



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

TRINITY COLLEGE DUBLIN, THE UNIVERSITY OF DUBLIN
Stage 2: Teaching Excellence Application Form (TEAF)
2024-2025

DEADLINE FOR SUBMISSION OF APPLICATIONS TO THE CENTRE FOR ACADEMIC PRACTICE:

12pm on Friday 10th January 2025

Please adhere to the word count specified in sections 1-5.

Candidates should submit their TEAF by emailing it as a Word document to Jade.Concannon@tcd.ie (Centre for Academic Practice) by **12 noon on Friday 10th January 2025**.

Please use file-naming convention: **Surname-Firstname-TEAF2425.doc**

The Centre for Academic Practice will forward your submission to your School/Area.

For further information/advice please contact:

Ms. Jade Concannon,

Programme Administrator,

The Centre for Academic Practice,

Trinity College Dublin

Jade.Concannon@tcd.ie

Nominee: Please give your name, designation, discipline, phone number and email address

Name	Email address:
Designation: e.g. Asst. Professor, Assoc. Professor, Clinical Tutor, Librarian etc.	School/Area:

Teaching Commitments: Please provide information regarding your core teaching commitments throughout the academic year **2023-2024** (the panel wishes to view a full year’s teaching). Include details of undergraduate and postgraduate research supervision, if applicable. Please include all teaching activities in order to show to the review panel the breadth and depth of your teaching, using an additional sheet if necessary.

COURSE	Level & Programme	Class Size	Lecture Hrs	Tutorial Hrs	Lab Supervision Hrs	Project /Dissertation Supervision Hrs	Other, including Fieldwork Hrs

In some instances the University is asked to nominate candidates for other teaching awards, international and national. If you would like to be considered for these please tick this box.

(1) TEACHING AND LEARNING PHILOSOPHY (MAX 400 WORDS, 10 MARKS)

A Teaching Philosophy Statement (TPS) is a statement of reflection and a philosophical framing of your personal approach to teaching and student learning. It explains the rationale behind what guides your practice, what factors impact on you as an educator and what values underlie your practice. Does your TPS:

- articulate and clarify your teaching and learning beliefs and values?
- demonstrate alignment between your beliefs and teaching practice?
- consider relevant concepts, models and/or frameworks from the scholarship of teaching and learning (SOTL)?

For further information, please see [Writing a Teaching Philosophy Statement](#).

Please specify final word count for section 1:

(2) QUALITY OF TEACHING (MAX 400 WORDS, 10 MARKS)

This section should demonstrate evidence of your ongoing commitment to developing and implementing research-informed pedagogical approaches that engage, motivate and enable students to learn. Have you;

- outlined a clear pedagogical approach, informed by the scholarship of teaching and learning?
- engaged students meaningfully in the learning process?
- motivated and inspired students and supported their ongoing learning journey?
- created an inclusive and supportive learning environment?
- demonstrated innovation in your teaching practice?

Please specify final word count for section 2:

(3) DEVELOPMENT AND ENHANCEMENT OF CURRICULA (MAX 600 WORDS, 15 MARKS)

Excellent teaching involves more than mastery of course content. This section should demonstrate evidence of design and/or implementation of curricula which are informed by current research, inclusive, accessible and aligned to discipline needs. Does this section demonstrate that you have;

- knowledge of curriculum design approaches, informed by scholarship of teaching and learning?
- designed/implemented programmatic approaches to teaching, learning and/or assessment?
- created accessible, inclusive resources to support student learning?
- used approaches that foster academic integrity?
- designed innovative forms of assessment?
- adapted your approach in light of societal changes and challenges? (e.g. Generative Artificial Intelligence, Sustainability etc.)

Please specify final word count for section 3:

(4) EVALUATION OF, AND REFLECTION ON, TEACHING AND LEARNING PRACTICE (MAX 600 WORDS, 15 MARKS)

Evaluation of, and reflection on, teaching practice is key to professional development and ongoing enhancement of teaching and learning. Does this section demonstrate that you have;

- sought formative feedback on your teaching practice from students and/or peers?
- critically reflected on your feedback with a view to enhancing future teaching practice?
- used self-reflection to refine and enhance your teaching practice?
- engaged in professional development activities related to enhancement of teaching and learning?
- demonstrated sustained commitment to continually enhancing your teaching practice?

Please specify final word count for section 4:

(5) RAISING THE PROFILE OF TEACHING EXCELLENCE (MAX 400 WORDS, 10 MARKS)

In this section, the panel wishes to see evidence of contribution to raising the profile of teaching excellence at the level of discipline/university or beyond. Does this section demonstrate that you have;

- shown educational leadership through activities or innovations that have broad influence on teaching within your discipline and/or beyond?
- coordinated, managed or led programmes of learning?
- contributed to professional activities or publications related to teaching and learning?
- shared teaching and learning expertise, practices and insights with the broader academic community e.g. via seminars, workshops, communities of practice, publications?

Please specify final word count for section 5: