



Board Agenda

Remote Meeting | Hosted from Provost's Library

Wednesday 16 June 2021 | 9.00 – 13.00

Apologies

Statements of Interest

Section A.1 Policy Matters

	Indicative Timing
1. Minutes	[9.00-9.15]
To approve the Minutes of the following meetings:	
(i) 19 May 2021;	(encl)
(ii) 26 May 2021.	(encl)
2. Matters Arising from the Minutes	[9.15-9.20]
To raise any matters arising.	
3. Provost's Report	[9.20-9.30]
To receive a report from the Provost.	
4. Report of the Board Review Working Group and Government Legislative Proposals regarding Governance of Irish Higher Education Institutions	[9.30-9.50] (encl)
• Circulated for Board members only	
To consider and approve the Memorandum from the Chair of the Board Review Working Group dated 9 June 2021.	
<i>Mr Dermot McCarthy, Chair of the Board Review Working Group to join the meeting for this item.</i>	
5. Trinity Development and Alumni (TDA) Business Case 2021-2026	[9.50-10.05] (encl)
• Circulated for Board members only	
To consider and approve the Memorandum from the Director of Advancement, Trinity Development and Alumni, dated 3 June 2021.	
<i>Director of Advancement (TDA), Ms Kate Bond and Director of Operations (TDA), Mr David O'Shea to join the meeting for this item.</i>	

Break

[10.05-10.15]

6.	<p>Trinity East [10.15-10.45]</p> <ul style="list-style-type: none"> • Circulated for Board members only (i) Acquisition of IDA Lease (encl) <p>To <u>consider and approve</u> the Memorandum from the Chief Innovation and Enterprise Officer (et al.) dated 16 June 2021. <i>Mr Andrew Grainger, Independent Monitor; Mr Diarmuid O'Brien, Chief Innovation and Enterprise Officer; Ms Mary Birmingham, Trinity East Project Director; Ms Jennifer Crossman, Trinity East Project Finance Director; and Mr Mike Clark, Director of Campus Infrastructure to join the meeting for this sub-item.</i></p> (ii) Proceed to Tender with Portal (Trinity East Early Activation) (encl) <p>To <u>consider and approve</u> the Presentation from the Chief Innovation and Enterprise Officer. <i>Mr Andrew Grainger, Independent Monitor; Mr Diarmuid O'Brien, Chief Innovation and Enterprise Officer; Ms Mary Birmingham, Trinity East Project Director; and Ms Jennifer Crossman, Trinity East Project Finance Director to remain in the meeting for this sub-item. Mr Stephen Vernon, Independent Chair of the Early Activation Capital Steering Committee to join the meeting for this sub-item.</i></p> (iii) Independent Monitor Report (encl) <p>To <u>consider and approve</u> the Memorandum from the Independent Monitor dated 8 June 2021. <i>Mr Andrew Grainger, Independent Monitor; Mr Diarmuid O'Brien, Chief Innovation and Enterprise Officer; Ms Mary Birmingham, Trinity East Project Director; and Ms Jennifer Crossman, Trinity East Project Finance Director to remain in the meeting for this sub-item.</i></p>
7.	<p>Consent Action Plan and Terms of Reference [10.45-11.00] (encl)</p> <p>To <u>consider and approve</u> the Memorandum from the Associate Vice-Provost for Equality, Diversity and Inclusion dated 9 June 2021. <i>Associate Vice-Provost for Equality, Diversity and Inclusion, Professor Clodagh Brook, to join the meeting for this item</i></p>
8.	<p>Review of the Provost Appointment Process 2021 [11.00-11.15] (encl)</p> <ul style="list-style-type: none"> • Circulated for Board members only <p>To <u>note and approve</u> the Memorandum from the Vice-Provost/Chief Academic Officer dated 9 June 2021. <i>Professor Gerry Whyte, School of Law, to join the meeting for this item.</i></p>
Break [11.15-11.25]	
9.	<p>Revised Risk Registers (University 2020-2021, Trinity East, Strategic Plan 2020-2024) [11.25-11.40] (encl)</p> <ul style="list-style-type: none"> • Circulated for Board members only <p>To <u>consider and approve</u> the Memorandum from the Chief Risk Officer dated 9 June 2021. <i>Chief Risk Officer, Ms Julia Carmichael to join the meeting for this item.</i></p>

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| 10. | Revised Trinity College Dublin Code of Governance | [11.40-11.50]
(encl) |
| | To <u>consider and approve</u> the Memorandum from the Registrar dated 14 June 2021. | |
| 11. | Honorary Degrees | [11.50-11.55]
(to be tabled) |
| | To <u>note and approve</u> the Memorandum from the Registrar dated 9 June 2021. | |
| 12. | University Council | [11.55-12.00]
(encl) |
| | To <u>note and approve</u> the draft Acta of the Council meeting of 2 June 2021. | |

Break

[12.00-12.10]

13. Any Other Urgent Business

Section A.2 Policy Matters for discussion already considered by Principal Committees

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| 14. | Occasional Staff and Casual Pay Policy | [12.10-12.25]
(encl) |
| | To <u>consider and approve</u> the Memorandum from the Head of Strategic Planning and Process Improvement (HR) dated 4 June 2021.
<i>Director of HR, Ms Antoinette Quinn and Head of Strategic Planning and Process Improvement (HR), Ms Gwen Turner to join the meeting for this item</i> | |
| 15. | Revised Accessible Information Policy | [12.25-12.40]
(encl) |
| | To <u>consider and approve</u> the Memorandum from the Director of the Disability Service and the Associate Vice-Provost for Equality, Diversity and Inclusion dated 9 June 2021.
<i>Director of the Disability Service, Mr Declan Treanor and Associate Vice-Provost for Equality, Diversity and Inclusion, Professor Clodagh Brook to join the meeting for this item</i> | |

