

## The University of Dublin

### Trinity College

#### **Minutes of the Site and Facilities Committee Meeting held on 10<sup>th</sup> February 2009 in the Board Room, House 1.**

*Present* Prof. Roger Stalley in the Chair, Bursar (Prof. M. O'Mahony), Acting Treasurer (Mr. Ian Mathews), President of the Students' Union (Mr. Cathal Reilly), Chief Operating Officer (Mr. Chris Lyons), Prof. Mary McCarron, Director of Buildings (Mr. Paul Mangan).

*Apologies* Dr. J.K. McGinley, Prof. Colm O'Morain.

*In Attendance* Dean of Students (Mr. G. Whyte).  
Deputy Director of Buildings (Mr. Pat McDonnell).  
Ms. S. Mac Mahon (Executive Officer, Director of Buildings Office).

#### **1. Minutes**

**SF/08-09/46** – The minutes of the meeting held on 20<sup>th</sup> January 2009 were approved by the Committee and signed by the Chairman.

#### **2. Matters Arising**

Matters arising from the minutes were discussed and have been recorded below, (see Minutes **SF/08-09/47 and SF/08-09/48**).

#### **SF/08-09/47 – Board Representative**

The Director of Buildings advised that the By-Election for Board has been completed and it is expected that a new Board representative will be nominated to Site and Facilities Committee in due course.

#### **SF/08-09/48 – Strategic Plan Review**

The Chief Operating Officer clarified that the comments sent to the Strategic Plan Review Group by the sub group of the Site and Facilities Committee will be added as an appendix to the Strategic Plan Review. He confirmed that the group recognised the validity of the comments and said that many of the comments were implicit in the review. The Chair expressed thanks to the sub group for their work.

#### **3. Section A**

No Section A items.

#### **4. Section B**

#### **SF/08-09/49 - Additional Residential Accommodation**

The Chief Operating Officer introduced the Student Accommodation Review Group's (SARG) report dated 25<sup>th</sup> January 2009 on the situation regarding the provision of student accommodation in the College. The report outlined the progress to date of the SARG and highlighted the strategic importance of providing adequate accommodation for both national and international students. The views of the Director of the College Health Service and the Director of Student Counselling Service

were incorporated in the report and strongly support the need for additional accommodation in the context of the environmental, medical and psychiatric needs of students.

The Committee confirmed that it recognises the need for additional residences and fully supports the proposal to continue with the current feasibility process in order to establish the quantity required. It noted that the current process will be paid for from the Accommodation and Catering budget (at an estimated cost of approximately €100k).

**SF/08-09/50 – Appointment of Specialist Support - Procurement of Additional Residential Accommodation**

The Committee approved a proposal dated 4<sup>th</sup> February 2009 from the Director of Buildings recommending the engagement of specialist support to advise and liaise with internal College experts in the identification of suitable sites, properties and financial proposals for the development of required additional student accommodation. In response to a query, the Director of Buildings advised that the advice to be obtained extends beyond the scope of that provided by the College's current property advisers.

**SF/08-09/51 – Appointment of Design Consultants for Residential Refurbishment**

The Committee noted a memorandum from the Director of Buildings dated 3<sup>rd</sup> February that outlined the tender process and appointment of a design team comprising Moloney O Beirne Architects, Brendan Merry & Partners Quantity Surveyors, Fitzsimons Doyle Associates Structural Engineers and McArdle McSweeney Services Engineers for the redevelopment of New Square residences. The Director of Buildings said that the decision of the panel was unanimous and the Committee approved the appointment noting the proposed fee of €245,309 for the first stage (Houses 33 – 37). The Committee noted that proposals for funding the refurbishment from the Residential Development account will be sought through the Finance Committee by the Accommodation and Catering Department.

**5. Section C**

**SF/08-09/52 – Biosciences Project Team**

The minutes of the meetings of the Biosciences Project Team held on 9<sup>th</sup> December 2009 were noted by the Committee.

**6. Any Other Business**

**SF/08-09/53 – Property Market Value**

The Director of Buildings brought the Committee's attention to the fact that the College has asked our Estate Agents to evaluate the property market on its behalf to determine if there are any buildings for sale or lease that would be of use to the College. This initiative was agreed to in principle by the Committee and it was noted that proposals can be examined by the Estates Strategy Team and its recommendations can in turn be brought to the Site and Facilities for approval.

**7. Date of Next Meeting**

**SF/07-08/54 – Date of Next Meeting**

The next meeting of the Site and Facilities Committee is scheduled for 11am on Tuesday 31<sup>st</sup> March 2009.

Signed .....

Dated .....