDITIONAL SERVICES AVAILABLE** |  |
| **DESIGN AND PRINT REQUEST PLEASE EMAIL:** | [design.request@custodian.ie](mailto:design.request@custodian.ie) |
| **STOCK MANAGEMENT & WAREHOUSING REQUEST PLEASE EMAIL:** | noel.mcdonagh@custodian.ie |