Section A (to be resumed after Sections B-D)

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| 16. | Final Board Meeting for the Provost | [12.40-12.50] |
| | The following Board members to speak on this item: | |
| | (i) Professor Rose-Anne Kenny | |
| | (ii) Mr David Grouse | |
| | The Provost to reply. | |
| | <i>This item will be chaired by the Vice-Provost/Chief Academic Officer.</i> | |

Section B

- 17. Board Business**
- (i) Callover**
To **note** the callover updated to 26 May 2021; (encl)
- (ii) Outcomes**
- **Circulated for Board members only.**
- To **note** the Board outcomes from the meetings of
- a. 19 May 2021 (encl)
 - b. 26 May 2021. (encl)
- 18. Audit Committee** (encl)
To **note and approve** the Minutes of the meeting of 27 April 2021.
- 19. Equality Committee** (encl)
To **note and approve** the Minutes of the meeting of 17 May 2021, and Appendix: Terms of Reference of the Racial and Ethnic Equality Working Group.
- 20. Estates Policy Committee** (encl)
To **note and approve** the Minutes of the meeting of 4 June 2021.
- 21. Finance Committee** (encl)
To **note and approve** the Minutes of the meeting of 1 June 2021.
- 22. Quality Committee**
- To **note and approve** the following:
- (i) Minutes of the meeting of 15 April 2021; (encl)
 - (ii) Minutes of the meeting of 13 May 2021, and Appendix: QQI Accreditation Principles. (encl)

Section Cⁱ - Matters for Noting and Approval

- 23. Administrative Procedures in the Summer Session**
- To **note and approve** that items of routine College business relating to Board will be dealt with by the Provost or Vice-Provost/Chief Academic Officer between the last Board meeting of 2020/21 (16 June 2021) and the first Board meeting of 2021/22 (1 September 2021), and a report will be made to Board at its meeting of 15 September 2021.
- 24. E3RI Pre-Design Brief** (encl)
To **note and approve** the Memorandum from the Dean of Research Office dated 9 June 2021.
- 25. Audit Committee Terms of Reference** (encl)
To **note and approve** the Memorandum from the Chair of the Audit Committee dated 9 June 2021.

- 26. Memo from Audit Committee on IT Security Arrangements** (encl)
To note the Memorandum from the Chair of the Audit Committee dated 9 June 2021.
- 27. Trinity College Dublin Academy of Dramatic Art (The Lir)**
- (i) **Extension of the Lir Master Agreement at Trinity East** (encl)
• Circulated for Board members only
To note and approve the Memorandum from the Chief Innovation and Enterprise Officer and the Secretary to the College dated 10 June 2021.
- (ii) **Revised Constitution** (encl)
To note and approve the Memorandum from the Secretary to the Lir Board dated 4 June 2021.
- (iii) **Change in Directorship** (encl)
To note and approve the Memorandum from the Secretary to the College dated 4 June 2021.
- 28. Foundation Scholarship – Central Scholarship Committee** (encl)
To note and approve the Memorandum from the Secretary to the Foundation Scholarship – Central Scholarship Committee dated 31 May 2021.
- 29. Higher Education Authority (HEA) Oversight Agreement 2021** (encl)
To note and approve the Memorandum from the Secretary to the College and the Treasurer/Chief Financial Officer dated 27 May 2021.
- 30. Institutional Quality Review – Revised Case Studies** (encl)
To note and approve the Memorandum from the Quality Officer dated 2 June 2021.
- 31. Revised Policy on Good Research Practice** (encl)
To note and approve the Memorandum from the Associate Dean of Research dated 4 June 2021.
- 32. Review of Scholarship – Revised Terms of Reference** (encl)
To note and approve the Memorandum from the Senior Lecturer/Dean of Undergraduate Studies dated 10 June 2021.
- 33. Chair of Early Irish** (encl)
To note and approve the Memorandum from the Vice-Provost/Chief Academic Officer and the Head of the School of Languages, Literatures and Cultural Studies dated 10 June 2021.
- 34. Borrowing Framework and Loan Guarantees** (encl)
To note and approve the Memorandum from the Project Appraisal Manager, Financial Services Division, dated 8 June 2021.

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| 35. Higher Degrees | To <u>note</u> Higher Degrees, approved by the sub-committee of Board and Council on 2 June 2021. | (encl) |
| 36. Sealings | <ul style="list-style-type: none"> • Circulated for Board members only. To <u>note</u> the sealings. | (encl) |
| 37. Trinity College Dublin Annual Report 2019/20 | To <u>note and approve</u> the report. | (encl) |
| 38. Associated Companies – Directors’ Reports | To <u>note</u> the Memorandum from the Secretary to the College dated 9 June 2021. | (encl) |
| 39. Charities Governance Code Compliance Record | To <u>note and approve</u> the Memorandum from the Secretary to the College dated 9 June 2021. | (encl) |
| 40. Establishment of Centre for Global Intercultural Communication | To <u>note and approve</u> the Memorandum from the Dean of Arts, Humanities and Social Sciences dated 9 June 2021. | (encl) |
| 41. Membership of Audit Committee | To <u>note and approve</u> the Memorandum from the Registrar dated 10 June 2021. | (encl) |

Section Dⁱ – Personnel Matters

In accordance with the Data Protection Acts, this information is restricted

ⁱ Board members are asked to inform the Secretary if they wish discussion on any of the following items in Sections C and D. If not, the Provost will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.