



**Finance Committee 2019/2020**  
**Meeting to be held in the Provost's Library**  
**Monday, 15<sup>th</sup> June 2020, at 10:30 a.m.**

**A G E N D A**

<b>A = Approval</b>
<b>R = Recommendation</b>
<b>N = Noting</b>

Apologies

Statement of Interest

Minutes of meeting of 6 May 2020

Enclosure **A**

Matters arising from the Minutes

Status Report on Finance Committee Action List

Enclosure **N**

**Section A – Policy/Implementation**

**A1. House Purchase Loan Policy**

Memorandum from the Chief Financial Officer dated 08.06.2020

Enclosure **R**

**Section B – Oversight and Advisory**

**B2. Covid 19 – Emergency Financial Management Group (EFMG) Update**

Memorandum from the CFO on behalf of the EFMG dated 11.06.2020

Enclosure **N**

**B3. Financial and Performance Highlights – Qtr. 2 2019/20**

The Group Financial Manager and Projects Accounting Manager will attend for this item.

Memorandum from FSD dated 08.06.2020

Enclosure **N**

**B4. E3 Learning Foundry Capital Project Update**

(Minute FN/19-20/19 of 18.11.2019 refers)

The Programme Manager will attend for this item.

Memorandum from the Capital Project Sponsor, Bursar dated 04.06.2020

Enclosure **A**

**B5. TTEC Pre-Development Project**

(Minute FN/19-20/61 of 03.03.2020 refers)

The Chief Innovation and Enterprise Officer (TTEC Project Sponsor), Interim Project Director, Director of Estates & Facilities and Director of TR&I will attend for this item

a. **A proposal to implement a land swap of the Trinity owned 2 Grand Canal Quay with the Jongers Corporation Ltd. who own 3 Grand Canal Quay.**

b. **A business case for the early activation of the TTEC site.**

c. **A financial viability and qualitative study of the development potential of the TTEC site; and an outline of the proposed programme of activity until October 2020.**

Memorandum from the Chief Innovation and Enterprise Officer dated 08.06.2020 Enclosures **N**

**B6. Trinity Business School (TBS) Project Update**

(Minute FN/19-20/5 of 01.10.2019 refers)

The Dean of Business School, TBS Programme Sponsor and Programme Manager will attend for this item.

Memorandum from Dean of TBS and the Programme Sponsor dated 09.06.2020 Enclosure **A**

- B7. Old Library Redevelopment Project Update Next Phase**  
(Minute FN/18-19/85.1 of 01.05.2019 refers)  
The Librarian & College Archivist and Programme Manager for Library Strategic Projects and Project Appraisal Manager will attend for this item  
Memorandum from the Library & College Archivist dated 08.06.2020 Enclosure **A**
- B8. Trinity St James's Cancer Institute**  
The Project Appraisal Manager will attend for this item  
Memorandum from the Bursar & Director of Strategic Innovation, TCD and Deputy CEO, St James's Hospital dated 01.06.2020 Enclosure **A**
- B9. Institutional Review 2020**  
The Quality Officer will attend for this item  
Memorandum from the Quality Officer dated 26.05.2020 Enclosure **N**

### Section C – Items for Noting

Committee Members are requested to inform the CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C10. Funding Statements for the year ended 30 September 2019**  
Memorandum from the CFO dated 08.06.2020 Enclosure **R**
- C11. Student and Staff Accommodation Licence fees 2020/21**  
Memo from Head of Accommodation & Commercial Property dated 05.06.2020 Enclosure **N**
- C12. Internal Audit Recommendations Log**  
(Minute FN/18-19/115 of 10.06.2019 refers)  
Memorandum from the Deputy CFO dated 19.05.2020 Enclosure **N**
- C13. Finance Committee Self Evaluation – Survey Results**  
(Minute FN/19-20/70 of 03.03.2020 refers)  
Memorandum from the Assistant Secretary to College dated 09.06.2020 Enclosure **N**
- C14. Global Relations Strategy (GRS) III Update**  
(Minute FN/18-19/23.2 of 23.11.2018 refers)  
Memorandum from the Vice-President for Global Relations dated 08.06.2020 Enclosure **N**
- C15. Historic Accommodation Building Refurbishment Project Update**  
(Minute FN/19-20/45 of 04.02.2020 refers)  
Memorandum from the Dean of Students, Projects Sponsor dated 15.06.2020 Enclosure **N**
- C16. Analysis and Highlights of the 2020 HEA State Grant Letter**  
Memorandum from the Financial Planning and Risk Manager dated 08.06.2020 Enclosure **N**
- C17. Dartry Accommodation Project Update**  
(Minute FN/19-20/64 of 03.03.2020 refers)  
Memorandum from the Dean of Students, Projects Sponsor dated 15.06.2020 Enclosure **N**
- C18. Commercial Revenue Unit (CRU) Update**  
(Minute FN/19-20/62 of 03.03.2020 refers)  
Memorandum from the Interim Commercial Director dated 03.06.2020 Enclosure **N**
- C19. Control Exception Report**  
Report from the Finance Operations Officer dated May 2020 Enclosure **N**
- C20. Treasury Management Update**  
Memorandum from the Project Appraisal Manager dated 08.06.2020 Enclosure **N**
- C21. Trinity Asia Services Ltd. (TASL), Singapore Update**  
(Minute FN/18-19/120 of 10.06.2019 refers)  
Memorandum from Project Appraisal Manager & John Gormley dated 08.06.2020 Enclosure **N**
- C22. Minutes of the Estates Policy Committee**  
Memorandum from the CFO dated 08.06.2020 Enclosure **N**

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|-------------|---------------------------------------------------------------------------------------------------------------|-----------|----------|
| <b>C23.</b> | <b>Minutes of the FIS Oversight Group</b><br>Memorandum from the CFO dated 08.06.2020                         | Enclosure | <b>N</b> |
| <b>C24.</b> | <b>Minutes of the FIS Transition Programme Steering Committee</b><br>Memorandum from the CFO dated 08.06.2020 | Enclosure | <b>N</b> |
| <b>C25.</b> | <b>Finance Committee Meeting Dates and draft Schedule 2020-21</b><br>Memorandum from the CFO dated 08.06.2020 | Enclosure | <b>N</b> |

## Any Other Business

Date of Next Meeting: **Tuesday, 29 September 2020 at 10:00 am**

### COMMITTEE MEMBERSHIP

#### **Members**

Provost, (*Chair*)  
Bursar  
Vice Provost-Chief Academic Officer (VP-CAO)  
Chief Operating Officer (COO)  
Registrar  
Prof Sarah Alyn Stacey  
President Students Union  
Dean of Health Sciences  
Ms. C. Bryce  
Mr. L. Kavanagh  
Ms. N. Holland  
Chief Financial Officer (CFO), *Secretary*

#### **In attendance**

*Deputy CFO*  
*Director of Financial Planning and Risk Management*  
*President Graduate Student Union*  
*CFO's Strategic & Admin Support/Note taker*

*FC Agenda 2020 06 15*