



Quality Committee	
Meeting Date	Thursday 29 February 2024 14.00 – 16.00
Present	Professor Orla Sheils, Vice Provost/Chief Academic Officer (Chair), Ms. Patricia Callaghan, Academic Secretary; Ms. Roisin Smith, Quality Officer; Professor Martine Smith, Dean of Graduate Studies;; Professor Sylvia Draper, Dean of STEM; Mr. Patrick Magee, Director IT Services; Professor Breiffni Fitzgerald, STEM Representative; Ms. Catherine Arnold, SU Education Officer; Professor Brian O’Connell, Dean of Health Sciences; Professor David Shepherd, Senior Lecturer; Professor Jan De Vries, HS Representative; Professor Emma Stokes, Vice President for Global Engagement;; Ms. Julia Carmichael, Chief Risk Officer
Apologies	Professor Gail Mc Elroy, Dean of AHSS; Mr. David Fennelly, AHSS Representative; Ms. Orla Cunningham, Chief Operating Officer, Professor Dirk Van Damme (External), Ms. Breda Walls, Director of Student Services. Ms. Jessie Kurtz, Deputy Librarian;
Visitor/In - attendance	N/A

Agenda items		
	Key points arising from discussion	Actions/Decisions
QC/23-24/030 Quality Committee minutes	Minutes from previous Quality Committee meeting held on January 25 th , 2024, were approved by Academic Council on the 15 th of February and College Board on 28 th of February 2024.	
QC/23-24/031 Matters arising from the minutes	Matters arising from the meeting of the 25th of November 2024 <i>QC/23-24/025 Annual Quality Report</i> was approved by Academic Council on 15 th of February and College Board on 28 th of February and will be submitted to QQI within the next week.	



Agenda items		
	Key points arising from discussion	Actions/Decisions
	<p>QC/23-24/028 the <i>Progress Report on the Institutional Review Implementation Plan</i> was approved by Academic Council on 15th of February. It was held over at the Board meeting on the 28th of February and will be considered at the March Meeting of Board.</p> <p>The following were approved by Academic Council on the 15th of February:</p> <ul style="list-style-type: none"> i. QC/23-24/026 <i>RIAM BMusPerf Quality Report</i>; ii. QC/23-24/029 <i>Quality Office, Quality Review Implementation Plan</i> <p>QC/23-24/027 <i>Dental Council Accreditation Report</i> was Noted by Academic Council on 15th of February.</p> <p>Matters arising from the meeting of the 23rd of November 2024:</p> <p>QC/23-24/023 <i>RIAM Quality Review IT Services Report</i> was Noted by College Board on 28th of February 2024.</p> <p>A member asked for an update on a matter discussed at the Quality Committee Meeting (January 25th, 2024), <i>Quality Review Implementation Plan</i>, on a discussion on Quality Culture and the function of Quality Committee as more than a compliance committee. The Academic Secretary reported that she had followed up with the External Member Professor Dirk Van Damme who is creating a discussion paper that is expected to be presented to the Quality Committee in May 2024.</p>	



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<p>**QC/23-24/032 Progress Report- School of Biochemistry and Immunology</p>	<p>Professor Sylvia Draper, Dean of STEM, presented the School of Biochemistry and Immunology final report regarding progress on the implementation plan from the Quality Review.</p> <p>The Dean reported that she was happy with the overall progress and that in particular she commended the current and previous Head of School on their approach to reaching a resolution on the legacy debt associated with the build of TBSI.</p> <p>She detailed recruitment outcomes to address a number of retirements and replacements within the School.</p> <p>She identified the issue of space as a continuing challenge and acknowledged that it is a challenge across College.</p> <p>Responding to a question on Capstone Projects, the Dean responded that the increase in student numbers in covid years had led to a bulge in the number of Capstone projects and increased pressure on staff to supervise projects. The School has sought not to increase the number of Senior Sophister students entering the moderatorship programmes, as a way of managing this issue.</p>	<p>Decision QC/23-24/032: The Quality Committee recommends the Progress Report to Academic Council for approval.</p>
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QC/23-24/033 Teaching Council Accreditation Report	The Head of School of Education presented the Teaching Council Accreditation Report during which she noticed an omission. The paper was withdrawn and will be presented at the next meeting.	Decision QC/23-24/033: The Teaching Council Accreditation Report is to be resubmitted to the April Quality Committee Meeting.
QC/23-24/034 Request for Derogation from Head of School of Education	The Head of School of Education presented a Memo requesting a derogation on the eligibility of nominees for the forthcoming School Quality Review, during which she noticed an omission. The paper was withdrawn and will be presented at the next meeting.	Decision QC/23-24/034: The Memo requesting a derogation o the eligibility of nominees for the forthcoming School Review, is to be resubmitted to the April Quality Committee Meeting
**QC/23-24/035 RIAM Policies	<p>Roisin Smith, Quality Officer, presented the RIAM policies to be considered by the Quality Committee, prior to recommending to Academic Council for approval.</p> <p>It was pointed out that both the English Language Policy and Education Recruitment Agent Policy had been reviewed by relevant Trinity experts and that RIAM had incorporated changes to the polices recommended by Professor Lorna Carson, Mr Declan Coogan and the College Register. Each policy had been externally reviewed by MusiQuE - Music Quality Enhancement, the peer quality agency for Music Conservatoires.</p>	Decision QC/23-24/035.1: The Quality Committee granted a conditional approval of the RIAM Policies subject to the identified amendments being made.



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	<p>The polices are relevant to RIAM’s intention to apply for the International Education Mark.</p> <p>The Quality Officer had identified further identified changes to both polices that that she had brought to the attention of RIAM’s, which she outlined for the committee members.</p> <p>Responding to a question, the Quality Officer affirmed that it was correct that the ACDC was not referenced in the Policy, as per the Policy on Approval of Linked Provider Quality Assurance Procedures.</p> <p>The Vice-Provost agreed to conditionally recommend that the polices be recommended for approval on the explicit provision that the amended polices be resubmitted to the next meeting of Quality Committee.</p>	<p>Decision QC/23-24/035.2 The amended policies are to be resubmitted to the April Meeting of Quality committee for Noting.</p>
<p>**QC/23-24/036 International Education Mark – Update.</p>	<p>The anticipated launch of the International Education Mark would occur in February 2024, but it was delayed subject to a decision by DFHERIS on (i) PEL regulations and (ii) the application cost and (iii) annual costs to providers, which remain outstanding. Also awaited from QQI are the updated Guidance Notes for HE Providers and changes to the ‘TrustEd brand’ in response to sectoral feedback.</p> <p>The timeline for submission remains at 24 weeks and for QQI’s assessment remains at 28 weeks.</p>	<p>Decision QC/23-24/036: The Committee noted the update on the IEM.</p>



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	<p>As a result of these further delays the IEM will not impact on international recruitment until 2026-2027.</p> <p>A question was asked if there was any choice in applying for the IEM, in response both the VP-CAO and the VP-GE advised that it is a compliance requirement.</p>	
QC/23-24/037 Any Other Urgent Business	Nil	Decision QC/23-24/037: Nil